



# Rochester Hills

## Minutes

### Financial Services Committee

1000 Rochester Hills Drive  
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Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

*Donald Atkinson, John Dalton, Kurt Dawson,  
Melinda Hill, Barbara Holder, Julie Jenuwine, Wayne Williams*

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Thursday, September 8, 2005

5:00 PM

1000 Rochester Hills Drive

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## CALL TO ORDER

*Vice Chairperson Holder called the Financial Services Committee meeting to order at 5:00 p.m.*

## ROLL CALL

**Present:** Melinda Hill, Barbara Holder and Wayne Williams

**Absent:** John Dalton and Donald Atkinson

*Non-Voting Members Present: Kurt Dawson, Julie Jenuwine*

*Non-Voting Members Absent:*

*Committee Member John Dalton provided previous notice he would be unable to attend and asked to be excused.*

## APPROVAL OF MINUTES

*None Presented*

## COMMUNICATIONS

*None Presented*

## UNFINISHED BUSINESS

**2004-0122** Update regarding Water Reservoir Project.

**Attachments:** Agenda Summary.pdf; Referral Report.pdf; Amendment to Water Distribution System Study January 2005.pdf; CDV Draft Min Excerpts 012204.pdf; Water Distribution 012204.pdf; Water Distribution Outline & Presentation 042204.pdf; 0122 Resolution.pdf

**Removed from Agenda**

**2005-0102** City of Rochester Hills Street Lighting Policy

**Attachments:** Street Lighting Policy.pdf; Street Lighting Policy.Revised.pdf; Street Lighting Policy FS 101305.pdf

**Removed from Agenda**

## NEW BUSINESS

*None Presented*

## YOUTH COMMENTS

*None Presented*

**2005-0528**

Proposed 2006 Budget

**Attachments:** Agenda Summary.pdf; 0528 Resolution.pdf

*Committee members discussed the 2006 Budget noting the following:*

*Melinda Hill requested to hold a part meeting/part Work Session at the September 28, 2005 Work Session to summarize everything discussed at budget workshops before the final budget approval in October.*

*Julie Jenuwine was in agreement.*

*Ms. Hill directed Ms. Jenuwine to have a conversation with Captain Smith regarding options and costs for an additional officer to enforce false alarm ordinance.*

**2005-0573**

Third Quarter 2005 Budget Amendment.

**Attachments:** Agenda Summary.pdf; Public Hearing Notice.pdf; 2005 - 3rd Qtr Budget Amndmts.pdf; 090105 Jenuwine - Amndmnt Memo.pdf; 0573 Resolution.pdf

*Julie Jenuwine stated that basically the majority of Third quarter budget amendments are 2004 look backs which include the three (3) internal service funds MIS, Facilities and General Administration and noted the following:*

*\* City budgets for these services provided are based on the Departments annual budget and when the actual is submitted at the end of the year, adjustments are made.*

*\* All Departments had an MIS decrease.*

*\* The three (3) interfund charges are what the City charges out to departments for internal services they provide to departments.*

*\* Numerous reclassifications between office supplies and operating supplies.*

*In response to the Committee members questions, Ms. Jenuwine explained the numerous requests for millage analysis reports delayed Third quarter budget amendment reporting. It was further explained that the Finance Department helps forecast city millages for independent bodies such as OPC, RARA etc., because Finance has all the history.*

*The Committee made mention of the \$50,000 Road Education Plan noting the cost to hire Burgmerehead Consultant at approximately \$13,000 and the cost for printing and mailings at approximately \$36,000.*

*Mr. Dawson made mention of an unanticipated removal of a \$4 (four) million taxable value due to the Lear Corporation not actually residing in Rochester Hills.*

*Ms. Jenuwine continued her review of the budget amendments as follows:*

- \* *DPS Facilities was removed due to no construction costs projected through December 31st.*
- \* *Letica building sale was budgeted in 2004 and the money remains in fund balance.*
- \* *Water System security enhancements (WS32) will carry over to next year.*
- \* *Museum Farmhouse, Red House and Gazebo roof replacements came in higher than anticipated.*
- \* *Red House and Museum Farmhouse basement water proofing encountered additional work.*
- \* *MIS Imaging System monies were being used for the City wide Records Management System.*

## **ANY OTHER BUSINESS**

*For Mr. Williams' understanding the Committee members discussed 2005-2006 appointed Youth Representatives length of their term and attendance requirements.*

## **NEXT MEETING DATE**

*Thursday, October 13, 2005 at 5:00 p.m.*

## **ADJOURNMENT**

*There being no further business to discuss, Chairperson Holder adjourned the meeting at 5:57 p.m.*

*Minutes prepared by Sue Busam*

*Approved as presented/amended at the (insert date, or dates) Regular Financial Services Committee Meeting.*