

surrounding developments.

Ms. Goodwin responded that Chapter 4-10 and Chapter 4-16 are both part of the Code of Ordinances; all requirements imposed for a lot are the same standards required for site condominiums; the only difference is that site condominiums only require approval by the Planning Commission, and subdivision plans require City Council approval.

Mayor Snell stated that once you define a standard, you have defined what a harmonious situation is for that particular issue. The issue of harmonious is not only City wide but also for areas not specifically spelled out or specifically listed in the Ordinance.

**Ms. Jeanette Duncan**, 868 Shortridge, expressed her concern with the environmental impact and density ordinances relating to the Shortridge site condominium development. Ms. Duncan requested that Council listen to the residents since they comprise 80% of the tax base.

Ms. Goodwin noted that she heard and understood the residents and will look for ways of bringing a neighborhood into the process earlier as staff meets with developers, scheduling more preliminary meetings, and creating a dialogue between all involved.

(Recess 9:15 p.m. - 9:22 p.m.)

## **5. COMMUNICATIONS COMMITTEE REPORT**

(Council received copy of "Statement of Purpose for Communications Committees" with attachments)

Ms. deCaussin stated that Ms. Hill, Mr. Dalton, and she, are members of the Communications Committee. She noted it was the second year that the Communications Committee has been in existence and it had reviewed all information gathered over past year. At the first meeting, in December 1997, discussion centered around the idea of increasing communications between City Council and Administration so there would be an opportunity for more face to face communication; more background information on issues, and Committee involvement through the entire process. Council Committee Members could come to Council knowing the history of how a proposal came to be and gain a greater understanding. The process could also help re-evaluate current policies. Ms. deCaussin noted that if City Council chooses to move forward, the program could be implemented in March, 1999.

Ms. deCaussin reviewed the following "Statement of Purpose for Communications Committees":

Rochester Hills City Council Communications Committees on Public Safety, Community Development & Viability, Financial Services, Leisure Activities, and Administration & Information Services, are created for the purpose of providing a forum that:

- (1) enhances open communication on policy matters between the City Administration and the Council,
- (2) stimulates in-depth review and frank discussion regarding policy issues and alternatives, and
- (3) enables the Council Members of each Committee to gain expertise on the issues before the Committee and to champion the Committee policy recommendations in meetings with the full City Council and the public.

### **STRUCTURE OF COMMUNICATIONS COMMITTEES**

Each Communications Committee shall be comprised of three (3) Council Members, who shall be the voting members of the Committee. Each Committee shall include

representatives from the City Administration, who shall be non-voting members of the Committee.

#### **AD HOC COMMITTEES**

Each Communications Committee may create ad hoc subcommittees to research and advise the Committee on a specific issue. An ad hoc subcommittee may include City residents with diverse experience and expertise in its activities.

#### **MEETING SCHEDULES**

Each Communications Committee shall convene in January to elect officers and to set its meeting schedule for the year.

#### **COMMITTEE REPORTS**

Each Communications Committee shall provide reports to the elected officers of the City (Mayor and Council) regarding the issues under consideration by the Committee. Interim reports may be either verbal or written to update the elected officers regarding pending issues. Final Reports shall be written and provide Background Information and Pertinent Facts; Analysis of the Issue; and Committee Recommendation(s) and shall be approved by a majority of the voting members of the committee.

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City Council Members debated the issue of resident involvement:

- Ms. Golden and Ms. Somerville concurred that the proposed Committee structure would not allow residents to participate on the various Committees.
- Ms. Hill, Mr. Dalton, Mr. Robbins and Ms. deCaussin concurred that the proposed Committee structure would allow the opportunity for more citizen involvement.
- Mr. Gaber stated there would be fewer, but broader, committees and more single issue adhoc committees which will attract more people. He noted he does not see any digression; stream lining allows setting up adhocs, as needed, and City Council would benefit as a result.

**Mr. Lee Zendel**, 1575 Dutton, suggested citizens continue to serve on the Budget and Finance Committee.

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#### Resolution 1999-0048

**MOTION** by Hill, seconded by deCaussin,

**Whereas**, it is the desire of City Council to improve the degree of interaction and promote more effective communication with the City Administration, and

**Whereas**, the City Council also desires to form Council committees to review issues that relate to policy matters,

**Now, Therefore, Be It Resolved**, that the City Council does hereby establish the following City Council Communications Committees,

a. Community Development & Viability Committee, whose purpose shall be to review policy matters of community development and viability, including such issues as land development and maintenance, economic development and maintenance, and infrastructure development and maintenance.

b. Financial Services Committee, whose purpose shall be to review financial policy matters, including budget issues, capital improvement plan, long-term financial planning, millage rates, water and sewer rates, fees, charges, and grants.

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c. Leisure Activities Committee, whose purpose shall be to review policy matters of leisure activities, including such issues as city parks, museum, Environmental Education Center, community events, and interlocal recreational facilities and programs.

d. Administration & Information Services Committee, whose purpose shall be to review policy matters of general government and information services, including such issues as communications, information technology, salaries and per diems, Class C licenses, elections, and municipal organizations.

