

06/11/2009

ORDINANCE NO. _____

AN ORDINANCE TO AMEND CHAPTER 54, FEES, OF THE CODE OF ORDINANCES OF THE CITY OF ROCHESTER HILLS, OAKLAND COUNTY, MICHIGAN, TO MODIFY AND SUPPLEMENT FEES CHARGED FOR VARIOUS CITY SERVICES, AND TO REPEAL CONFLICTING ORDINANCES.

THE CITY OF ROCHESTER HILLS ORDAINS:

Section 1. Chapter 54 of the Code of Ordinances of the City of Rochester Hills shall be amended as follows:

Sec. 54-1-Sec. 54-30. *No change.*

Sec. 54-31. Birth certificates.

The fees for birth certificates shall be as follows:

- (1) For the original certified document . . . ~~\$10.00~~15.00
- (2) For each additional certified copy furnished at the same time the original document is requested . . . 5.00

Sec. 54-32-Sec. 54-33. *No change.*

Sec. 54-34. Copy costs.

The fees for copy costs shall be in accordance with the requirements of state law and shall be as follows:

- (1) Original document:
 - a. First page of document.....\$ 1.50
 - b. Each additional page of document.....0.30
- (2) Print made of microfilm document:
 - a. First page of document.....~~0.50~~ 1.50
 - b. Each additional page of document.....~~0.10~~ 0.30
- (3) Poll books, per page.....0.50
- (4) Deeds/land contracts, per page0.50
- (5) Each copy of assessor's description card, per card0.50
- (6) Each page of a plat or property description map, per copy1.00

(7)	Assessor's sales data:	
	a. Per sheet	0.50
	b. Sales data history (one year of history), per book	25.00
(8)	Valuation record, per copy.....	0.50
(9)	Topographic map/blue line:	
	a. Quarter section, each.....	25.00
	b. Half section, each.....	50.00
(10)	Topographic map/Mylar:	
	a. Quarter section, each.....	50.00
	b. Half section, each.....	100.00
(11)	Plan sheet:	
	a. Blue line (24" x 36"), each.....	3.00 5.00
	b. Mylar, each	5.00
(12)	Engineering services Xerox copies:	
	a. 24" x 36" print.....	5.00
	b. 18" x 24" print.....	4.00
(13)	Engineering services microfilm, OCE:	
	a. 24" x 36" print.....	7.00
	b. 18" x 24" print.....	5.00
	c. 8 1/2" x 11" print.....	3.00
(14)	Computer printout (not to be mailed), per page.....	2.00
(15)	Tapes/ <u>DVD/CD</u> (city):	
	a. Audiotape (tape provided by requester).....	5.00 10.00
	b. Videotape (tape provided by requester)	10.00
	c. Tape provided by the city	15.00
	<u>b. DVD or CD provided by the city</u>	<u>10.00</u>

- (16) Tax bills and tax receipts:
- a. Property owner or mortgage company:
 - 1. One to five parcels No charge
 - 2. Six or more parcels:
 - i. Per copy0.50
 - ii. If mailed, per copy1.00
 - b. Nonproperty owner:
 - 1. Per copy0.50
 - 2. If mailed, per copy1.00

Sec. 54-35. *No change*

Sec. 54-36. Death certificates.

The fees for death certificates shall be as follows:

- (1) Original certified document . . . ~~\$10.00~~15.00
- (2) Each additional certified copy furnished at the same time the original document is requested . . . 5.00
- (3) Correction fee:
 - a. First copy . . . ~~10.00~~15.00
 - b. Each additional copy furnished at the same time the first copy is requested . . . 5.00

Sec 54-36A. Tax assignment fee.

In addition to the principal balance owed (and interest and penalty, if applicable), there shall be a \$25.00 tax assignment fee added.

Sec. 54-37-Sec. 54-41. *No change.*

Sec. 54-42. Use of municipal office auditorium or conference rooms.

