



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)**

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**Legislative File No: 2008-0101**

**TO:** Mayor and City Council Members  
**FROM:** Roger Rousse, DPS/Engineering, 248.841.2497  
**DATE:** March 7, 2008  
**SUBJECT: 2008 Landscape Services**

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**REQUEST:**

City Council is requested to authorize the issuance of a blanket purchase order to Quality Landscape & Fertilizing, Inc. PO Box 80392, Rochester, MI, for landscape and lawn mowing services for City-owned sites in the amount of Fifty Two Thousand Eight Hundred Fifty (\$52,850) Dollars, for a period of one (1) year.

**REASON FOR PURCHASE:**

It is important that the City maintain the proper landscape environment at City owned properties in order to preserve the citizens' investment in these properties. The Purchasing Division solicited competitive sealed proposals for Landscaping Services from qualified and experienced companies to provide supervision, labor, equipment, services and expertise required to perform landscape services, including lawn mowing, bed maintenance and shrub trimming at various City locations for the 2007 season, which were opened on February 7, 2007. Quality Landscape & Fertilizing, Inc. was selected as providing the best value and lowest cost proposed for landscape and lawn mowing services for the 2007 season. Quality Landscape & Fertilizing, Inc. has performed the noted services in the past in a professional and satisfactory manner. The City of Rochester Hills wishes to exercise its option to renew for the 2008 season.

The allocations of costs for the various City sites are depicted on the attached spreadsheet. The not-to-exceed amount also includes funds to account for additional mowing due to weather conditions and other City events.

**PROCESS:**

**Vendor Name and Address:**

Quality Landscape & Fertilizing Inc  
PO Box 80392  
Rochester MI 48308

**Reason for Selection:**

Best value and lowest cost.

**Method of Purchase:**

1-year blanket purchase order

**BUDGET:**

Funds for the lawn mowing and landscape services are included in the 2008 budget. There will be no additional staffing required.

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Facilities Fund – 631	631.807000	Contractual Service – Lawn Mowing	\$30,850	\$30,850	-0-
Major Roads Funds - 202	462.807000	Contractual Service – Lawn Mowing	\$22,000	\$22,000	-0-

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council award the contract for 2008 Landscaping and Lawn Mowing Services for City owned sites by exercising its option to renew and award the contract to Quality Landscape & Fertilizing, Inc of Rochester, Michigan, as the lowest, responsive, responsible proposer in the amount not-to-exceed Fifty Two Thousand Eight Hundred Fifty (\$52,850) Dollars for the period of one (1) year.

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**RESOLUTION**

**NEXT AGENDA ITEM**

**RETURN TO AGENDA**

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Budget Content: Finance Director</b>		
<b>Purchasing Process: Supervisor of Procurement</b>		
<b>Mayor</b>		
<b>City Council Liaison</b>		