



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
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[www.rochesterhills.org](http://www.rochesterhills.org)**

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**Legislative File No: 2008-0268**

**TO:** Mayor and City Council Members  
**FROM:** Gerald Lee, Forestry Division, 841-2551  
**DATE:** June 10, 2008  
**SUBJECT:** Tree Maintenance Contract

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**REQUEST:**

City Council is requested to authorize a Blanket Purchase Order for Tree Maintenance Services to J. H. Hart Urban Forestry of Sterling Heights, Michigan, in the total amount not-to-exceed \$159,550 (\$79,775 x 2) through October 31, 2010.

**REASON FOR PURCHASE:**

In September, 2003, Request for Proposals for Street Tree Maintenance were solicited. The J. H. Hart proposal provided the lowest rates to provide the services requested. The proposal called for mutually agreed upon options to renew after the initial two-year period. City Council has approved options to renew for subsequent years. Currently, J. H. Hart has agreed to extend the contract for an additional two years at the same rate as 2005.

Although in 2005, a small price increase was negotiated, J. H. Hart remains, on average for all services rendered, forty percent lower than other bidders. In light of the current Ash Borer epidemic and the demand for this type of service, retaining a qualified, responsive firm is in the City's best interest.

J. H. Hart is performing well and is responsive to the City's tree maintenance needs at a low cost.

**PROCESS:**

**Vendor Name and Address:**

J. H. Hart Urban Forestry  
6365 Millet Avenue  
Sterling Heights, MI 48312

**Reason for Selection:**

Best Value.

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

Funds budgeted in the 2009 proposed budget.

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>2009 Directors Requested Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Local Roads	464.807000	Contractual-Tree	\$50,000	\$46,750	\$3,250
Major Roads	462.807000	Contractual-Tree	\$15,000	\$14,025	\$975
Pathways	214.807000	Contractual- Tree	\$7,000	\$ 7,000	0
GF-Forestry	774.807000	Contractual Services	\$12,000	\$12,000	0
		TOTALS	\$84,000	\$79,775	\$4,225

Additional funds in future years budget.

**RECOMMENDATION:**

It is recommended that City Council authorize a Blanket Purchase Order for Tree Maintenance Services to J. H. Hart Urban Forestry of Sterling Heights, Michigan, in the total amount not-to-exceed \$159,550 through October 31, 2010.

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**RESOLUTION**

**NEXT AGENDA ITEM**

**RETURN TO AGENDA**

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Budget Content: Finance Director</b>		
<b>Purchasing Process: Supervisor of Procurement</b>		
<b>Mayor</b>		
<b>City Council Liaison</b>		