



**City of Rochester Hills  
AGENDA SUMMARY  
NON-FINANCIAL ITEMS**

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**Legislative File No: 2006-0865**

**TO:** City Council Members  
**FROM:** Susan Galeczka, Deputy Clerk  
**DATE:** November 21, 2006  
**SUBJECT:** Creation of Cemetery Citizen Advisory Technical Review Committee

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City Council at its regular meeting of November 15, 2006 adopted Resolution RES0396-2006 dissolving its City Council Communication Committees effective December 31, 2006. In lieu of the Communication Committees, Council decided to create Technical Review committees to address pending issues on a more focused and limited scope approach to ensure that all issue are addressed in the appropriate manner.

The Cemetery Citizen Advisory Committee currently serves at the pleasure of the Community Development and Viability Committee (CDV). Therefore the Committee reports to CDV and the CDV Committee is responsible for making appointments to the Cemetery Advisory Committee.

With the dissolution of the CDV Committee and if Council wants to continue to the Cemetery Citizen Advisory Committee, it needs to create this Committee and a Technical Review Committee. The Committee's charge will remain the same, as well as its membership. However what needs to be changed is the reporting mechanism and who is responsible for the appointments.

Since the Cemetery falls under the responsibility of the City Clerk, it is suggested that the City Clerk be responsible for coordinating this Committee. Currently there is one Council Member that sits on that Committee and it is recommended that remain the same. In addition, it is recommended that the seven members that currently serve on that Committee continue to serve until such time they tend a resignation.

A resolution outline the creation of this Committee is attached for your consideration.

If you have any questions or concerns, please feel free to contact me.

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**RESOLUTION**

**NEXT AGENDA ITEM**

**RETURN TO AGENDA**

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