

City Council Agenda Summary Sheet (Purchases)

Agenda No: 2004-0301
Date: March 16, 2004
Prepared By: Paul G. Shumejko, P.E., Transportation Engineer
City File No: E98-004, Hillview Lane S.A.D.

Meeting Date: April 7, 2004

PURPOSE:

City Council is requested to authorize the Continuing Service Agreement between Orchard, Hiltz & McCliment, Inc. (OHM) and the City of Rochester Hills to provide professional services for preliminary engineering, final design, and contract document and specification procurement for the Special Assessment District (S.A.D.) Paving of Hillview Lane in the amount not to exceed \$50,783.66.

DISCUSSION:

On June 18, 2003, City Council reviewed the petitions for the above-referenced project and adopted a resolution to create the S.A.D. Paving District. Prior to moving forward with the design process, City Council requested that City Staff re-survey the affected property owners to reaffirm their positions. Of the 16 property owners within the S.A.D. District, nine (9) were in favor (56.25%) of moving forward and seven (7) were opposed (43.75%).

OHM has submitted their proposal for continuing services to provide preliminary engineering, final design, and contract document & specification procurement. Two (2) separate cost derivations were submitted for consideration as depicted in Exhibit 1 and 2.

Exhibit 1

- Includes additional survey and design that may be required for work within the Orion Road Right-of-Way (ROW), should the road drainage not be able to be contained solely within the Hillview ROW. Total amount not to exceed \$50,783.66.

Exhibit 2

- Includes the survey and design that is required if all of the storm drainage can be contained within the Hillview ROW and not extended into Orion Road's R.O.W. The need for additional survey and design work will be determined once preliminary survey and design work has been completed for Hillview Lane. Total amount not to exceed \$41,055.32.

The proposed S.A.D. Paving for Hillview was initiated prior to the increased cap to 40% or \$4,776 of the true assessment, whichever is lower. Therefore, the affected property owner's assessments for this project are capped at \$4,000 per buildable lot. The City's share for this project is estimated at \$259,672.00 (80.23%) of the total estimated project cost of \$323,672.00.

FISCAL INFORMATION:

Fund Name	Fund Account #	Description	Budget Amount	Cost	Remaining Budget
Local Road Construction	454.970801	Professional Services	-0-	\$50,783.66	(\$50,783.66)

Vendor Name and Address:

Orchard, Hiltz & McCliment, Inc.,
34000 Plymouth Rd.
Livonia, MI 48150

Reason for Selection:

Quality based selection

RECOMMENDATION:

The Department of Public Service recommends that City Council approve the Continuing Services Agreement between Orchard, Hiltz & McCliment, Inc. (OHM) and the City of Rochester Hills to provide preliminary engineering, final design, and contract documents & specifications for the Hillview Lane Special Assessment Project (S.A.D.) in the amount not to exceed \$50,783.66. In the event that the additional survey and design work is not necessary, the amount not to exceed will be \$41,055.32.

ATTACHMENTS:

- Continuing Services Agreement
- Exhibit 1 – Derivation of preliminary engineering costs
- Exhibit 2 – Derivation of preliminary engineering costs
- Preliminary project cost estimate & S.A.D. assessment roll

Department Authorization: Roger H. Rouse, DPS Director

Reviewed by:

Fiscal: *Jean Farris*

Clerks: *Susan Koliba-Galeczka*

Approved by: *Pat Somerville*

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA