



# Rochester Hills Minutes - Final

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## City Council Special Work Session

*Erik Ambrozaitis, Jim Duistermars, Barbara Holder, Greg Hooper,  
Linda Raschke, James Rosen, Ravi Yalamanchi*

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Wednesday, August 29, 2007

7:30 PM

1000 Rochester Hills Drive

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### CALL TO ORDER

*President Rosen called the Special Rochester Hills City Council Work Session to order at 7:31p.m. Michigan Time.*

### ROLL CALL

**Present** 6 - Erik Ambrozaitis, Jim Duistermars, Greg Hooper, Linda Raschke, James Rosen and Ravi Yalamanchi

**Absent** 1 - Barbara Holder

### Others Present:

*Bryan Barnett, Mayor  
James Bradford, Deputy Fire Chief  
Scott Cope, Director of Building/OC  
Ron Crowell, Fire Chief  
Paul Davis, City Engineer  
Kurt Dawson, Director of Assessing/Treasury  
Todd Gary, Captain/Fire Marshall  
Bob Grace, Director of MIS  
Mike Hartner, Director of Parks and Forestry  
Julie Jenuwine, Director of Finance  
Bud Leafdale, General Superintendent  
Jane Leslie, City Clerk  
Roger Moore, Professional Surveyor  
Kim Murphey, Administrative Coordinator-DPS  
Roger Rouse, Director of DPS/Eng  
Paul Shumejko, Transportation Engineer  
Bob Srogi, Facilities Operations Manager  
Christine Wissbrun, Administrative Secretary/Clerk's*

### PLEDGE OF ALLEGIANCE

### REVIEW OF AGENDA

## PUBLIC COMMENTS

**Melinda Hill**, 1481 Mill Race, expressed her concern regarding the content of the budget documents. She stated that she feels that they reflect projected deficits. She mentioned that the City needs to build the trust level with the residents regarding service levels and funding.

**Lorraine McGoldrick**, 709 Essex, announced a new program offering activities for middle and high school youth in the area. For more information, their website is [www.rochesterupperroom.org](http://www.rochesterupperroom.org). She presented a map of the historical and cultural background of the Native American Indian population to the City, including Rochester Hills, trails, and educational items. It is the first of a series being done, and she hopes that the City will post it for everyone to enjoy.

**Paul Miller**, 1021 Harding Avenue, expressed displeasure with the City's cost-cutting measures.

## PROPOSED 2008 BUDGET DISCUSSIONS

**2007-0478** Discussion - Special Revenue Funds (200's) - 2008 Budget

**Attachments:** [083007 Budget Discussion Outline.pdf](#)  
[Resolution.pdf](#)

### **FIRE DEPARTMENT FUND**

**Ron Crowell**, Fire Chief, gave an overview of the four primary divisions that fall under his supervision:

- *Communications:* Comprised of nine dispatchers, one communications coordinator, and one supervisor. Supervisor is also responsible for City wireless telephones. Nine communicators are all EMD-certified in emergency medical dispatch and by the Association of Public Safety Communicators. Dispatchers receive EMS and fire calls by land line and are transferred from the Sheriff's Department for processing and dispatching. This division coordinates between all the divisions. The department is currently going through the process of an RFP for a consultant to study services.

- *EMS Division:* Comprised of three Captain-Paramedics, 21 Firefighters-Paramedics (full-time); nine Paid-on-Call Captain-EMTs and 80 Firefighter-EMTs (30 hired in March and put through EMT training - of those 27 have been retained). Two full-time EMTs work during the weekday while many POC staff are unavailable. The entire staff with exception of Secretarial maintain certifications in State-certified Firefighting along with EMS, which supplements the daytime response for EMS calls.

- *Fire Division:* This division is broken down the same as the EMS Division. A few senior POC members choose to do fire-only and do not respond to EMS.

- *Fire Prevention: Run by Fire Marshall Captain. Comprised of four Fire Inspectors and one Public Education Specialist. This division does site plan review, fire safety inspection for businesses, senior developments, and apartments. Conduct fire investigations after fires and provide educational fire help and safety for children and seniors. When an inspection of a senior development occurs, one inspector or Public Education Specialist will do fire safety and medical safety for senior citizens.*

**Chief Crowell** stated activity is growing as follows:

- *Fire calls are projected (based on July '07 figures) to be 175. This also includes vehicle, grass, cooking fires, and fire response.*
- *EMS calls are increasing due to senior development and community growth, injury accidents projections increase as well.*
- *Other calls, (smoke investigation, carbon monoxide alarms, Haz-Mat, all other calls). Total responses are anticipated to increase to estimated 600 calls this year.*

**Chief Crowell** reviewed the City Council's Goals and Objectives and noted the Fire Department related as follows:

City Council's Goal - Effective Governance; Objective - To explore opportunities to new public/private partnership and possibilities for consolidation of City services.

- *Specifically explore opportunities for new public/private partnerships and possibilities for consolidation of City services.*
- *Take the lead on fostering strong, cooperative, working relationships with Oakland County, regional local governments, Oakland University, etc.*
- *Numerous mutual-aid agreements exist. Northeast Mutual Aid includes five fire departments - at any point in time when the City's EMS is out and down to last unit, the City will call Auburn Hills, Oakland Township, Shelby Township. At no time will our residents be without coverage or have to wait more than a few minutes for ALS or transport. The City is also part of North Oakland County Group - comprised of 17 different departments to provide hazardous material, technical rescue, and an incident management team - chief officers who have received special training. Team members could respond to a disaster anywhere in north Oakland County to help from a management side of the incident.*
- *Good cooperation exists with Crittenton Hospital. Meeting on a regular basis, current discussions include stroke intervention that can be done in the field, to allow more time to transport. This is projected to be a private program. Last week, preliminary discussions were held with another area hospital to look into an air ambulance for the area to cut time to a Level I trauma center.*
- *Other Fire Departments in the area had been contacted to determine if their EMS system is profitable, the results of that survey are as follows: a) None of the departments divide their budget in that manner; and b) One department cited EMS costs at \$1.2 million, with revenue from EMS billing of \$142,000. Most departments in northern Oakland County believe it is a service provided.*

City Council's Goal - Public Safety; Objective – To protect the residents, businesses and visitors of Rochester Hills by providing high quality public safety.

- Public safety is first priority, while looking at the cost to provide services at best cost possible. The entire staff looks at ways to improve service.
- Respond to emergencies in such a timeframe that will meet or exceed resident's expectations.
- 2006 Random Survey was implemented for calls. This Survey is questionnaire-based covering the time they call 911 all the way to the treatment they receive at the medical facility they are transported to. There is a 50% return rate of surveys, with 97% rating of above-average or better. The few negative comments received are addressed immediately.

