

CITY OF ROCHESTER HILLS



Susan Galeczka, Deputy Clerk,
248.841.2463

DATE: November 30, 2005

TO: City Council Members

RE: Election/Appointments of City
Council Members

There has been some confusion and inconsistencies in the past regarding nominations and appointments of City Council Members. I have researched Roberts Rules of Order and found the following procedures to be correct:

President Opens the Floor for nominations	
Council Members Nominate	
President Closes the Floor for nominations. <i>No Resolution is needed to close nominations</i>	
If there are more nominations than positions: <ul style="list-style-type: none">• President asks for Roll Call Vote• Council Members vote	If there is exactly the number of nominees needed to fill positions <ul style="list-style-type: none">• President announces nominee(s) have been unanimously appointed
Majority Votes are elected	If no majority vote , nominee with fewest number of votes is dropped and voting continues until majority received
Council President announces the winner	