



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2010-0181

TO: Mayor and City Council Members
FROM: Roger Rouse, Director of Public Service
DATE: April 13, 2010
SUBJECT: Janitorial Services

REQUEST:

City Council is requested to authorize a blanket purchase order for janitorial services to Thundermop Maintenance Co., Waterford, Michigan in the amount not-to-exceed \$190,800 through June 1, 2012.

REASON FOR PURCHASE:

Thundermop Maintenance Company was selected as the company providing the best value to the City as a janitorial services provider as the result of a Request for Proposals process. A three-year contract with an option to review for two subsequent years was negotiated. The City wishes to exercise its option to review and the janitorial services provider has agreed to maintain firm pricing through the term of the contract. The ability to contract over an extended period of time will provide consistent services without the need to orientate and ramp up with a new firm and maintain pricing levels.

The City has outsourced janitorial services for City Hall, Environmental Education Center and Precinct #5 and the DPS/Garage (in the absence of a City custodian) for the past three years. This practice has proven to be successful in terms of staffing, maintenance levels and cost savings to the City.

PROCESS:

Vendor Name and Address:

Thundermop Maintenance Co.
6650 Highland Rd., Suite 207
Waterford, MI 48327

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.807000	Contractual Services	2010-\$95,400	\$95,400	0
Facilities	631.807000	Contractual Services	Proposed 2011-\$95,400	\$95,400	0

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize a blanket purchase order for janitorial services to Thundermop Maintenance Co., Waterford, Michigan in the amount not-to-exceed \$190,800 through June 1, 2012.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		