



Rochester Hills

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Referral Notice

Administration and Information Services Committee

To: City Council Regular Meeting
From: Administration and Information Services Committee
Date: Tuesday, February 7, 2006

This Legislative File is being referred to you for your review, response and/or action. Any due date is noted below. Should you require any further information or are unable to meet the specified due date, please contact the City Council Liaison at (248) 841-2463.

2006-0125 Request for Consideration from Council Member Yalamanchi regarding proposed resolutions be presented at least seven (7) working days prior to a Council Meeting by City Council Members

**AIS Resolution &
DRAFT Minutes
2/7/06:** **Resolved**, that after reviewing the request of Council Member Yalamanchi regarding proposed resolutions be presented at least seven (7) working days prior to a Council Meeting by City Council Members, the AIS Committee has determined that there is no need for a policy change at this time because Robert's Rules and City Council's Rules of Procedure already allow for different levels of motions, i.e. tabling and postponing, etc.

Further Resolved, the AIS Committee encourages City Council members to submit requested agenda items in advance whenever possible which will provide significant notice to Council Members so that they may gather information if necessary.

Mr. Rosen summarized a valid request submitted by Council Member Yalamanchi and noted that it resulted from a January Council Meeting where a motion was made by a Council member under "Any Other Business" which was a new issue to Council Members. The motion was significant and appeared to require adequate analysis in order for Council members to cast an informed vote on a resolution.

The Committee commenced discussion and noted the following:

** Council members are provided with adequate notices of the majority of motion/resolutions because the meeting packets are distributed by the Clerk's Office on Fridays before the Wednesday meeting dates.*

** It was suggested that "spontaneous" motions should not be discouraged, but if a Council member feels that a motion may require analysis, then the Council member should request the Council President include it on a Council Agenda which will allow for significant notice to Council members so as to gather information if necessary.*

** Council Rules of Procedures Article VI, Section .03 b, Order of Motions, explains the order of importance of each type of motion that can be used. The motion to "Lay on the table" which postpones the motion until the next meeting, appears to be an effective way to deal with a "spontaneous" motion that may require analysis.*

** Motions are entertained at the discretion of the Council President, however, a Council Member can use different levels of motions, i.e. tabling or posting to address matters in question.*

The Committee consensus regarding Mr. Yalamanchi's request was that no policy change was needed at this time. It was suggested that Council should hold an informational discussion to educate members on the different motion options and encourage them to submit agenda items in advance whenever possible.

NOTE: If there are any questions concerning this notice, please direct them to the City Council Liaison.

Printed on 2/17/2006