



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2011-0517

**TO:** Mayor and City Council Members  
**FROM:** Allan E. Schneck, P.E., Director Department of Public Services  
**DATE:** November 11, 2011  
**SUBJECT:** Ready Mix Concrete Materials for 2012 and 2013

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**REQUEST:**

City Council is requested to authorize the issuance of a blanket purchase order to Superior Materials, Farmington Hills, Michigan for Ready Mix Concrete Materials in the amount not-to-exceed \$229,000.00 through December 31, 2013.

**REASON FOR PURCHASE:**

The Department of Public Service purchases ready mix concrete materials on an as-needed basis to use for local and major road repairs. Concrete is also utilized in water main and sewer breaks when it becomes necessary to dig into roads and driveways. The concrete materials are delivered as needed for department operations.

Sealed bids were solicited using the MITN E-Procurement Website with four (4) responses received. Of the responses received and evaluating costs over a two-year usage period, Superior Materials is the lowest, responsive, responsible bidder.

**PROCESS:**

**Vendor Name and Address:**

Superior Materials  
30701 W. 10 Mile Road  
Farmington Hills, MI 48336

**Reason for Selection:**

Lowest, responsive, responsible bidder

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

Funds for ready mix concrete materials are budgeted in various cost centers depending on the usage, along with other materials. Funds are included in the 2012 adopted and 2013 projected budgets.

Fund Name	Department Account No	Account No. Description	Adopted 2012 Budget Amount	Projected 2013 Budget Amount	2-Year Cost	Remaining Budget
Major Roads	462.781000	Materials	\$15,000	\$15,000	\$30,000	\$0
Local Roads	464.781000	Materials	\$93,500	\$93,500	\$187,000	\$0
Sewer	510.781000	Materials	\$1,000	\$1,000	\$2,000	\$0
Water	530.781000	Materials	\$5,000	\$5,000	\$10,000	\$0
		Total	\$114,500	\$114,500	\$229,000	\$0

**RECOMMENDATION:**

It is recommended that City Council authorize the issuance of a blanket purchase order to Superior Materials, Farmington Hills, Michigan in the amount not-to-exceed \$229,000.00 through December 31, 2013.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		