

(Date)

City of Rochester Hills  
Planning and Development Dept.  
1000 Rochester Hills Drive  
Rochester Hills, MI 48309

Re: Extension Request for (Project Name), (File No.), and (Parcel Number(s))

Dear Sir or Madam,

I am requesting an extension of the \_\_\_\_\_ approval for this project until \_\_\_\_\_.  
The reason for the Extension Request is (brief explanation).

I represent and warrant that:

- As representative of the property owner and/or applicant for the above project, I am authorized to make this request;
- Any other applicable development approvals from the City and other public agencies remain in effect and have not expired;
- There is no outstanding indebtedness owed to the City related to the project; all taxes, assessment and water and sewer charges, if any, are paid and current; and all escrows are in good standing; and
- There are no outstanding violations of the zoning, building or environmental codes or other applicable land development regulations.

I further represent and warrant that prior to any subsequent approvals related to the subject site, the project will be brought into conformance with all current, new or amended City regulations. I acknowledge such new requirements may entail changes to the site layout, density and design of the existing Approval. Those changes may necessitate Revised Plan Approval by Staff, the Planning Commission and City Council. The need for such additional approval shall be determined by the City.

Sincerely,