

CITY COUNCIL POLICY

CITY OF ROCHESTER HILLS, MICHIGAN

TITLE: COUNCIL ATTENDANCE/PER DIEM COMPENSATION POLICY

RELATES TO: City Council per diem meeting compensation

RESOLUTION #: to be determined

IS THIS A NEW POLICY? Yes X No

IF NO, SUPERCEDES PREVIOUS POLICY DATED: _____

Council Attendance/Per Diem Compensation Policy

The City of Rochester Hills City Council members are compensated in the form of an annual salary and per diem supplement as follows:

Base Annual Salary

Each year prior to Council’s last meeting in June, the Administration & Information Services Committee provides a recommendation to Council for the amount of the following year’s annual base salary for the Council President and Council members.

Per Diem Supplement

Each year, prior to Council’s last meeting in June, the Administration & Information Services Committee provides a recommendation to Council for the amount of the following year’s per diem supplement; and the required meeting attendance necessary (number of meetings) before the per diem compensation is applicable.

Applicable Per Diem Meetings

Each year, prior to Council’s last meeting in June, the Administration & Information Services Committee recommendations to Council for a list of the meetings applicable for receipt of the per diem compensation.

The following is a guideline list of meetings applicable for per diem compensation:

- ~~Meetings which Council members are formally appointed by Council as Council’s representative (excludes ad hoc Communication Committees).~~
 1. Regularly scheduled and noticed meetings of all Committees and Independent Boards & Commissions to which members are formally appointed by Council as Council’s representative. (Does not include Agenda setting meetings).

- Meetings which Council members are directed by Council/Council President to attend for city business, on behalf of Council or an official representative of the City.

2. Significant meetings that Council members are directed by Council or Council President to attend for legislative or policy matters on behalf of the Council or as an official representative of the City.

- Meetings (up to 4 per year) for the purpose of conducting additional business related to a committee, board or commission to which Council members have been formally appointed as Council's representative.

3. Significant meetings relating to legislative or policy matters of Council, Committees, or Independent Boards & Commissions, with prior approval of Council President or the Council if necessary, and communicated to Council in advance (whenever possible).

4. In general, significant meetings are those which are held "in person" and are attended for a substantial portion of the meeting; e.g. three-quarters (3/4) of the meeting time.

All other meeting/functions attended by Council members are compensated as part of Council's annual salary.

Historical Data:

Adopted: [date]