(a) The fees for the use of the municipal office auditorium or conference rooms shall be as follows:

Day	Minimum Four-Hour Charge	Additional Time Per-Hour Charge
Saturdays	\$150.00 <u>\$240.00</u>	\$37.00 <u>\$60.00</u>
Sundays and holidays	\$200.00 <u>\$320.00</u>	\$50.00 <u>\$80.00</u>

(b) Please note that normal weekday evening use will be accommodated without a service charge if a custodian is working in the offices.

Sec. 54-43. *No change.*

Sec. 54-44. Police reports.

The fees for police reports shall be as follows:

- (1) First page.....\$4.00
- (2) Each additional Page.....1.00
- (3) Fingerprinting residents5.00
- (4) Background Report residents5.00

Sec. 54-45 – 54-48. *No change.*

Sec. 54-49. Voter registration materials.

The fees for voter registration materials shall be as follows:

- (1) Listings, per thousand names/address . . . \$10.00
- (2) Labels:
 - (a) Per thousand names/addresses . . . 10.00
 - (b) Plus the cost of labels, per label . . . ~~0.00~~30.01
- (3) Voter information on disc . . . 10.00
- (4) Voter information via electronic mail . . . 10.00

Sec. 54-50. *No change.*

Sec. 54-51. City Charter, CIP, Budget, and CAFR.

The charge for a copy of the City Charter, Capital Improvement Plan Book, Budget, and comprehensive Annual Financial Report shall be ~~\$5.00~~.

- (1) Charter.....\$10.00
- (2) C.I.P.....25.00
- (3) Budget35.00
- (4) CAFR25.00

Sec. 54-52. Maps.

The fees for maps shall be as follows:

(1) Historical.....	\$8.00
(2) Zoning ordinance (including zoning map).....	25.00
(3) Zoning map.....	4.00

(See sec. 54-54 for all other maps.)

Sec. 54-53. No trespassing sign. No change.

Sec. 54-54. Geographic information system (GIS) data and maps.

The fees for data sets and maps created using the GIS shall be as follows:

<i>Map Products</i>		
<i>Product</i>		<i>Fee</i>
Aerial photo only (8.5" x 11")		\$ 2.50
Aerial photo only (8.5" x 14")		2.50
Aerial photo only (11" x 17")		3.00
Aerial photo only (24" x 36")		5.00
Cellular towers (11" x 17").....		7.00
Census tracts - city (11" x 17").....		3.00
Composite map - aerial photo and parcels (8.5" x 11").....		2.50
Composite map - aerial photo and parcels (8.5" x 14").....		2.50
Composite map (11" x 17")		3.00
Composite map - aerial photo and parcels (24" x 36").....		5.00
Composite map - quarter section - aerial photo and parcels (36" x 36").....		50.00
<u>Council districts / polling locations (11" x 17")</u>		<u>3.00</u>
Custom maps	hourly fee of	50.00 <u>60.00</u>
Historic districts (11" x 17").....		3.00
Line and annotation (8.5"x 11")		2.50
Line and annotation (8.5" x 14")		2.50
Line and annotation (11" x 17")		3.00
Line and annotation (24" x 36")		5.00
Master right-of-way (11" x 17").....		3.00
New residential development.....		7.00
Pathway (11" x 17").....		3.00
Precinct (20" x 28")		7.00
Section map with address (20" x 20")		6.00
Sidwell book - entire book (11" x 17").....		300.00
Sidwell book - page (11" x 17")		3.00
Street (20" x 28")		4.00
Street jurisdiction (11" x 17").....		3.00
Subdivision (20" x 28")		4.00
Vacant land (11" x 17")		3.00

Zip codes - city (11" x 17")	3.00
Zoning (20" x 28").....	4.00

Digital Data (CDs or E-Mail Only)