### **206 - Fire Department - Revenue**

**Chief Crowell** reviewed the Objectives and Significant Changes for the Fire Department - Revenue noting the following:

#### **Objectives:**

- Ensure a stable revenue stream to protect against short or long-term expenditure fluctuations (mostly due to capital outlay) that have the potential of adversely affecting the delivery of essential public safety and protection of services.

#### **Significant Changes:**

- \* 451011 - License & Permits increased 140% based on past history. It was estimated with the elimination of leaf and brush burning in 2007 that burning permits issued would decrease. At this time we are not seeing a decrease.
- \* 608003 - Charge for Service - Fire Protection increased 14% - \$6,300 due to an increase to Oakland Township call volume.
- \* 608010 - Charge for Service - E.M.S. Service increased 25% - \$200,000 due to an increase to Rochester Hills call volume mostly due to new senior living developments.
- \* 655001 - Fines - City increased 40% - \$2,000 based on previous two years history.

### **206 - Fire Department - Administration**

**Chief Crowell** reviewed the Fire Department's Objectives and Significant Changes noting the following:

#### **Objectives:**

- Provide training resources and opportunities for Fire Department employees to enhance career development within the Fire Service.
- Exercise emergency disaster plan through "mock" scenarios.
- Train City staff in Emergency Management.

#### **Significant Changes:**

- \* 724000 - Tuition has been decreased 50% due to previous use and history.

- \* 727000 - Office Supplies increased 20% - \$1,000 due to additional printer supplies utilized at each fire station.
- \* 801000 - Professional Services decreased 17% - \$7,500 due to Actuarial Study removal and actual expenditure history.
- \* 801002 - Professional Service-Medical decreased 60% due to less hazardous material exams being required in past history.
- \* The Hazardous Material personnel specialist is reduced by 50% as we are now part of the North Oakland County group.
- \* 802004 - Interfund Fleet - increased 85% - \$4,600 due to increasing fuel costs and usage.
- \* 805002 - Legal Fees - Labor & Other decreased 20% - \$15,000 to reflect ongoing contract negotiations.

### **339 - Full-Time Suppression**

**Chief Crowell** stated that there is a major difference in Fire Suppression figures this year, as with EMS. He reviewed the Full-Time Suppression's Objectives and Significant Changes noting the following:

#### **Objectives:**

- Our efforts are to better streamline and manage.

#### **Significant Changes:**

- \* The cost center is being renamed from Full-Time Firefighters to Fire Suppression because it is a more precise description of the function performed. The Paid On Call department (cost center) is being split into Fire Suppression and EMS Service to more accurately account for the two separate services/functions in the two separate cost centers, rather than separate costs by positions (Firefighters and Paid On Call) as done in previous years. The Fire Fund will now be separated to budget by the main functions it performs (Administration, Fire Suppression, Fire Prevention, Fire Training, Dispatch and EMS Service).
- \* Personnel Services funding reflects a change in the cost split for Firefighters. In 2007, 40% of the cost was expended from the Full-Time Firefighters cost center and 60% was expended from the EMS cost center. This will be changed to 35% Fire Suppression and 65% EMS in 2008 to reflect the actual split of Firefighters time spent between the two services. In addition, personnel costs reflect step changes including those for several recently hired Firefighters. Lastly, any Firefighter medical buyouts, holiday pay, 457 contributions, or annual leave payoffs are being budgeted in the Fire Suppression cost center.
- \* 748000 - Operating Equipment increased 86% - \$19,000 due to the transfer of Paid On Call expenses, which was partially offset by decreases because of the relocation of two full-time firefighters to Station #5.

### **340 - Paid-On-Call Firefighters**

**Chief Crowell** noted the following Significant Change for the Paid-On-Call Firefighters:

**Significant Changes:**

\* The Paid On Call department (cost center) is being moved into Fire Suppression (formerly Full-Time Firefighter department) and EMS Service to more accurately account for the two separate services/functions, rather than separate costs by position (Firefighters and Paid On Call) as done in previous years. This will make the cost centers consistent with the policy of naming all Fire Fund departments by function as opposed to position title.

**341 - Fire Prevention Bureau**

**Chief Crowell** noted the following Significant Changes for the Fire Prevention Bureau:

**Significant Changes:**

\* 722000 - Clothing decreased 50% - \$1,000 due to history and purchases made in 2007.

\* 724000 - Tuition Refund increased - \$2000 due to current contractual agreement and use of that fund.

\* 748000 - Operating Equipment decreased 71% - \$5,000 due to one time purchase in 2007 of emergency warning equipment.

\* 850000 - Membership & Dues increased 200% - \$1,000 due to purchase of National Fire Protection Association (NFPA) Code Books and updates.

\* 880000 - Community Promotions decreased 13% - \$1,500 based on actual expenditure history.

**342 - Training**

**Chief Crowell** noted the following Significant Changes for Training:

**Significant Changes:**

\* 748000 - Operating Equipment increased 120% - \$6,000 due to purchase of an ALS simulation manikin.

\* 801000 - Professional Services decreased 100% - \$1,000 due to discontinuation of EMINET program.

\* 860000 - Travel and Seminars decreased 23% - \$10,000 due to Paramedic training for POC personnel and previous two year history.

\* 938000 - Maintenance - Vehicles decreased 50% - \$500 based on previous two years history.

**343 - Dispatch**

**Chief Crowell** noted the following Significant Change for Dispatch:

**Significant Change:**

748000 - Operating Equipment is budgeted higher than recent actual expenditures in order to purchase radios.

**344- Emergency Medical Response (EMS)**

**Chief Crowell** noted the following Significant Changes for EMS:

**Significant Changes:**

\* The Paid On Call department (cost center) is being moved into Fire Suppression (formerly Full-Time Firefighter department) and EMS service to more accurately account for the two separate services/functions, rather than separate costs by position (Firefighters and Paid On Call) as done in previous years.

\* Personnel Services funding reflects a change in the cost split for Firefighters. In 2007, 40% of the cost was expended from the Full-Time Firefighters cost center and 60% was expended from the EMS cost center. This will be changed to 35% Fire Suppression and 65% EMS in 2008 to reflect the actual split of Firefighter time spent between the two services. In addition, personnel costs reflect step changes including those for several recently hired Firefighters.

\* 801000 - Professional Services increased 36% - \$31,300 due to the transfer of Paid On Call expenses and due to more frequent emergency medical incidents increasing medical billing activity.

**Public Comments:**

**Lee Zendel**, 1575 Dutton, stated he feels that the Fire budget should be done more like the Parks budget, using a single consolidated budget.

**Responses to Council Members' Questions:**

- The goal is to provide the best service to the residents of the community. Chief Crowell stated that as far as the billing goes, Medicare/Medicaid only pay a certain amount and that is the amount the City accepts. Our purpose is to be here when they need us, not to make money.

- Chief Crowell stated he cannot project when more basic EMTs may be needed; this will depend on the aging community, growth, development and call volume. He pointed out that there is a limit to the number of calls that can be handled based on personnel available. He feels the Department is operating a very effective EMS service within budget.

- Revenue is in transfers, such as from senior developments to hospitals; these are not emergency runs. Chief Crowell pointed out that some communities that have private transport require our assistance because the ambulance in their city is unavailable for an emergency run due to a transfer from one facility to another. He commented that he will look into the possibility of providing transfers, but stressed that he will not sacrifice service.

- Currently the air ambulance is out of Ypsilanti. From dispatch to extrication, there is a 20-30 minute response time. Level 1 trauma centers with landing pads are at Beaumont Hospital and Pontiac Osteopathic Hospital.

- Regarding emergency preparedness, every year each department receives

packets to update their information regarding contact numbers, directors and the like.

- Day Care Programs are part of the community education portion of fire prevention which are conducted in pre-school through elementary.

- There are eighty (80) Paid-On-Call Firefighters.

- An example of a Miscellaneous Professional Services - Administration would be MIOSHA doing a safety inspection; there is a nominal fee for that.

- There are four ambulances that are planned for replacement. The goal is that only two will need replacement and the others can be kept for an additional year or two. It will then become a staggered replacement. Chief Crowell stressed that he did not want to ask for two, and then have to come back to ask for more.

- Chief Crowell stated that he is looking at early 2008, or late 2007 to have the study for 911 Dispatch Services back to review and present to Council.

**Public Comment:**

**Melinda Hill**, 1481 Mill Race, noting the 10% increase in the Interfund charges for Administration, stated that this figure appears to increase significantly each year and questioned what it was attributed to.

**Ms. Jenuwine** responded that a large portion of this is distributed based on total fund expenditures. In the case of the Fire Department, a large piece is based on personnel.

**Ms. Hill** questioned whether these are true reflections for actual Administrative costs. She commented on the revenues the City receives from Oakland Township for Dispatch, stating that she feels Oakland Township is receiving a great deal of service from us for what it costs us to handle dispatch in general for them. Ms Hill stated that the cost center allocations this year are better than in the past, showing personnel used for certain operations.

**This Matter was Discussed.**

**2007-0480** Discussion of the Capital Funds (400) - 2008 Budget

**Attachments:** [083007 Budget Discussion Outline.pdf](#)  
[Resolution.pdf](#)

**402 - Fire Capital Fund**

**Ron Crowell**, Fire Chief, stated that the Fire Capital fund was created in 2002 to set aside funding designated for the purchase of major equipment and facilities. This has provided the City with a fund to make sure residents, and Fire and EMS personnel are well protected with up-to-date, safe equipment.

**Chief Crowell** pointed out that hours, miles, use, condition and maintenance records are reviewed to determine if equipment needs to be replaced or if it can



be put off for a year or more. In most cases, pumpers due to condition, miles or repairs are replaced before expected time. Two full-time rescue pumpers are receiving significantly more use and are in the budget for 2008. He stated the following apparatus are due for replacement in 2008:

Rochester Hills Fire Department - Apparatus Replacement:

Station 1: Engine 1 (2003), Engine 2 (2003), Bravo 25 (2001)

Station 2: Bravo 22 (2001)

Station 3: Truck 6 (1990), Bravo 23 (2001)

Station 4: Bravo 24 (2001), Squad 4 (1994)

**Response to Council Members Questions:**

- Bravos are ambulances.

- Four (4) Bravo's are due for replacement, two (2) will be replaced in 2008 and two (2) will be extended based on mileage, condition, and maintenance costs.

- Aerial Truck (Truck 6) is a reserve vehicle. Truck 2 (1994), currently at Station #2 will be moved into Reserve at Station #3. The new truck will go to Station #2. The reason for the replacement is the seats are no longer NFPA approved according to new standards (anyone riding must be enclosed with door, seatbelted, standard). Ladder is also a 55' ladder, everything else is 75'.

**Council Members Comments:**

**Mr. Hooper** questioned the purpose of the new tough books.

**Chief Crowell** responded that two (2) will be purchased this year as a pilot program. He stated that pictometry and mapping software via the internet will be tested; based on testing, if the need is there to expand, they will. He mentioned that there is also accountability software on the computers which will allow them to electronically scan or drag personnel, rather than taking tags.

**Mr. Hooper** commented that it looks like the Fire Department is purchasing five (5) computers, not two (2).

**Chief Crowell** stated the four (4) computers listed under cost center 999636 will be for the Fire Inspectors. He explained that through the County's reporting network the inspectors will be able to do their fire inspections electronically, as well as download pictures of buildings to this program for dispatch.

**Mr. Hooper** stated he fully supports downloading data at the scene and feels the City should get this for each engine.

**Mr. Yalamanchi** questioned whether this could be integrated with the Building Department.

**Chief Crowell** stated that there may be additional license fees to give access to the Building Department, but he feels it would be a good idea and will research this.

**This Matter was Discussed.**

2007-0477 Discussion - General Fund (100's) - 2008 Budget

**Attachments:** [Agenda Summary.pdf](#)  
[Budget Recap Memo.pdf](#)  
[083007 Budget Discussion Outline.pdf](#)  
[Resolution.pdf](#)

### **326 - Wireless Communications**

**Ron Crowell**, Fire Chief, reviewed the Objectives and Significant Changes for Wireless Communications noting the following:

#### **Objectives:**

- Improve wired and wireless communication efficiency by implementing new technology.
- Identify and implement operational and cost effective opportunities to improve service.

#### **Significant Changes:**

- \* Personnel Services costs increased 16% - \$4,820 due to an increase in budgeted overtime
- \* 748000 - Operating Equipment is budgeted higher than the recent trend due to the expected implementation of Oakland County's Open Sky system, which will require additional equipment.

**This Matter was Discussed.**

2007-0482 Discussion - Internal Service Funds (600's) - 2008 Budget

**Attachments:** [083007 Budget Discussion Outline.pdf](#)  
[Resolution.pdf](#)

### **631 - Facilities Fund**

**Roger Rousse**, Director of DPS/Engineering, introduced his staff members, in attendance, as follows:

*Paul Davis, City Engineer  
Roger Moore, City Surveyor and Sewer and Water Manager  
Bud Leafdale, General Superintendent  
Kim Murphey, Administrative Coordinator-DPS  
Paul Shumejko, Transportation Engineer  
Bruce Halliday, Fleet Manager  
Bob Srogi, Facilities Operations Manager*

**Mr. Rousse** stated that DPS manages 46 developed and undeveloped properties, including over 200,000 sq. ft. of building, 37 miles of major roads, 237 miles of local roads, 82 miles of pathways, 87 cars, pickups and vans, 10 heavy construction vehicles, 12 trailers, 18 specialty vehicles, 28 Chapter 20 drains, 343 miles of sewer pipe, 8,100 manholes, 425 miles of water pipe, 4,200

isolation valves, and 31,000 water meters. He stated the mission of the Facilities Division is to manage City owned capital assets and to coordinate decisions regarding buildings, grounds, utilities and equipment for the safe and efficient use by employee and residents.

