



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2010-0354

TO: Mayor and City Council Members
FROM: Paul Davis, Acting DPS Director
DATE: September 13, 2010
SUBJECT: Technology Drive Extension Project - City File No. E06-024
Construction Layout Staking Services

REQUEST:

The Department of Public Service is requesting that City Council approve the amended Professional Service Agreement between Hubbell, Roth & Clark (HRC), Inc. and the City of Rochester Hills to provide construction layout services for the Technology Drive Extension Project in the amount of \$10,498.00 for a new total not-to-exceed amount of \$30,278.00 and authorizes the Mayor and Clerk to execute a contract on behalf of the City.

REASON FOR PURCHASE:

HRC was selected through the quality based selection process as one (1) of the four (4) firms to provide engineering services to the City of Rochester Hills. HRC submitted a proposal for services to provide the preliminary engineering, final design, and assist in contract document and specification procurement for the Technology Drive Extension Project. The City entered into a contract with HRC for the design of the road extension on May 24, 2010 in the amount of \$19,780.00. The proposed work includes the construction layout staking as indicated on the As-Bid Plans in the amount of \$10,498.00.

PROCESS:

Vendor Name and Address:

Hubbell, Roth & Clark, Inc.
555 Hulet Drive
Bloomfield Hills, MI 48303-0824

Reason for Selection:

QBS
Best Value

Method of Purchase:

Purchase Order
Contract

BUDGET:

The road portion of the project is funded in the approved 2010 capital budget as MR-09B. The pathway portion of the work has been identified as PW-09A in the 2011 CIP in the estimated amount of \$33,000.00. A 3rd quarter budget amendment will be forthcoming for the pathway portion of the work.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Major Roads Construction	452.970000	Construction & Improvements	\$258,450.00	\$9,311.73	\$51,738.16 ^A
Pathway Construction	403.974000	Land Improvement	\$0	\$1,186.27	(\$1,186.27)

^AThe budget remaining amount \$51,738.16 includes the deduction of the construction amount of \$197,400.11. The geotechnical testing work will be performed under the general blanket purchase order with TEC and then be deducted from the remaining budgets.

RECOMMENDATION:

The Department of Public Service recommends that City Council approves the Amended Professional Services Agreement between Hubbell, Roth & Clark, Inc. and the City of Rochester Hills to provide construction layout services for the Technology Drive Extension Project in the amount of \$10,498.00 for a new total not-to-exceed amount of \$30,278.00 and authorizes the Mayor and Clerk to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		