



**City of Rochester Hills
AGENDA SUMMARY
NON-FINANCIAL ITEMS**

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Legislative File No: 2006-0125

TO: City Council Members
FROM: Jim Duistermars, Vice-Chairperson, Administration and Information Services Committee
DATE: February 21, 2006
SUBJECT: Request from Council Member Yalamanchi

Council Member Yalamanchi has submitted to me the following request:

To consider that no Council members present a resolution for adoption at the City Council meeting without prior notice to other Council Members. Council members through the Council President shall give at least seven working days notice of the proposed resolution that they intend to introduce for adoption.

In that this is a policy issue, I requested the AIS Committee to review the request and provide a recommendation to City Council. This request was discussed at the February 7, 2006 AIS Meeting and the section of the Minutes regarding this issue is included in your packet for review.

After review of the request the AIS Committee has determined that there is no need for a policy change at this time because *Robert's Rules* and *City Council's Rules of Procedure* already allow for different levels of motions, i.e. tabling and postponing, etc. to address this issue. The AIS Committee further encourages City Council members to submit requested agenda items in advance whenever possible which will provide significant notice to Council Members so that they may gather information if necessary. However, Council Members always have the right to bring forth any resolution that they think needs immediate attention; Council can then determine whether or not to take action that night or postpone the request to a future agenda.

For Council Members to have a better understanding on how *Roberts Rules* work, it has been suggested that Council hold an educational session on Parliamentary Procedure. In the past an in-house training program on Parliamentary Procedure was also made available to Boards and Commissions members and City staff so all who serve have a better understanding of the process and how to conduct more efficient meetings. There are funds in City Council's budget under training and seminars to cover the costs.

The action before Council is to receive and file the report from the AIS Committee.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA