

CITY OF ROCHESTER HILLS



Susan Galeczka, Deputy Clerk

DATE: November 3, 2006

TO: City Council Members

RE: CC Committees

The following is a summary of information that I provided to President Rosen and Vice President Holder regarding City Council Communication Committees:

Meetings over the last year:

- AIS met 66% of the time (if you add Special meetings for Liquor License they met 75% of the time)
- CDV met 56% of the time
- FS met 89% of the time
- LAC met 56% of the time
- PS met 64% of the time

Information by Committee with suggestions:

AIS

Agenda Items discussed in 2006

- Discussed and completed items on a timely basis
 - Liquor Licenses
 - Liquor License Annual Review
 - Salaries
 - Recommendation of Policy on City Council Per Diem Compensation
 - Recommendation of Policy on Use of Electronic Devices during City Council Meetings
- MIS purchases were discussed but recommendations by committee were insignificant because items were brought to AIS the week the Council packets which included that item were assembled or brought to AIS the day before it was approved at Council.
- Pending Items:
 - Recommendation of Car Allowance for Mayor in Lieu of assigned City Vehicle
 - Review of City Council Rules of Procedures
 - Salary – City Council Communication Committee Representatives (looking for other alternatives)
 - Review of City Council Policy – Litigation/Public Hearing Policy

Suggested Technical Committees

- **LIQUOR COMMITTEE:** Meets annually, to review Annual Report and meet on as need basis as requested by City Clerk when applications are received. Committee would make recommendation to City Council.
 - **HUMAN RESOURCE POLICY COMMITTEE:** Meets on an as need basis as requested by the Human Resource Director to fulfill the requirements of the Charter and City Council Salary Policy and to discuss Human Resource related issues
 - **COUNCIL POLICY COMMITTEE:** Meets on an as need basis as requested by City Council to review and make recommendations regarding City Council Rules of Procedures and Policies.
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CDV

Agenda Items discussed in 2006

- Discussed and completed items on a timely basis
 - Cold in Place Asphalt Recycling
 - Pathway Millage proposal
 - Single Hauler Solid Waste Program Re-evaluation
 - Appointments to Cemetery Committee
- Pending Items
 - Conservation Easements
 - Street Lighting Policy
 - Gateway Plan

Suggested Technical Committees

- **CONSERVATION EASEMENTS COMMITTEE:** Meet on an as need basis based on DPS recommendations and requests until issue is resolved.
- **STREET LIGHTING POLICY:** Meet on an as need basis based on DPS recommendations and request until issue is resolved.

Appointments to the Cemetery Committee would need to be moved back to City Council if CDV was dissolved.

Financial Services Committee

Agenda Items discussed in 2006

- Discussed and completed items on a timely basis
 - Restriction/Designation of Donation of Sale of Lombardo Condominium Development on Meadowfield Drive
 - Water and Sewer Ordinance Amendments
 - Variance Reports
- Quarterly Budget Amendments were discussed but recommendations by committee were insignificant because items were brought to FS the week the Council packets which included that item were assembled
- Various millages and SAD's in conjunction with Millage discussions were discussed with no recommendation to Council
- Pending Items
 - Street Lighting Policy
 - National Twist Drill Corporation – Sewer Collapse
 - DWSD Water Service Contract
 - Water & Sewer Capital Fund Policy
 - Resolution re: Cable Franchising

Suggested Technical Committees”

- **WATER AND SEWER COMMITTEE:** To meet annually to review water and sewer rates and make recommendation to City Council; Also to meet on an as need basis in relation to water and sewer issues
- **FINANCIAL POLICY COMMITTEE:** Meets at the request of the Finance Director to discuss, review and make recommendations to City Council regarding Financial Policies and issues

Other Suggestions:

- Council goes through an entire week of budget review and it is not necessary to review it at the Committee level
 - Budget Quarterly amendments, even if reviewed at the Committee level, are discussed at Council. A public hearing is held on these amendments. It is redundant to review them at the Committee level.
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Leisure Activities Committee

Agenda Items discussed in 2006

- Discussed and completed items on a timely basis
 - Parks & Recreation Master Plan
 - Parks Millage – referred to City Council

Pending Items;

- Updates from GSAB

Suggested Technical Committees: None. Create on an as need basis

Public Safety

Agenda Items discussed in 2006

- Discussed and completed items on a timely basis
 - AM Radio Station – Emergency Hotline Service for the City of Rochester Hills
 - “ICE” – In Case of Emergency
 - False Alarm Ordinance
 - Paid-On-Call Incentive Program
- Pending Items
 - Police Funding
 - Update on Hiring Paid-on-Call and Full Time Firefighters

Suggested Technical Committees: None. Create on an as need basis