<i>Data</i>	<i>Fee</i>
Aerial photo - each tile.....	\$ 25.00
Aerial photo - entire city (MrSID Compressed)	375.00
Oblique aerial photo tile (digital) (includes royalty for copywrited material)	50.00 25.00
Oblique aerial photo tile (printed) (includes royalty for copywrited material)	40.00 15.00
Cellular tower locations - city.....	35.00
<u>City council districts</u>	<u>15.00</u>
Color IR aerial photo - each tile (9000' x 9000')	375.00
Index contours - block (4 sections).....	20.00
Index contours - city	125.00
Intermediate contours - block (4 sections).....	75.00
Intermediate contours - city	600.00
Parcels - city.....	200.00
Parcels - section	25.00
Precinct boundaries.....	15.00
Road edges - city.....	35.00
School districts - city	15.00
Street centerline - city	200.00
Zoning - city.....	35.00
Landfile data - city	110.00
Appraisal data - city	110.00
Tax data - city	110.00
Sales data - city (up to one year).....	30.00
Commissioner district - entire county.....	15.00
Municipal district - entire county.....	15.00
State House district - entire county.....	15.00
State Senate district - entire county	15.00
U.S. Congressional district - entire county	15.00

Media Mailing

<i>Product Mailed</i>	<i>Fee</i>
CD (per CD).....	\$ 2.00
Map.....	Actual cost

Sec. 54-55. Educational services.

(1) CPR class (per person/per class).....	20.00
(2) First aid and CPR class (per person/per class).....	30.00

There is a \$10.00 additional charge (per person/per class) for non-residents.

Sec. 54-~~555~~6. Miscellaneous services.

- (1) Notary services - each signature 1.00
- (2) Passport photographs 10.00

Sec. 54-57-Sec. 54-151. No change.

Sec. 54-152. Permit application fee.

A nonrefundable application fee shall accompany each building permit application. ~~This fee shall be credited to the approved permit fee.~~ The fee shall be as follows:

- (1) Residential additions/alterations\$ ~~50.00~~75.00
- (2) Nonresidential additions/alterations.....100.00
- (3) New residential buildings.....100.00
- (4) New nonresidential buildings.....500.00

Sec. 54-153. Building permit valuation.

The building permit fee shall be based on the estimated cost of the project as computed from the current ~~BOCA~~ International Construction Code Building Valuation Data Report, exclusive of site work. The fee shall be based on the building construction valuation as follows:

- (1) Up to \$1,000.00.....\$ ~~50.00~~75.00
- (2) Over \$1,000.00 to \$10,000.00.....~~50.00~~75.00
- Plus, for each additional \$1,000.00 or part thereof over \$1,000.00.....~~16.00~~20.00
- (3) Over \$10,000.00.....~~194.00~~255.00
- Plus, for each additional \$1,000.00 or part thereof over \$10,000.00.....~~5.00~~6.00

Sec. 54-154. Plan review fees.

(a) The building permit fee shall be based on the total estimated cost of the project as computed from the current ~~BOCA~~ International Construction Code Building Valuation Data Report, exclusive of site work. Plan review fees shall be as follows:

- (1) R-4 and U plan review shall be computed at ~~0.001170~~0.00147 of the estimated construction cost or ~~\$50.00~~75.00, minimum.
- (2) All others shall be computed as follows:
 - a. Zero dollars to \$1,250,000.00 shall be computed at ~~0.001760~~0.00222 of the estimated construction cost or \$100.00 minimum.

b. Over \$1,250,000.00 shall be computed at ~~0.000590.00074~~ of the estimated construction cost plus the first \$1,250,000.00 at ~~0.001760.00222, -or \$100,000.00, minimum-~~

(b) For site plans associated with planning commission activities, an escrow balance of \$150.00 shall be established and maintained, which shall be used to pay applicable fees.

(c) Where review of construction documents is performed by city employees other than building department employees, the review fee shall be charged at ~~\$55.00~~75.00 per hour.

(d) Where review of construction documents is performed by outside consultants, the review fee shall be charged at 1.2 times the actual cost. Payment shall be in advance of the review based on estimated cost.

Sec. 54-155-Sec. 54-159. *No change.*

Sec. 54-160. Reinspection fee.

