



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)**

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**Legislative File No:** 2006-0070

**TO:** Mayor and City Council Members  
**FROM:** Roger Rousse, Director of Public Services/Facilities  
**DATE:** January 18, 2006  
**SUBJECT:** Architectural Services for Parks Projects

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**REQUEST:**

City Council is requested to authorize a blanket purchase order to THA Architect Engineers, Flint, Michigan for architectural services for Outdoor ADA Site Compliance, Rochester Hills Museum Master Plan and design, construction drawings and specifications for the Calf Barn in the amount of \$72,730 plus reimbursables of \$2,000 for a total not-to-exceed amount of \$74,730 through December 31, 2006 and authorize the Mayor to sign contracts on behalf of the City.

**REASON FOR PURCHASE:**

In January 2005, a Request for Proposal was solicited for On-Call Architectural Services. Sixteen proposals were received and evaluated by an evaluation committee consisting of Bob Srogi, Alan Buckenmeyer, Pat McKay, Scott Cope and Jean Farris. THA Architects Engineers was selected with an 11 point span between THA and the next highest ranking firm. THA was found to be the best value, providing cost effectiveness and responsiveness for many of the smaller City project. The Parks and Forestry Department requests authorization to contract with THA Architects-Engineers for the following projects:

**Outdoor ADA Site Compliance**

The Parks and Forestry Department has an ongoing capital improvement project to provide handicap accessibility to various park facilities and features. These have included improvements to the Stone Shelter and Brick Building at Bloomer Park, pathways to shelters, playground areas and the Velodrome at Bloomer Park, and pathways to the soccer field at Borden Park.

Parks is seeking authorization to utilize the services of THA Architects Engineers to provide design services to address access needs at Spencer Park. This includes a handicap accessible boat livery system for the rowboat and pedal boat rentals, accessible tent pads, access routes to rental tents and an accessible route to the swim area. THA Architects Engineers will provide design services including construction drawings, bid specifications and construction administration for a sum of \$18,130.

Funds for this project are in the Facilities budget, line item 631.974000 Land Improvements, PK-18 Outdoor ADA Site Compliance. The remainder of the \$100,000 budget will be used for construction.

**Master Plan for the Rochester Hills Museum**

In 2001, the City completed the renovation work to the 1927 Dairy Barn and installed water, sewer and parking to support this facility. The proposed Master Plan will incorporate several additional projects currently listed in the CIP including the Calf Barn (PK-03E), Romeo Road Closing (PK-03D) and the Equipment Barn (PK-03F). The Master Plan will ensure that the new buildings will incorporate issues such as drainage, parking and use

permits through both the City of Rochester and the City of Rochester Hills. It will further allow the Museum to prioritize projects and seek donors for the specific components of the Master Plan. (The Dairy Barn complex is located within the city limits of the City of Rochester, requiring plan approval through Rochester's planning process.)

The proposed cost of \$54,600 represents THA's services to create a Master Plan for the Museum site and design, construction drawings and specifications for the Calf Barn. Funds for these projects are identified in CIP projects PK-03D Romeo Road Closing - \$20,000, PK-03E Calf Barn - \$50,000 and PK-03F Equipment Barn - \$10,000. Remaining funds would be utilized to implement priority projects identified in the Master Plan and for matching funds for grants.

**PROCESS:**

**Vendor Name and Address:**

THA Architects Engineers  
817 East Kearsley Street  
Flint, Michigan 48503

**Reason for Selection:**

Best Value

**Method of Purchase:**

Contracts/Blanket Purchase Orders

**BUDGET:**

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Facilities	631-974000	PK-18-Outdoor ADA Site Compliance	\$100,000	\$19,130	\$80,870
Facilities	631.976000	PK-03E-Dairy Barn/Calf Barn Restoration Prel Eng	\$50,000	\$33,800	\$16,200
Facilities	631.976000	PK-03F Museum/Equipment Barn Restoration Prel Eng	\$10,000	\$7,267	\$2,733
Facilities	631.974000	PK-03D Romeo Road Closing Prel Eng	\$20,000	\$14,533	\$5,467

**RECOMMENDATION:**

It is recommended that City Council authorize a blanket purchase order to THA Architect Engineers, Flint, Michigan for architectural services for Outdoor ADA Site Compliance, Rochester Hills Museum Master Plan and design, construction drawings and specifications for the Calf Barn in the amount of \$72,730 plus reimbursables of \$2,000 for a total not-to-exceed amount of \$74,730 through December 31, 2006 and authorize the Mayor to sign contracts on behalf of the City.

**RESOLUTION**

**NEXT AGENDA ITEM**

**RETURN TO AGENDA**

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Budget Content: Finance Director</b>		
<b>Purchasing Process: Supervisor of Procurement</b>		
<b>Mayor</b>		
<b>City Council Liaison</b>		