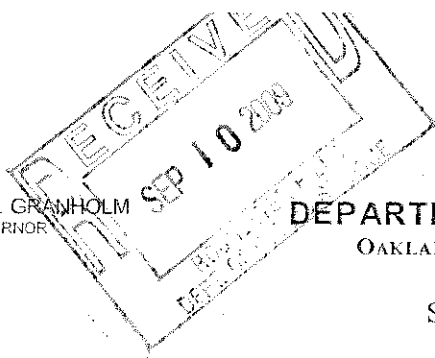


JENNIFER M. GRANHOLM
GOVERNOR



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
OAKLAND TRANSPORTATION SERVICE CENTER

KIRK T. STEUDLE
DIRECTOR

September 9, 2009

RE: 2010 ANNUAL PERMIT FOR WORK ON STATE TRUNKLINE RIGHT OF WAY

Enclosed you will find an annual permit application for 2010. Types of work allowed under this permit are described on the face of the permit. MDOT will also consider parades, placement of 4th of July flags, and Christmas decorations under the annual permit.

Please complete the enclosed Form 2205B (05/09) (Annual Application and Permit for Miscellaneous Operations Within State Trunkline Right of Way) and return it to this office if you intend to perform these types of work within MDOT Right-Of-Way during 2010.

Municipalities, when working within their municipal limits, are exempt from permit fees.

Effective January 1, 2009 all individual and annual permit activities that require a lane closure are required to follow the Federal Highway Administration (FHWA) mandated Work Zone Safety & Mobility Policy procedures. Mobility Policy forms 2204A (02/09), 2204B (11/08), and 2204C (11/08) are included in this packet and will need to be submitted with the Advance Notice and Approval of Permitted Activities (MDOT Form 2204 (05/09)) should the proposed lane closures meet the mobility conditions.

All work performed within MDOT Right-of-Way that is not covered by the annual permit requires an individual construction permit (Form 2205- Individual Application and Permit For Use of State Trunkline Right Of Way). Construction permit work includes any work not covered under the annual permit (i.e. installation of signs, planting flowers, soil borings (limited access right of way only), etc.).

We require an updated resolution from your municipality, designating the name of the person who is authorized to sign permits beginning January 1, 2010.

We have enclosed a copy of our insurance requirements, for your municipality. Either Form 2207B (07/08) (Performance Resolution For Governmental Bodies) or a current Form 2020 (11/08) (Certificate of Insurance For Permitted Activities in Michigan Department of Transportation Right of Way) must be on file with our office before we can issue an annual permit to your municipality. If using Form 2020 you must include Oakland County in the blank under additional insured (if your municipality borders M-102 (Eight Mile Rd) you must include both Oakland and Wayne County under additional insured)

All the forms listed above can be found on the internet at <http://mdotwas1.mdot.state.mi.us/public/webforms> by typing in the appropriate form number.

Please be advised that the MDOT Oakland TSC permit division still has 2 engineers job-sharing the Permit Engineer position:

Stacey Gough 248-451-2453 (goughs@michigan.gov)
Mary Hudak-Baylis 248-451-2457 (hudakm@michigan.gov)

The MDOT Oakland TSC has moved to 800 Vanguard Drive, Pontiac, MI 48341.

If you have any additional questions, feel free to contact either of us or our permit agent Johanna Schwensen at (248)451-2451.

Sincerely,

Mary Hudak- Baylis
Oakland TSC Permit Engineer

Sincerely,

Stacey Gough
Oakland TSC Permit Engineer