**Be It Further Resolved**, that each committee's membership shall consist of three members of the City Council, to be appointed by City Council, and members of the City Administration, to be appointed by the Mayor, and

**Be it Further Resolved**, that only the three council members shall be voting members of the committees, and

**Be It Further Resolved**, that the City Council may refer to the committees policy matters and the committees shall have the responsibility of reviewing and making progress reports and final recommendations to City Council on those policy matters, and

**Be It Further Resolved**, that the Mayor and administrative staff may bring issues to the committees; and the committees shall have the responsibility of reviewing, discussing, and advising the Mayor and administrative staff about those issues, and

**Be It Further Resolved**, that the committees shall not be limited to issues referred to it and may discuss and make recommendations to the City Council on any policy matters within the purview of each committee.

Ayes: Gaber, Dalton, deCaussin, Hill, Robbins  
Nays: Golden, Somerville  
Absent: None

**MOTION CARRIED**

6. **REQUEST FOR PURCHASE AUTHORIZATION** - FACILITIES: Amendment to 1998-99 Snow Plowing Purchase Order, Blanket Purchase Order not-to-exceed \$28,875 (\$14,000 Amendment); Bruglio Landscaping Inc., Clinton Township, MI (Council received copy of memo dated January 20, 1999, from Robert D. Srogi, Facilities Operations Manager, with attachments.)

**Mr. Tom Burch**, (address previously given), expressed his concern with snowplowing of City facilities being done by a private contractor and suggested the cost of \$28,875 be used to buy a small truck with a snowplow on it. He urged Council to vote "no" on this Resolution.

**Mr. Lee Zendel**, (address previously given), suggested the City supply salt at a cost of \$30 per ton to the private contractor instead of paying the private contractor's bid price of salt at \$100 per ton.

Resolution 1999-0049

**MOTION** by Hill, seconded by deCaussin,

**Whereas**, as a result of the amount of snow and inclement weather that has occurred this winter, the blanket purchase order for snowplowing and salting is deficient, and

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**STATEMENT OF PURPOSE**

**COMMUNICATIONS COMMITTEES**

Rochester Hills City (Committees on Public Safety, Community Development & Viability, Financial Services, Leisure Activities, Administration & Information Services are created for the purpose of providing a forum that

- (1) enhances open communication on policy matters between the city administration and the Council; and
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**MEETING SCHEDULES**

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Proposed City Council Communications Committees

Public Safety	Community Development & Viability	Financial Services	Leisure Activities	Administration & Info. Services
Fire OCSD-Rochester Hills contingent	Building Planning Public Services	Accounting Assessing Fiscal Team Treasurer	Parks & Recreation Library OPC RAFA	Clerk Communications Team Data Processing Human Resources
Established by Council Res. 98-0041	Proposed	Proposed	Proposed	Proposed
3 Council members (voting) Dalton, Golden, Robbins	3 Council members (voting)	3 Council members (voting)	3 Council members (voting)	3 Council members (voting)
Members of Administration (non-voting)	Members of Administration (non-voting)	Members of Administration (non-voting)	Members of Administration (non-voting)	Members of Administration (non-voting)
Scope: Policy matters of public safety - fire protection, police protection, emergency medical service, traffic & pedestrian safety, emergency planning & operations.	Scope: Policy matters of community development and viability - land development/maintenance, economic development/maintenance, and infrastructure development/maintenance.	Scope: Financial policy matters - budget, CIP, long-term financial planning, millage rates, water/sewer rates, fees, charges, grants.	Scope: Policy matters of leisure activities - city parks, museum, EEC, community events, interlocal recreation facilities and programs	Scope: Policy matters of general government & information services - communications, info. technology, salaries & per diems, class C licenses, elections, municipal organizations

Committees To Be Absorbed by the Communications Committees

Pathway Com. (deCaussein)	Budget & Finance (Dalton, Robbins, Somerville)	Museum Board (Hill)	Liquor Com. (Dalton, deCaussein, Hill)
Road Com. (Dalton, deCaussein, Hill)	Water & Sewer Board (Robbins)	Parks Adv. Bd (deCaussein, Somerville)	Personnel Board (Golden)
			Salary Com. (Dalton, Golden, Somerville)

Committees To Continue as Ad Hoc Committees

Traffic & Safety Board (Somerville)	Strategic Planning (deCaussein, Hill)	Festival of Hills (Golden, Somerville)	Cemetery Com. (Golden, Somerville)
Construction/Fire Prev. Bd of Appeals Police School Liaison (Golden) Avondale Youth Assistance (Dalton) Rochester Youth Assistance (Robbins)	Historic Districts Commission (Golden) Planning Commission (Gaber) LDFA Zoning Board of Appeals (Hill) SOCARRA Com. (Dalton, Somerville)	Older Persons Commission (deCaussein, Somerville) RAFA (Robbins) Trailways Comm (Golden, deCaussein)	Canvassing Board Elections Commission ICCA SEMCOG (Dalton) Sister City/Roch (deCaussein, Hill, Robbins) Sister City/Aub-Hills (Dalton, deCaussein, Hill) Roch/Aub Hills Coalition (deCaussein)

Possible Committee Assignments

(done: Dalton, Golden, Robbins)	Gaber, Golden, Hill	Dalton, Robbins, Somerville	deCaussein, Golden, Somerville	deCaussein, Hill,
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