**Mr. Rousse** reviewed the Objectives and Significant Changes for the Facilities Division noting the following:

City Council's Goal - Infrastructure Management; Objective - To provide reliable and safe infrastructure (roadways, utilities, buildings, etc.) throughout the City.

**Objectives:**

- Increase use of Metasys Energy Management systems at City Hall and the Sheriff's Substation for improved monitoring of equipment operation and energy consumption.
- Continued training of Facilities staff in preventative maintenance of building equipment by implementing strategies that are recommended as part of the Facilities Master Plan (FA-07B).
- Improve overall capital asset management coordination through the implementation of the Asset Management System.

**Significant Changes:**

- \* 699420 - Transfer In - CIF increased 1,771% - \$302,900 due to the funding for two (2) capital projects identified in the 2008-2013 Capital Improvement Plan (CIP).
- \* 750000 - Custodial Supplies increased 5% - \$2,000 due to historical trend, anticipated inflationary increases and shifting to more "environmentally friendly" cleaning products.
- \* 850000 - Membership and Dues increased 23% - \$70 due to actual historical trend.
- \* 920000 - Public Utilities increased 100% - \$5,100 due to new charges for commercial cable service.
- \* 923000 - Electrical Utility increased 30% - \$95,530 due to actual historical trend and anticipated inflationary utility increases.
- \* 927000 - Water & Sewer increased 34% - \$18,000 due to actual historical trend, anticipated commodity increases as well as additional water expenses associated with the Livernois Blvd. irrigation system.

**Responses to Council Members Questions:**

- Retained Earnings is used in the internal service fund. The Internal Service Fund is not a governmental fund, so the City cannot use Fund Balance.
- The budget balance includes infrastructure, buildings, and land.
- The pros and cons of not doing the Spencer Park lot paving and the park development construction are as follows: The pro is the economics. John R Road will be redone, which will save mobilization fees. To put this off to the future, would cause the City to incur mobilization fees. Other improvements in

*the development plan could take advantage of the asphalt road grindings off John R as the materials and equipment will be right there, saving trucking fees.*

*- The performance indicators will be better with the Asset Management System.*

*- The existing parking lot at Spencer Park has a solid base under it and in areas where the parking lot will be expanded, they will use the millings as a sub base for the asphalt.*

*- Currently the existing parking lot at Spencer Park is slag; hard packed, loose granular materials. Not suitable with ADA and needs to be chlorided way too often. Hard pack parking lots are able to be striped.*

**Public Comments:**

**Melinda Hill**, 1481 Mill Race, stated the City currently spends approximately \$3,000 per year to maintain the parking lot at Spencer Park. She stressed this project will cost approximately \$350,000 and will still have a \$1,000 per year maintenance cost. Ms. Hill questioned what type of cash is in the Facilities Fund.

**Mr. Hartner**, Director of Parks, stated that part of this project is to look at retaining the water in a rain-garden fashion around the circumference of the parking lot before it gets near the lake or ditch cut off from the lake. He commented that the \$320,000 is for the entire project including rain gardens, additional picnic areas, etc.

**Ms. Jenuwine** stated she estimates the Facilities Fund at \$8 Million.

**Ms. Hill** stated she noticed the facilities evaluation and study shows that there was a change in debt service for this building, it will be coming out of the Facilities Fund. She further noted that departments will only be charged for debt service, not for rent. She suggested the City continue with their previous practice, and consider changing it after the study is completed.

**Council Members Comments:**

**Mr. Ambrozaitis** commented that Ms. Hill had a good point and questioned if there were any technology or cost savings that Council should be aware of that would assist in saving money.

**Mr. Rousse** responded that they are constantly looking at ways to improve things. He stated that this project takes advantage of recycling asphalt which is a new practice and the economics look good. He stressed that the overall benefit is improvement to our community. Mr. Rousse stated that he will try to provide everything needed to make value decisions on whether these are worthwhile projects or not. He pointed out that this project takes advantage of economies of scale, demonstrates recycling techniques, and it is what the City would require of everyone else in the community.

**Mayor Barnett** stated the Spencer Park parking lot project is the only Facilities

and Park expenditure in the budget. He explained that when reviewing the budget with his department directors there were eight other projects being requested to be included; those projects did not make it through the process. He pointed out that this project was in the 2006 budget originally and it was not done and was not put in the 2007 budget, however, it has been a C.I.P. project and an identified need. He stressed that the Spencer Park parking lot made it into the budget because the Administration feels it is important and Council should have the opportunity to look at the economies of scale.

**Mr. Hooper** voiced his support of the City's Parks but stated in this case when it is in competition with General Fund dollars, he cannot support paving a City park before the local roads are fixed. He further stated that he supported them expanding the park, but not putting down asphalt.

**Mr. Duistermars** questioned if the City meets the ADA requirements if they leave the parking lot at Spencer Park the way it is. He further questioned if someone was at the Park inspecting it.

**Mr. Srogi**, Facilities Operations Manager, responded that the City is not meeting the ADA requirements leaving the parking lot the way it is.

**Mr. Hartner** explained that the ADA is a grievance driven law administered by the Department of Justice. He stated the City needed to be in compliance when the law was enacted. He noted that the City has been working so that every aspect of Municipal Government, such as bike paths, buildings, meeting requirements, etc. are in compliance and feels they has done a pretty remarkable job. He pointed out that even so, it is no defense for those areas that are not in compliance.

**Mr. Duistermars** questioned if depreciation is the only non-cash item on the Expenditure line item of the Facilities Fund and if the Revenue Earnings to Balance figure is to compensate for the depreciation.

**Ms. Jenuwine** responded that depreciation is the only non-cash item, and the Revenue Earnings to Balance figure is using the accumulated depreciation that was saved up in the prior year.

**Mr. Duistermars** requested an explanation as to what the real cash was that the City is collecting in this Fund.

**Ms. Jenuwine** stated that it is through the internal service charges mostly and through all the different accounts and indicated that it is probably about \$4.2 Million.

#### **Public Comments:**

**Ms. Hill** stated she feels the City has done a wonderful job in working toward compliance to make the City ADA compliant in many respects. She questioned if the City could meet the ADA requirements by only paving the number of parking spots they require rather than paving the entire lot, which would cut some costs. She concurred that the streets not being done is a bigger issue

than a public park. She commented that the debt service for the City Hall building used to come out of the General Fund, now the City is taking it from the rent portion of Facilities.

