



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2010-0183

TO: Mayor Barnett and City Council Members

FROM: Ron Crowell, Fire Chief
Vince Foisy, Supervisor of Communications

DATE: April 15, 2010

SUBJECT: Motorola Portable and Mobile VHF Radio Equipment

REQUEST:

City Council is requested to authorize the issuance of a purchase order for Motorola Radio Equipment to ComSource, Rochester Hills, Michigan for mobile radios and rack chargers in the amount of \$23,802; and to Utility Communications, Hamden, Connecticut for portable radios in the amount of \$6,580. The purchase is being split between two vendors in order to obtain the lowest possible pricing for the required equipment.

REASON FOR PURCHASE:

The City of Rochester Hills utilizes portable and mobile radios for communication needs within the City. It is important that the City move forward with the FCC Mandated upgrade Phase at this time to assure the City has fully converted and upgraded by the FCC deadline.

Competitive sealed bids were solicited by the Purchasing Division for Motorola Radio Equipment and opened on April 14, 2010. In order to obtain the lowest possible pricing, the order is being split between two (2) vendors for Motorola portable radios, Motorola mobile radios and rack chargers.

It is recommended that the Rochester Hills City Council authorize the award to ComSource for mobile radios and rack chargers in amount of \$23,802 as the lowest responsive, responsible bidder. The purchase represents a quantity of 72 – CM200 mobile radios and a quantity of 6 – BPR40 rack chargers.

It is recommended that the Rochester Hills City Council authorize the award to Utility Corporation for portable radios in the amount of \$6,580 as the lowest responsive, responsible bidder. The purchase represents a quantity of 40 – BPR40 portable radios and 44-engraving option.

The purchase of Motorola Portable and Mobile Radios represents Phase I of the three (3) year CIP Project for the Citywide Radio System Upgrade in order to meet the requirements by the FCC. City Council has approved in the budget this project and this year has allocated \$45,000 via account 326.748000 Operating Equipment, with an additional \$5,000 to 631.977000 to base station needs.

PROCESS:

Vendor Names and Addresses:

**ComSource Inc.
2130 Austin Road
Rochester Hills MI 48309**

**Utility Communications Inc
920 Sherman Avenue
Hamden CT 06514**

Reason for Selection:

Best Value; lowest costs to be split between the two most responsible, responsive vendors

Method of Purchase:

Blanket Purchase Order.

BUDGET:

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Communications	326.748000	Operating Equipment	\$45,000	\$30,382	\$14,618

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize the issuance of a purchase order for Motorola Radio Equipment to ComSource, Rochester Hills, Michigan for mobile radios and rack chargers in the amount of \$23,802; and to Utility Communications, Hamden, Connecticut for portable radios in the amount of \$6,580. The purchase is being split between two vendors in order to obtain the lowest possible pricing for the required equipment.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		