For reinspection under this article, the fee shall be ~~\$50.00~~75.00.

Sec. 54-161. Safety and special inspections.

The fees for safety and special inspections conducted under this article shall be an hourly rate of ~~\$55.00~~75.00 with a one-hour minimum.

Sec. 54-162. Cancellation of permit.

If a building permit is canceled, all fees shall be refunded except the application fee, 25 percent of the permit fee, ~~\$45.00~~75.00 per inspection, and plan review fees.

Sec. 54-163. *No change.*

~~**Sec. 54-164. Work started without building permit.**~~

~~For work started prior to issuance of the building permit, the fee shall be charged at a rate two times the usual permit fee.~~

Sec. 54-166-Sec. 54-192. *No change.*

~~**Sec. 54-193. Division of fees.**~~

~~Fees collected under this division shall be divided among the building and fire departments, with one third to the building department and two thirds to the fire department.~~

Sec. 54-194. *No change.*

Sec. 54-195. Plan review fees.

Plan review fees made pursuant to this division shall be as follows:

- (1) If the review is made by city employees, there shall be an hourly charge at the rate of \$~~60.00~~75.00.
- (2) If the review is made by private consultants, payments shall be made in advance at a rate of 1.2 times the actual cost.

Sec. 54-196. Refund.

When installation has not occurred, all monies paid pursuant to this division shall be returned except 25 percent of the permit fee plus \$~~55.00~~75.00 per inspection plus plan review fees.

Sec. 54-197. Suppression system installer's license.

~~The fees for a suppression system installer's license, as provided in section 18-5, shall be as follows:~~

- ~~(1) — Registration, renewed each license year; this fee shall not be prorated...\$15.00~~
- ~~(2) — Administration fee for registration.....25.00~~

~~The fee for registration for a suppression system installer's license, as provided in section 18-5, shall be \$15.00. Registration shall be renewed each license year. The fee is not prorated.~~

Sec. 54-198. Other miscellaneous fees.

Other miscellaneous fees charged pursuant to this division shall be as provided in division 1 of this article.

Sec. 54-199- Sec. 54-229. No change.

Sec. 54-230. Reinspection fee.

A plumbing reinspection fee shall be \$~~50.00~~75.00.

Sec. 54-231. Safety and special inspections.

The fees for safety and special inspections made under this division shall be as follows:

- (1) Hourly rate, one-hour minimum\$~~55.00~~75.00
- (2) Prewater inspection.....55.00~~75.00~~
- (3) Presewer inspection55.00~~75.00~~

(4) Both a prewater and presewer inspection at same time~~55.00~~75.00

Sec. 54-232. Cancellation of permit.

If a plumbing permit is canceled, all monies paid shall be refunded except 25 percent of the permit fee, plus a base fee of \$30.00 and \$~~45.00~~75.00 per inspection.

Sec. 54-233-Sec. 54-234. *No change.*

~~**Sec. 54-235. Work started without plumbing permit.**~~

~~For work started prior to issuance, the fee for a plumbing permit shall be charged at a rate two times the usual permit fee.~~

Sec. 54-236-Sec. 54-263. *No change.*

Sec. 54-264. Factory-built buildings.

The electrical fees for factory-built buildings, in other than MH districts, shall be \$~~105.00~~125.00 per unit.

Sec. 54-265. *No change.*

Sec. 54-266. Reinspection fee.

An electrical reinspection fee shall be \$~~50.00~~75.00.

Sec. 54-267. Inspections.

Fees for electrical safety and special inspections shall be at a one-hour minimum hourly rate of \$~~55.00~~75.00.

Sec. 54-268. Cancellation of permit.

If an electrical permit is canceled, all permit monies shall be refunded except 25 percent of the permit fee, plus a base fee of \$30.00 and \$~~45.00~~75.00 per inspection.

Sec. 54-269. Plan review and other miscellaneous fees.