**Mr. Hartner** commented that Ms. Hill is correct, the entire parking lot does not have to be paved to meet ADA requirements. He suggested they could look into bidding the project out having the first lane of parking across the front and then using the slag and other material for the rest of the parking lot.

### **636 - MIS Fund**

**Bob Grace**, Director of MIS, stated the primary purpose of the MIS Department is to help other departments do their jobs better. He provided a summary of the responsibilities and functional areas of the MIS Department as follows:

- Provide training and documentation
- Help Desk support
- Provide a reliable computing environment
- Selection and training of office software
- Installation and replacement of PCs and printers
- Patching and virus protection
- Training other departments on GIS products

**Mr. Grace** listed some of the projects his department is currently working on as follows:

- Working with Accounting to convert over bank transfers
- Converting over to software as a service with the Legistar system
- Currently installing Asset Management
- Ramp project (Records Management)
- Looking into potential cash receipting
- Expanding the use of Asset Management next year in the office software

**Mr. Grace** reviewed the City Council's Goals and Objectives, identifying how the MIS Department related to them as follows:

City Council's Goal - Public Safety; Objective - To protect the residents, businesses and visitors of Rochester Hills by providing high quality public safety.

- Provide maps to the Fire Department for hydrant location and addresses.
- Support pictometry which the Fire Department and Oakland County Sheriff uses. It is also used by Dispatch for review and site location.

City Council's Goal - Infrastructure Management; Objective - To provide reliable and safe infrastructure (roadways, utilities, building etc.) throughout the City.

- Work closely with DPS on software used to gather, track and evaluate the data used for infrastructure management (Asset Management).
- Provide classes and training on many of the software programs being used.

City Council's Goal - Recreation, Parks, Cultural; Objective - To preserve Rochester Hills' natural resources and recreational character along with fulfilling the community's leisure desires.

- Work closely with the Green Space Committee this year and last year as they began to gather information on various properties.

City Council's Goal - Community Trust & Participation; Objective - To promote effective communication between City Council, administration, residents, businesses and visitors so that decisions reflect the community's desires and expectations.

- Once the Legistar upgrade is completed that information will be accessible on the web.
- Streaming video made available the beginning of the year allows the public to view Council Meetings via the internet.
- RHINO is a method (online) for residents to communicate with each other and ask general questions of City Hall.

City Council's Goal - Effective Governance; Objective - To provide clear policy direction to the administration for the execution of City programs and services.

- The City shares a lot of data with Oakland County and vice-versa. Oakland County sends the City aerial photos; the City can use their aerial photography as far back as 1963. Oakland County undertook a project for DigiPics used in the Assessing Department. The City sends Oakland County information such as where our cell towers are, various assessing data, ownership data, sales data, hydrant locations, addressing information, road centerlines.
- Share the pictometry application, along with the parcel data and the utility data with Rochester Community Schools.
- Share business ownership with surrounding communities for mailing of zoning notices.
- Recently shared ideas and processes with the City of Novi in regard to the State's planning notification rules and changes.
- Preparing information to share with the Greater Rochester Chamber of Commerce in a mapping project that they are undertaking.
- Share street maps with the City of Rochester.
- Work with the Rochester Schools to create bus stop maps.
- Share utility data with the City of Rochester.
- Work with the City of Troy as the City is undertaking the conversion to SQL to avoid some of the pitfalls they experienced when doing the same.
- Share the addresses, new streets and new developments with the City of Rochester.

### **Significant Changes:**

**Mr. Grace** noted that he worked with the Fiscal Team to modify the current allocation to make it more accurate. He stated the goal was to make it more closely reflect what the departments were using. The prior allocation was strictly based on the hardware (PC, printer, etc.) they used.

\* 740000 - Operating Supplies decreased 35.8% - \$23,660 due to a reduction in Network Server Licenses, Surf Control for field PC's, Command Software (Fire), Water GEMS's Software (DPS).

\* 748000 - Operating Equipment increased 96.2% - \$42,200 due to IS-01A/Computer Replacement Schedule, IS-01B/Monitor Replacement Schedule and an Encoding Machine for Streaming Video Feed.

\* 801000 - Professional Services decreased 23.2% - \$13,500 due to reductions in Software Modifications to ASI, Network Support Services, Database Programming Assistance and IBM Server Integration & Programming.

**Mr. Ambrozaitis** questioned what the anticipated cost of technology is for the upcoming six-months to one year.

**Mr. Grace** responded that a decision was made to forego paying the maintenance on the 2003 server for which the contract expires in May of 2008. He stated that with the upcoming projects and the efforts to keep the budgets down, he felt they could probably go two more years. However, if the software requirements change or require MIS to upgrade some of the server operating systems, he pointed out that he may have to come back to Council with a budget amendment.

**Ms. Raschke** inquired whether the City has a mapping system that shows the floodplains in Rochester Hills.

**Mr. Grace** responded that the City does and it is part of the GIS.

**Mr. Duistermars** pointed out that some of the City's computer equipment is getting pretty old and questioned the replacement schedule.

**Mr. Grace** responded that the servers were replaced and storage management was changed over. He stated that most PCs are on a five-year replacement schedule, with the exception of the PCs used by Engineering; they are replaced at three to three and-a-half years because they tend to have some higher requirements.

**Mr. Yalamanchi** noted that MIS purchases and maintains over 100 computer software applications and questioned if any of these could be integrated to save time and cost.

**Mr. Grace** stated that consolidation is done wherever possible, but some software is very specific. He pointed out that each budget year he sits with the individual departments and questions whether the software is still being used. He stated that some software has been removed due to the Asset Management Program. Mr. Grace concurred that maintaining and administrating the various software applications does put a burden on MIS, but it is necessary to help each department be more efficient.

**Ms. Jenuwine** stated that the new allocation methodology used by MIS has an application user-unit component to it. She explained that each employee that



has an application on their PC is charged a unit, and then will receive a charge or some of the spread for the MIS Department. She stated that it is an effort to try to clean up some of the extra software and help to reduce some of the time spent on all of the different applications they have to maintain.

**Public Comment:**

**Melinda Hill**, 1481 Mill Race, noted that she did not see Records Management budgeted under MIS or the Clerk's Office for 2008 and stated that it is an extremely important program for the City.

**Mr. Grace** stated that nothing has been budgeted for Records Management because in 2008 the City will be reviewing the records they have, working on a retention schedule and evaluating the recommendation from the consultant. He commented that as it moves forward, there should be something budgeted in 2009.

**661 - Fleet Fund**

**Mr. Rousse**, Director of DPS/Engineering, stated the Mission of the Fleet Division is to provide and maintain safe, efficient vehicles and equipment to customers utilizing a comprehensive preventive maintenance program, a well-trained professional staff, the latest repair technology and timely replacement.

