



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
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Legislative File No: 2006-0002

TO: Mayor and City Council Members
FROM: Roger Rousse, Director of Public Service, 841-2497
DATE: January 3, 2006
SUBJECT: On-Call Electrical Contractor Services

REQUEST:

City Council is requested to authorize a Blanket Purchase Order to Design & Quality Electric of Rochester, MI, for the purchase of On-Call Electrical Contractor services in the total amount not-to-exceed Forty Thousand (\$40,000) Dollars through December 31, 2007.

REASON FOR PURCHASE:

The City of Rochester Hills Purchasing Division solicited proposals from professional electrical contracting companies to perform on-call services at various City buildings and sites; Design & Quality Electric was awarded the contract. Design & Quality Electric performs various electrical service repair of new installation work, such as: installing new electrical circuits, wiring, outlets, equipment, repairing electrical problems and/or other sundry work as requested by the City that requires the expertise of a licensed electrical contractor.

PROCESS:

Vendor Name and Address:

Design & Quality Electric, 390 South Street, Rochester, MI 48307

Reason for Selection:

Best value and lowest cost.

Method of Purchase:

2-year blanket purchase order.

BUDGET:

\$20,000 is budgeted in 2006. \$20,000 will be recommended for fiscal year 2007.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
631 Facilities Fund	631.929000	Repairs and Maintenance	06 Budget 07 Recommended	\$20,000 \$20,000	0 n/a

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize a Blanket Purchase Order to Design & Quality Electric, of Rochester, MI, for the purchase of on-call electrical contractor services in the total not-to-exceed amount of Forty Thousand (\$40,000) Dollars through December 31, 2007.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		