



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)**

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**Legislative File No:** 2006-0680

**TO:** Mayor and City Council Members

**FROM:** Roger Rousse, DPS/Engineering, 248.841.2497

**DATE:** September 7, 2006

**SUBJECT:** Snow Removal Services (2006-2007 Winter Season) Rochester Hills Municipal Offices (City Hall), Precinct #5, 52/3rd District Court and Oakland County Sheriff Department Substation

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**REQUEST:**

City Council is requested to authorize the issuance of a blanket purchase order to Advanced Services Landscape, LLC, Sterling Heights, Michigan, for snow removal services for the 2006-2007 winter season at the City Hall, Precinct #5, 52/3rd District Court and Oakland County Sheriff Department Substation in the amount not-to-exceed Fifty One Thousand Five Hundred Twenty (\$51,520) Dollars through October 15, 2007.

**REASON FOR PURCHASE:**

It is important to the City to provide a safe environment for persons accessing City buildings during the winter months. Purchasing solicited competitive sealed proposals for Snow Removal Services, which were opened on August 22, 2006. Advanced Services Landscape, LLC, was selected as providing the best value and lowest cost proposed for 2006-2007 winter season snow removal services for the City at four (4) City owned facilities. Advanced Services Landscape, LLC, has performed the noted services in the past in a professional and satisfactory manner. The four (4) City owned buildings that the Service Company will be responsible for are:

**Location #1: Rochester Hills Municipal Offices (City Hall),** 1000 Rochester Hills Drive, Rochester Hills

**Location #2: Precinct #5,** 1551 East Auburn Road, Rochester Hills

**Location #3: 52/3 District Courthouse,** 700 Barclay Circle, Rochester Hills

**Location #4: OCSD Substation,** 750 Barclay Circle, Rochester Hills

Snow removal at remaining City facilities will be completed by City personnel.

**PROCESS:**

**Vendor Name and Address:**

Advanced Services Landscape, LLC  
35405 Beattie Drive  
Sterling Heights MI 48312

**Reason for Selection:**

Best value and lowest cost.

**Method of Purchase:**

1-year blanket purchase order; the City reserves the right to exercise an option to renew for the 2007-2008 Winter Season.

**BUDGET:**

Funding for Snow Removal Services will be taken from the Facilities Division for multiple years. A Budget Amendment may become necessary, depending upon the severity of the winter weather.

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>*Cost</b>	<b>Remaining Budget</b>
631 Facilities Fund	631.807000	Contractual Services 2006 2007	\$68,700 \$42,700	\$22,050 \$29,470	\$46,650 \$13,230
			Total \$111,400	\$51,520	\$59,880

\* Cost = Nov-Dec 2006 and Jan-Apr 2007

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council award the contract for Snow Removal Services at the Rochester Hills Municipal Offices (City Hall), Precinct #5, 52/3rd District Court and Oakland County Sheriff Department Substation for the 2006-2007 winter season by awarding the contract to Advanced Services Landscape, LLC, Sterling Heights, Michigan, as the lowest, responsive, responsible proposer, in the amount not-to-exceed Fifty One Thousand Five Hundred Twenty (\$51,520) Dollars through October 15, 2007.

**RESOLUTION****NEXT AGENDA ITEM****RETURN TO AGENDA**

<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Budget Content: Finance Director</b>		
<b>Purchasing Process: Supervisor of Procurement</b>		
<b>Mayor</b>		
<b>City Council Liaison</b>		