**Mr. Rousse** reviewed the Fleet Divisions Significant Changes as follows:

- \* 699420 - Transfer In-CIF increased 1,275% - \$51,000 due to the transfer-in of funding to replace a Utility Tractor for the Parks Department that is not part of the regular Fleet replacement cycle, as well as a Smart Cart for Police Services.
- \* 802000 - Interfund Charges - Administration increased 9.3% - \$13,510 due to the Fleet Division having a larger proportion of the City's overall 2008 Proposed Budget.
- \* 802003 - Interfund Charges - DPS increased 1,413% - \$169,620 due to Fleet Division rental portion of the new DPS Facility.
- \* 802005 - Interfund Charges - Facilities increased 92.3% - \$29,310 due to the Fleet Division occupying a larger proportion of the new DPS Facility.
- \* 968001 - Depreciation increased 20.8% - \$125,000 due to the increase in capital assets added in FY 2007.

**Responses to Council Members Questions:**

- There are some restrictions on the lifetime warranties on power trains offered by some manufacturers, such as snowplow vehicles.
- The Fleet Division will check to see if there are restrictions on warranties for four-wheel-drive pick-ups that are used more heavily than average.
- The salaries and wages in the Fleet Fund are for the mechanics to maintain the vehicles, and the Maintenance of Vehicles are things like fuel and oil.

- Mr. Rousse will look into the possibility of sharing purchases of major equipment with other cities, however, with the very high utilization rate he is not certain that would work.

- The funds received on the sale of used trucks (\$5,000 to \$6,000 for pickups with plows on them) go into the Sale of Fixed Assets.

**Public Comments:**

**Mr. Zendel**, 1575 Dutton, questioned whether Act 51, which required the Fleet Division to do certain maintenance that could not be farmed out to a dealer, was still in force.

**Mr. Rousse** responded that Act 51 is still in place. He stated that one of the features of Act 51 is the Schedule C replacement. He explained that under this Act the State conducts a survey every year of what it costs to maintain a vehicle. He further explained that the State incorporates this information and develops a schedule of what rates to charge those vehicles. He gave the following as an example:

- The City uses Act 51 rates. Whenever that truck goes out, it is charged to a fund at that rate. The age of the vehicle does not matter. The intent is to provide money for replacement of those vehicles. For other vehicles in the City, for example the Building Department, if they are depreciated over seven years, after that seventh year, all that the Departments are charged are the maintenance costs, fuel costs and insurance costs. For Act 51 Schedule C rates it is the same rate no matter what the age of the vehicle is, or whether it is fully depreciated or not.

**Mr. Zendel** commented that this is for service on the vehicles, and questioned what the Department would be charged.

**Mr. Rousse** responded that the intent of the Act 51 rates are to provide those funds for service.

**Mayor Barnett** pointed out that the Smart Cart being purchased for the Oakland County Sheriff's Department will have the ability to help the City with traffic studies, to do some monitoring of speeds, and develop some patterns. He stated it should provide some useful information for the City from the standpoint of our Traffic Department and also from the Police Department in terms of some speed studies.

**This Matter was Discussed.**

**(Recess 10:04 p.m. to 10:16 p.m.)**

**2007-0479** Discussion of the Debt Service Funds (300's) - 2008 Budget

Attachments: [083007 Budget Discussion Outline.pdf](#)  
[Resolution.pdf](#)

**DEBT SERVICE FUNDS**

**313 - Local Street - 2001 Series**  
**314 - Local Street (SAD) - 2001 Series**  
**325 - Local Street - 2002 Series**  
**331 - Drain Debt**  
**337 - Local Street - 1994 Series**  
**338 - Local Street (SAD) - 1995 Series**  
**368 - OPC Building Debt**  
**370 - Municipal Building Debt**  
**391 - Refunding Bond - 1998 Series**  
**392 - Refunding Bond - 2002 Series**

*Ms. Jenuwine, Director of Finance, stated they are asking City Council to allow the City to be in compliance with the bond covenants and to approve them when the resolution comes forward next month.*

*Mr. Yalamanchi questioned if the 1998 Bond the 2002 Bond will expire in 2009 and 2010.*

*Ms. Jenuwine responded the 1998 Bond will expire in 2008, and the 2002 Bond will expire in 2010.*

*Mr. Yalamanchi stated he feels this is a critical component. He noted that this is an opportunity for Council to sit down and plan what the City should do so they are not reacting to it in 2010.*

*Ms. Jenuwine stated that 2009 is the first year there will be no payment for the 2002 Bond. She explained that the 1998 Bond balloons up for the last two years, which essentially would have been the equivalent or a little lower than what the 2008 millage is to pay the two.*

**Public Comment:**

*Lee Zendel, 1575 Dutton, questioned if the millages supporting these bonds were voted specifically for those bond issues.*

*Ms. Jenuwine responded that they were voted as unlimited bonds, and that is why we can go beyond the Charter levies.*

*Mr. Zendel questioned if they are dedicated millages and if the money can be used after the bonds are paid off.*

*Ms. Jenuwine stated the money collected has to be used for the purpose that the bonds were sold for, and that money cannot be used after the bonds are paid off.*

*Melinda Hill, 1481 Mill Race, questioned if the City is still using fund balance*

from debt service to pay for half of the debt service for local roads.

**Ms. Jenuwine** responded yes, for a portion, but she was not sure that it was half.

**This Matter was Discussed.**

**2007-0481** Discussion of the Water and Sewer Funds (500's) - 2008 Budget

**Attachments:** [083007 Budget Discussion Outline.pdf](#)  
[Resolution.pdf](#)

**595 - Water & Sewer Debt Service Fund**

**This Matter was Discussed.**

**2007-0477** Discussion - General Fund (100's) - 2008 Budget

**Attachments:** [Agenda Summary.pdf](#)  
[Budget Recap Memo.pdf](#)  
[083007 Budget Discussion Outline.pdf](#)  
[Resolution.pdf](#)

**990 - GENERAL FUND - TRANSFER OUT**

**Ms. Jenuwine**, Director of Finance, reviewed the General Fund -Transfer Out line items as follows:

\* 999202 - Transfer Out - Major Road Fund - Reduced for the 2007 budget from 0.25 mill in 2006 to 0.1 mill transfer. Proposing the same thing for 2008.

\* 999203 - Transfer Out - Local Street Fund - Proposed at \$5.1 million.

\* 999207 - Transfer Out - Special Police - Revenues are estimated for the Police Fund, expenditures are projected, and there are really no monies from fund balance to use anymore, so the plug is what we transfer over from the General Fund. That is proposed again at \$3,275,000.

\* 999244 - Transfer Out - Drain Maintenance - Proposed at approximately \$500,000, which is a reduction from 2007. There has been a reduced need in the Drain Maintenance Fund; they have shifted a lot of their activities in coding over to the Local Streets for the street sweeping. That personnel cost and vehicle equipment is going to be coded and expensed out of Local Streets.

