



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

1000 Rochester Hills Dr.
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Legislative File No: 2006-0607

TO: Mayor and City Council Members
FROM: Joe Snyder / Fiscal Division of the Mayor's Office / x2534
DATE: September 6, 2006
SUBJECT: Community Development Block Grant (C.D.B.G.) Reprogramming

REQUEST:

I request that City Council reprogram \$35,313 of Program Year 2004/2005 funds from Planning Services (3304/731360) to the Minor Home Repair Program (3188/731227), \$33,405 of Program Year 2005/2006 funds from Planning Services (3304/731360) to the Minor Home Repair Program (3188/731227), and \$30,000 of Program Year 2006/2007 funds from Planning Services (3304) to the Minor Home Repair Program (3188).

REASON FOR PURCHASE:

It is requested that the Rochester Hills City Council reprogram these funds from the various Planning Services Programs to the Minor Home Repair Program in order to assist approximately thirty-three (33) low-income residents with a variety of necessary health and safety related home repairs including but not limited to furnace replacement, water/sewer system hook-up, plumbing issues, window replacements etc...

Requests for assistance from low-income residents living within the City have doubled over the past year. After household income limits are verified, City of Rochester Hills Building Inspectors provide site assessments to determine the homeowner's needs in order to solicit quotes from vendors to effectively address the relevant issues.

Since 2001, the City of Rochester Hills has funded over 140 needed home improvements totaling in excess of \$312,800 for low-income residents that were completely funded by the Community Development Block Grant through the Minor Home Repair Program.

PROCESS:

Vendor Name and Address:

Various vendors are used depending upon the work that is to be performed

Reason for Selection:

Lowest Cost

Method of Purchase:

All projects are procured by a Request for Proposal (RFP) method from a minimum of three qualified vendors. The Building Inspector who performed the initial site assessment is involved in the process to select the most appropriate proposal. The Building Inspector also inspects all work done by the selected contractor for final approval before the vendor is paid.

BUDGET:

No Impact. All expenses are reimbursable through Oakland County and the Department of Housing and Urban Development (HUD).

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
General Fund	666.801592	Prof. Services – MHR	\$52,280		

RECOMMENDATION:

I request that City Council reprogram \$35,313 of Program Year 2004/2005 funds from Planning Services (3304/731360) to the Minor Home Repair Program (3188/731227), \$33,405 of Program Year 2005/2006 funds from Planning Services (3304/731360) to the Minor Home Repair Program (3188/731227), and \$30,000 of Program Year 2006/2007 funds from Planning Services (3304) to the Minor Home Repair Program (3188).

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		