



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2011-0477

TO: Mayor and City Council Members
FROM: Allan Schneck, Director Department of Public Services
DATE: October 18, 2011
SUBJECT: 22A Road Gravel

REQUEST:

City Council is requested to authorize a blanket purchase order to Glenn Eisenhardt Excavating, Inc., Leonard, Michigan for 22A Road Gravel in the amount not-to-exceed \$30,250.00 through December 31, 2012.

REASON FOR PURCHASE:

The Department of Public Services purchases 22A Road Gravel on an as needed basis for routine road, ditching, and shoulder repair and maintenance.

Sealed bids were solicited in 2011 requesting pricing for 2011 and 2012. The lowest, responsive, responsible bidder was Glenn Eisenhardt Excavating. Glenn Eisenhardt Excavating has agreed to extend the existing contract. The continuation of the contract through 2012 is recommended. Glenn Eisenhardt Excavating has been a vendor for the City in the past and has provided good product and services.

PROCESS:

Vendor Name and Address:

Glenn Eisenhardt Excavating LLC
550 E. Leonard Road
Leonard, MI 48367

Reason for Selection:

Lowest, responsive, responsible bid

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funds for 22A gravel are budgeted in various cost centers depending on the usage, along with other materials. Funds are included in the 2012 budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Major Road	462.781000	Material	\$3,000	\$3,000	\$0
Local Roads	464.781000	Material	\$21,250	\$21,250	\$0
Sewer Fund	510.781000	Material	\$5,000	\$5,000	\$0
Water Fund	530.781000	Material	\$1,000	\$1,000	\$0
		TOTALS	\$30,250.00	\$30,250.00	\$0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order to Glenn Eisenhardt Excavating, Inc., Leonard, Michigan for 22A Road Gravel in the amount not-to-exceed \$30,250.00 through December 31, 2012.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		