\* 999370 Transfer Out - Municipal Building Debt Fund - This bond is proposed to be paid out of the Facilities Fund for 2008. It is in the Facilities Budget as a transfer out over to the 300 Series account.

\* 999420 Transfer Out - Capital Improvement Fund - Proposed to reduce down to 0.1 Mill from 0.25 Mill; in past years it has been at 0.25 Mill. Right now we do not have any real expenditures proposed out of that and again this is an opportunity to shift these transfers over to the Special Police and Local Street Fund. One-half of the Comcast & WOW PEG will continue to be moved over to the Capital Improvement Fund.

\* 999631 - Transfer Out - Facilities Fund - Proposing to take the depreciation of the new building out of the common areas of the General Fund.

**Council Members Comments:**

**Mr. Yalamanchi** questioned how, in approximately ten to fifteen years, major improvements to the building would be covered if the City does not set up the depreciation for future maintenance purposes.

**Ms. Jenuwine** responded that the City has collected three years of depreciation for the addition and the renovation, and is still collecting depreciation on the building that existed prior to the new addition in 2003/2004. She stated what no longer would be collected is the depreciation on the bonded piece. Ms. Jenuwine commented that the City is not issuing much debt at all. She stated that the City is dropping off millages, paying off bonds and has future replacement money saved up and in her opinion feels it is more important to use those monies for police funding and local road funding.

**Mr. Rosen** stated he would like to meet with Ms. Jenuwine to get a better understanding as to why she feels it would be better to move the depreciation out of the General Fund and into the Facilities Fund.

**Public Comments:**

**Melinda Hill**, 1481 Mill Race, stated she did speak with Ms. Jenuwine, and her understanding is that with the Facilities Fund now the departments are going to be responsible for the debt payment which normally came out of the General Fund. She pointed out that the departments will not be paying rent on the new portion or depreciation for the future, they will only be paying the debt service. She stressed that the City should wait to consider making this change until after the Facilities Assessment has been completed and have a better picture on where the funds are.

**Council Comments:**

**Mr. Duistermars** commented that his understanding is that the debt is being paid by the Facilities Fund this year, and the Facilities Fund is getting its revenue from all the different departments.

**Ms. Jenuwine** explained that depreciation is a book entry. She stated the City has Internal Service funds, and typically Depreciation, the Internal Service Fund and the Enterprise Fund is simply a book entry. Ms. Jenuwine stated that what the City does is collect the depreciation as cash, as a thumbnail idea of what is needed in the future. She noted that depreciation is a historical cost, it is not necessarily future replacement cost. Ms. Jenuwine explained that what the City is doing on this particular item is charging the General Fund for current rent plus future replacement; departments are currently being charged double. She stated that she strongly recommends collecting the future replacement on items where the City paid cash out in the past, but where the City got a bond and is also charging a renter for future replacement she feels is collecting double of what you would normally collect during that time frame.

**Mr. Rosen** summed up what he understood Ms. Jenuwine was saying by stating that not only will the City not accumulate funds if it is bonded, but they will be intellectually bound to use bonds again. He further stated that if the City

used cash and accumulated depreciation, they would be philosophically bound to use the cash again.

**Ms. Jenuwine** stated that was correct, and at the same time the City is charging the user in that General Fund twice for the monies they did not collect before you had the bond. She noted that since the City does not want to bond in the future, they are collecting that replacement money at the same time. She pointed out that during that timeframe, that General Fund is paying double.

**Mr. Rosen** commented that he was not sure that the way the City has handled this in the past was not the best way to do it. He stated that in past years Debt Service has come out of General Fund, and the rent is done internally.

**Ms. Jenuwine** stressed that if it is the City's priority to save for the future replacement of City Hall as opposed to other priorities, then they could go back to the way it has been done in the past. She stated that currently this money is now utilized in other transfer out areas.

**Mr. Yalamanchi** stated that what Ms. Jenuwine is currently doing is fundamentally right. He commented that he agrees with taking the depreciation and putting the value aside so that the City is prepared for the future. He stressed, however, that the challenge before them is deciding, given the priorities the City has, whether or not to set aside the depreciation money rather than transfer that money into the Roads, Police or other priorities the City currently has. He noted that if Council chose to go with the new recommendation, he believes it will help to fund the City's current priorities, but down the road in fifteen (15) to twenty (20) years, they may face a different challenge.

**Mr. Ambrozaitis** stated that both Mr. Yalamanchi and Mr. Rosen bring up good points. He questioned if changing this would expose the City to some big concerns down the road.

**Mr. Rosen** suggested Council think about it overnight and continue discussion on this tomorrow night.

**This Matter was Discussed.**

**2007-0478** Discussion - Special Revenue Funds (200's) - 2008 Budget

**Attachments:** [083007 Budget Discussion Outline.pdf](#)  
[Resolution.pdf](#)

### **MAJOR ROAD FUND**

#### **202 - Major Road Revenue**

**Ms. Jenuwine**, Director of Finance, reviewed the Major Road Fund - Revenue line items as follows:

\* 401002 Fund Balance to Balance proposing that \$2.4 million to come from Fund Balance to support the Capital projects.

- \* 544000 - State Transportation Fund decreased 1% - \$15,200 due to a projected reduction in Act 51 gasoline tax revenue and vehicle registration in the State of Michigan.
- \* 547002 - State Grant - Hamlin (Crooks - Livernois) increased 100% - \$1,971,570 due to MDOT's 80% share of the ROW Acquisition for the Hamlin Road Reconstruction project between Crooks Road and Livernois Road paid to the City for project reimbursement.
- \* 610005 - Charge for Service - Engineering decreased 33% - \$7,750 due to a reduction in anticipated private development plan review services and actual historical trend.
- \* 664001 - Interest Earnings increased 42% - \$209,120 due to 2007 interest earnings budgeted too low.
- \* 699101 - Transfer In - General Fund increased 3% - \$12,320 due to the projected increase in taxable value related to the 0.1000 mill annual transfer.

**This Matter was Discussed.**

**2007-0480** Discussion of the Capital Funds (400) - 2008 Budget

**Attachments:** [083007 Budget Discussion Outline.pdf](#)  
[Resolution.pdf](#)

- 442 - Major Road - Transfer Out**
- 452 - Major Road - Construction**
- 462 - Major Road - Routine Maintenance**
- 472 - Major Road - Traffic Service**
- 482 - Major Road - Winter Maintenance**
- 492 - Major Road - Administration**

**Roger Rouse**, Director of DPS/Engineering, reviewed the City Council's Goals & Objectives and identified how Major Road Construction relates to them as follows:

City Council's Goal - Infrastructure Management; Objective - To provide reliable and safe infrastructure (roadways, utilities, building, etc.) throughout the City.

