



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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**Legislative File No:** 2006-0031

**TO:** Mayor and City Council Members  
**FROM:** Roger Rousse, Director of Public Service, 841-2497  
**DATE:** January 5, 2006  
**SUBJECT:** Plumbing, Heating and Air/Conditioning Maintenance Services

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**REQUEST:**

City Council is requested to authorize a Blanket Purchase Order to Engineered Comfort Systems, Inc. of Dearborn Heights, Michigan, for the purchase of plumbing, heating and air/conditioning maintenance services in the total amount not-to-exceed Forty-Four Thousand (\$44,000) Dollars through December 31, 2007.

**REASON FOR PURCHASE:**

The City of Rochester Hills Purchasing Division solicited proposals from professional plumbing, heating and air/conditioning contracting companies to perform on-call services at various City buildings and sites; Engineered Comfort Systems, Inc. was awarded the contract. Engineered Comfort Systems, Inc. performs various plumbing, heating and air/conditioning maintenance, repair and new installation service work; seasonal inspections of heating and AC equipment to insure proper operation; and other sundry work, as requested by the City, that requires the expertise of a licensed professional plumbing, heating and cooling contractor.

**PROCESS:**

**Vendor Name and Address:**

Engineered Comfort Systems, Inc., 4413 Beech Daly Road, Dearborn Heights, MI 48125

**Reason for Selection:**

Best value and lowest cost.

**Method of Purchase:**

2-year blanket purchase order.

**BUDGET:**

\$22,000 is budgeted in 2006. \$22,000 will be recommended for fiscal year 2007.

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
631 Facilities Fund	631.929000	Repairs and Maintenance	06 Budget \$22,000	\$22,000	0
			07 Budget Recommended	\$22,000	n/a

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council authorize a Blanket Purchase Order to Engineered Comfort Systems, Inc., of Dearborn Heights, Michigan, for the purchase of plumbing, heating and air/conditioning maintenance services in the total not-to-exceed amount of Forty-Four Thousand (\$44,000) Dollars through December 31, 2007.

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**RESOLUTION**

**NEXT AGENDA ITEM**

**RETURN TO AGENDA**

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Budget Content: Finance Director</b>		
<b>Purchasing Process: Supervisor of Procurement</b>		
<b>Mayor</b>		
<b>City Council Liaison</b>		