



City of Rochester Hills
AGENDA SUMMARY
NON-FINANCIAL ITEMS

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Legislative File No: 2019-0336

TO: Mayor and City Council Members

FROM: Allan E. Schneck, P.E., Director, Department of Public Services

DATE: July 29, 2019

SUBJECT: Engineer's Report for the proposed Special Assessment District (SAD) paving project of Bolinger Street; City File Number E15-024, Section 14

REQUEST:

The Department of Public Services requests that the City Council accept the attached Engineer's Report for the proposed paving project of Bolinger Street and set the date of August 12, 2019 for the public hearing on necessity for the project.

BACKGROUND:

An initial public information meeting was held on October 24, 2017 at City Hall in response to the SAD request from Bolinger Street residents hoping to get their gravel road paved. The initial public information meeting provided greater detail on the SAD process and the residents were told that a formal petition signature was required to show that at least 60% + 1 support for the paving project existed. The formal petition included signatures for 11 of 13 property owners, thus meeting the minimum support requirement of nine.

City Council formally accepted the Bolinger petition at the February 26, 2018 meeting and the Bolinger Street SAD project was added and incorporated into the 2019-2024 Capital Improvement Plan. Also, funding for the engineering design plans was subsequently included with the 2019 budget.

City staff requested a proposal from an engineering design consultant (Nowak & Fraus) to prepare the construction plans and specifications for the project. The Nowak & Fraus design proposal was a meeting agenda item for the January 28, 2019 City Council meeting and City Council approved it. Nowak & Fraus then proceeded to prepare a draft set of design plans for the second public information meeting which was held at Rochester Hills City Hall on May 28, 2019. Resident questions were answered at this meeting and the resident attendees were given an opportunity to review the draft design plans.

An Engineer's Report, preliminary construction cost estimate, and draft assessment roll has been prepared and attached for City Council review. If City Council chooses to move the SAD paving project forward, the Engineer's Report should be formally accepted and a public hearing of necessity scheduled.

RECOMMENDATION:

The Department of Public Services recommends that the City Council accept the attached Engineer's Report for the proposed gravel road SAD paving project of Bolinger Street and set the date of August 12, 2019 for the public hearing on necessity for the project.

Attachment(s): Engineer's Report
Draft SAD Assessment Roll for Bolinger Street
Preliminary Construction Cost Estimate from Nowak & Fraus
Bolinger District.pdf

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A