- Continue the planning, design, construction and, if necessary, right-of-way acquisition for improvements based on the following projects listed in the CIP:

- MR-02A - Hamlin Road (Crooks - Livernois) / Construction and ROW Acquisition
- MR-03 - Concrete Slab Replacement / Construction
- MR-05B - Adams @ M-59 - Bridge Removal / Construction
- MR-13B - Dequindre Rd. (Auburn - South) / ROW Acquisition
- MR-18 - Dutton Rd. (Tall Oaks - Livernois) / Design
- MR-24B - Brewster Rd. (Tienken - Dutton) / Construction
- MR-30 - John R (Hamlin - Auburn) / Construction
- MR-31A - John R (Auburn - South Blvd) / Construction
- MR-31C - John R (Hamlin Intersection) / Design
- MR-40 - Tienken Rd. Corridor Improvement / Design
- MR-49C - Avon Rd. (Princeton - Grovecrest) / Construction
- Not in CIP - Crooks Road - Boulevard Irrigation System Installation

**Mr. Rousse** stated that new for this year is the revised rehabilitation plan for concrete roads. He noted that they will be replacing up to 25% of the current road with slab replacements and drainage improvements. He stated that doing this will extend the life of the road five (5) to eight (8) years making it cost beneficial than replacing the entire road section.

**Responses to Council Members Questions:**

- MR-24B - Brewster Road is an asphalt road in need of some immediate repairs. If the necessary repairs are prolonged, the City's maintenance costs will go up. This is a rehabilitation of approximately 5,700 feet of Brewster Road between Tienken and Dutton. Involves milling and replacing 3" of existing asphalt pavement along with selected full-depth base repairs. It is anticipated operation costs are approximately \$31,000 per year. Anticipated to decrease to \$25,000 per year due to reconstruction.

- Not in CIP - Crooks Road Boulevard Irrigation System Installation. Council Member Yalamanchi requested work also be done on Hamlin Road between Crooks and Livernois. The timeframe associated with that project is such that construction will not start until very late in 2008 or early in 2009. The project will definitely go a full construction season. The City probably would not want to do the irrigation work on Hamlin between Crooks and Livernois until 2010, after the construction phase is finished. Hamlin, between Adams North and Adams South, is still owned by the County and under the Road Commission. Once the project moves forward to demolish the bridge, it is expected that the Road Commission will approach the City and ask them to take over that piece of Hamlin Road.

- MR-18 - Dutton Road Design project description is going east of Livernois Road and continued to where the pavement ends, as the initial discussion was based on a concern at the Tall Oaks intersection. The Engineering Department will redefine the limits of this project if Council supports that.

**Public Comments:**

**Melinda Hill**, 1481 Mill Race, stressed the fact that Council really needs to start rethinking the policy that they have put into place of only putting 0.1 mill toward Major Roads.

**Council Comments:**

**Mr. Rosen** stated the City is spending more than it is taking in. He noted that the City may need to look for new sources of revenue; millage rates or bonding. He stated a tax base increase is not going to do it.

**Mr. Ambrozaitis** mentioned that based on this discussion tonight Council may want to revisit these projects; to possibly reprioritize or eliminate a few.

**Ms. Jenuwine** stated it is true that the Major Road Fund dips to a negative \$1 million in 2013, but it comes right out of deficit immediately. She noted that it is



*just a matter of moving projects around. Ms. Jenuwine stated that is the basis behind the recommendation to bring that transfer down to a 0.1 mill and then redirect the transfers to the higher priorities that Council has listed, those being the Police Fund and the Local Roads Fund.*

**Public Comment:**

*Mr. Paul Miller, 1021 Harding Ave., referenced the Pennsylvania Department of Transportation research project where they have used recycled asphalt to pave dirt roads stating that they have had great success at a greatly reduced cost. He did note that they are not adding curbs, but it is taking care of the dust issue. He also recommended the City spend the money on the roads rather than putting in irrigation systems in the boulevards.*

**This Matter was Discussed.**

**2007-0478** Discussion - Special Revenue Funds (200's) - 2008 Budget

**Attachments:** [083007 Budget Discussion Outline.pdf](#)  
[Resolution.pdf](#)

**LOCAL STREET FUND**

**203 - Local Street - Revenue**

**This matter was Set Over to Future Meeting to the City Council Special Work Session**

**2007-0480** Discussion of the Capital Funds (400) - 2008 Budget

**Attachments:** [083007 Budget Discussion Outline.pdf](#)  
[Resolution.pdf](#)

**444 - Local Street - Transfer Out**  
**454 - Local Street - Construction**  
**464 - Local Street - Routine Maintenance**  
**474 - Local Street - Traffic Service**  
**484 - Local Street - Winter Maintenance**  
**494 - Local Street - Administration**

**This matter was Set Over to Future Meeting to the City Council Special Work Session**

**2007-0478** Discussion - Special Revenue Funds (200's) - 2008 Budget

**Attachments:** [083007 Budget Discussion Outline.pdf](#)  
[Resolution.pdf](#)

**PATHWAY**

**214 - Pathway Maintenance Fund**

**This matter was Set Over to Future Meeting to the City Council Special Work Session**

**2007-0480** Discussion of the Capital Funds (400) - 2008 Budget

**Attachments:** [083007 Budget Discussion Outline.pdf](#)  
[Resolution.pdf](#)

**403 - Pathway Construction Fund**

This matter was Set Over to Future Meeting to the City Council Special Work Session

**2007-0478** Discussion - Special Revenue Funds (200's) - 2008 Budget

**Attachments:** [083007 Budget Discussion Outline.pdf](#)  
[Resolution.pdf](#)

**244 - Drains Fund**

This matter was Set Over to Future Meeting to the City Council Special Work Session

**2007-0481** Discussion of the Water and Sewer Funds (500's) - 2008 Budget

**Attachments:** [083007 Budget Discussion Outline.pdf](#)  
[Resolution.pdf](#)

**WATER & SEWER FUND**

- 510 - Sewer - Operating & Maintenance**
- 530 - Water - Operating & Maintenance**
- 593 - W&S - Capital Improvement**

This matter was Set Over to Future Meeting to the City Council Special Work Session

**ANY OTHER BUSINESS**

*None.*

**NEXT MEETING DATE**

- *Special Budget Work Session - Thursday, August 30, 2007 - 7:30 PM*
- *Regular Work Session - Wednesday, September 5, 2007 - 7:30 PM*

**ADJOURNMENT**

*There being no further business before Council, President Rosen adjourned the meeting at 11:13 p.m.*

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*JAMES ROSEN, President  
Rochester Hills City Council*

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*JANE LESLIE, Clerk  
City of Rochester Hills*

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*LEANNE SCOTT  
City Council Coordinator  
City Clerk's Office*

*Approved as presented at the (insert date, or dates) Regular City Council Meeting.*