The fees for electrical plan review and other miscellaneous fees shall be as follows:

(1) For review by city employees, the fee shall be an hourly rate of \$~~55.00~~75.00.

(2) When work is done by private consultants, the payments shall be made in advance, and the fee shall be 1.2 times the actual cost.

Sec. 54-270. Contractor registration and licenses.

Every electrical contractor shall register his license with the city before work is commenced. Registration shall be renewed each license year. The fee shall not be prorated. The fees shall be as follows:

(1) Electrical contractor license.....	\$75.00
(2) <u>(1)</u> Electrical contractor license registration.....	15.00
(3) Master electrician license.....	25.00
(4) Journeyman electrician license.....	15.00
(5) Apprentices, electrical and alarm.....	5.00
(6) <u>(2)</u> Sign and alarm contractor registrations	25.00
(7) <u>(3)</u> Sign and alarm specialist	20.00

~~Sec. 54-271. Work started without electrical permit.~~

~~For work started prior to issuance, the electrical permit shall be charged at a rate two times the usual permit fee.~~

Sec. 54-272-Sec. 54-314. *No change.*

Sec. 54-315. Reinspection fee.

A mechanical reinspection fee shall be ~~\$50.00~~75.00.

Sec. 54-316. Safety and special inspections.

The fees for safety and special inspections made pursuant to this division shall be at an hourly rate of ~~\$55.00~~75.00, with a one-hour minimum.

Sec. 54-317. Cancellation of permit.

If a mechanical permit is canceled, all monies shall be refunded except 25 percent of the permit fee, plus a base fee of \$30.00 and ~~\$45.00~~75.00 per inspection.

Sec. 54-318. *No change.*

Sec. 54-319. Mechanical licenses.

All contractors shall register their licenses with the city before work is commenced. Registration shall be renewed each license year. The fee is not prorated. The fees for registration of mechanical licenses as provided in section 18-7 shall be ~~as follows:~~ \$15.00.

~~(1) Contractor registration\$15.00~~

~~(2) Administration fee for registrations25.00~~

~~**Sec. 54-320. Work started without mechanical permit.**~~

~~For work started prior to issuance, the mechanical permit fee shall be charged at a rate two times the usual permit fee.~~

Sec. 54-346. No change.

Sec. 54-347. Costs for use of city equipment, additional costs.

Pursuant to section 18-461(b), the costs to be paid to the city for the use of all city equipment shall be an amount as set by the city council and, in addition, ~~\$30.00~~75.00 per person per hour or fraction thereof for the services of the building department personnel and other city representatives.

Sec. 54-376. Street addresses.

The fee for a request for a new street address shall be ~~\$40.00~~75.00.

Sec. 54-377-Sec. 54-436. No change.

Sec. 54-437 Emergency medical services.

(1) Basic Life Support (ALS and ALS1).....\$425.00

(2) Advanced Life Support600.00

(3) Advanced Life Support (ALS2).....750.00

(4) Fee for Oxygen40.00

(5) Fee for Transportation (per mile).....10.00

(6) Fee for Defibrillation50.00

(7) Operating While Intoxicated (OWI)Billings will be based upon actual expenditures incurred.

(8) Preliminary Breath Test.....5.00

Fees for emergency medical services may be reduced or waived by the Fire Chief based on financial hardship in accordance with the City's EMS Financial Hardship Determination Policy.

Sec. 54-438-Sec. 54-469. *No change.*

Sec. 54-470. Museum and environmental education center.

