

# Department of **CLERKS / ELECTIONS / CEMETERY**



# CLERK'S OFFICE / RECORD KEEPING



- Vital Records – Birth and Death
- Records Management – Storage / Maintenance
- Minutes – Record of Proceedings
- Freedom of Information Coordinator – FOIA



# CLERK'S OFFICE / CITY COUNCIL



- Provides City Council Support
- RHGYC Coordinator
- Passport Applications
- Notary Services



# CLERK'S OFFICE / ELECTIONS DIVISION



- Voter Registration
- Federal, State, and Local Elections



# CLERK'S OFFICE / CEMETERY



- General operations & maintenance
- Lot sales & monument sales
- Preservation of the Historic Cemeteries





**THANK YOU**