The following schedule of fees shall apply to the Rochester Hills Museum at Van Hoosen Farm, the Dairy Barn Facility, and the Rochester Hills Environmental Education Center:

- (1) Tour admission fees:
 - a. Adult..... \$ 5.00
 - b. Senior citizen3.00
 - c. Student.....3.00

- (2) Conferences, seminars, meetings and group use:
 - a. Non-profit groups:
 - During normal business hours
 - One-hour minimum.....50.00
 - Additional hour or portion of an hour.....25.00
 - Other than normal business hours
 - One-hour minimum.....100.00
 - Additional hour or portion of an hour.....50.00
 - b. For-profit groups:
 - During normal business hours
 - One-hour minimum.....100.00
 - Additional hour or portion of an hour.....50.00
 - Other than normal business hours
 - One-hour minimum.....150.00
 - Additional hour or portion of an hour.....100.00

- (3) Wedding fees:
 - a. Three-hour minimum700.00
 - b. Resident--Three hour minimum.....600.00

c. Additional hour or portion of an hour	200.00
d. Reservation fee of museum grounds for wedding photography (per hour or portion of an hour)	50.00
e. Wedding cancellation fee:	
Nine months or more before ceremony	50.00
Less than 9 months before ceremony.....	200.00
(4) Commercial use of museum buildings and grounds:	
a. Buildings--Interior:	
One-half day (up to four hours)	750.00
Full day (four to eight hours)	1,500.00
b. Grounds:	
One-half day (up to four hours)	500.00
Full day (up to eight hours).....	1,000.00
(5) Museum membership fees:	
a. Annual individual membership	30.00
b. Annual individual plus membership	40.00
c. Annual family membership.....	50.00
d. Annual b Business partner membership	250.00
e. <u>Three-year individual membership</u>	<u>75.00</u>
f. <u>Three-year individual plus membership.....</u>	<u>105.00</u>
g. <u>Three-year family membership.....</u>	<u>135.00</u>

Sec. 54-471. *No change.*

Sec. 54-501. Itinerant merchants.

The ~~license permit~~ fees for itinerant merchants, per individual, as provided in section 78-164, shall be \$25.00.

Sec. 54-502-Sec. 54-586. *No change.*

Sec. 54-587. Driveway approach construction.

The fees for driveway approach construction shall be as follows:

- (1) Single-family drive approach:
 - a. Permit fee with one inspection.....\$~~60.00~~75.00
 - b. Reinspection fee.....~~50.00~~75.00
- (2) Other than single-family drive approach:
 - a. Application fee100.00
 - b. Permit fee (first two approaches).....50.00
 - c. Permit fee (each additional approach).....25.00
- (3) Private and public roadway/street approach:
 - a. Application fee200.00
 - b. Permit fee100.00

Sec. 54-588-Sec. 54-590. *No change.*

Sec. 54-591. Inspection fees.

Inspection fees for all permits required under this division except single-family drive approaches, shall be as follows:

- (1) Per-hour charge\$ ~~60.00~~75.00
- (2) Minimum four-hour charge for cancellations without prior notification to city~~240.00~~300.00

Sec. 54-592. Administrative charges.

~~Fifteen~~Twenty (20%) percent of the sum of the inspection fees in section 54-591 shall be added to such fees as an engineering administration fee.

Sec. 54-593-Sec. 54-806. *No change.*

Section 2. Severability. This ordinance and each article, section, subsection, paragraph, subparagraph, part, provision, sentence, word and portion thereof are hereby declared to be severable, and if they or any of them are declared to be invalid or unenforceable for any reason by a court of competent jurisdiction, it is hereby provided that the remainder of this ordinance shall not be affected thereby.

Section 3. Repeal, Effective Date, Adoption.

(1) Repeal. All regulatory provisions contained in other City ordinances, which are inconsistent with the provisions of this ordinance, are hereby repealed.

(2) Effective Date. This ordinance shall become effective on _____, following its publication in the _____ on _____, 2009.

(3) Adoption. This ordinance was adopted by the City Council of the City of Rochester Hills at a meeting thereof held on _____, 2009.

Bryan K. Barnett, Mayor
City of Rochester Hills

CERTIFICATE

I HEREBY CERTIFY THAT THE FOREGOING ORDINANCE WAS ADOPTED BY THE CITY COUNCIL OF THE CITY OF ROCHESTER HILLS AT A MEETING THEREOF ON _____, 2009.

Jane Leslie, Clerk
City of Rochester Hills