



# Rochester Hills

## Master Report

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**File Number: 2005-0346**

**File Number:** 2005-0346      **File Type:** Policy      **Status:** To Council Liaison  
**Version:** 2      **Reference:**      **Controlling Body:** City Council  
**Requester:**      **Cost:**      **Introduced:** 05/17/2005  
**File Name:** City Council Internet Access      **Final Action:**

**Title:** City Council Policy for Internet Access

**Notes:**

**Code Sections:**

**Indexes:** Internet, Policy

**Sponsors:**

**Attachments:** Agenda Summary.doc, Hill - Draft CC Electronic Policy.pdf, Galeczka Memo-Internet Usage Info & Survey.pdf, Administrative Policy #300\_2004.pdf, 120199 Letter Staran.pdf, 110303 Letter Staran.pdf, 051404 Letter Staran.pdf, 051502 Memo MIS.pdf

**Agenda Date:**

**Agenda Number:**

**Enactment Date:**

**Enactment Number:**

**History of Legislative File**

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Administration and Information Services Committee	04/05/2005	Discussed				
1	Administration and Information Services Committee	05/17/2005	Discussed				
1	Administration and Information Services Committee	06/07/2005	Discussed				
1	Administration and Information Services Committee	08/02/2005	Discussed				
1	Administration and Information Services Committee	09/27/2005	Postponed				
1	Administration and Information Services Committee	10/04/2005	Approved and Referred	City Council Regular Meeting			Pass
		Aye:	Hill, Dalton and Verschueren				
		Absent:	Holder and Kirksey				

**Text of Legislative File 2005-0346**

..Title

City Council Policy for Internet Access

..Body

Resolved that the Rochester Hills City Council adopts the Use of Electronic Communication Devices Policy.

**CITY COUNCIL POLICY**

**CITY OF ROCHESTER HILLS, MICHIGAN**

**TITLE:** USE OF ELECTRONIC COMMUNICATION DEVICES DURING CITY COUNCIL MEETINGS

**RELATES TO:** City Council Members usage of Internet services including electronic mail, pagers, cell phones, etc.

**RESOLUTION #:** to be determined

**IS THIS A NEW POLICY?** Yes X No

**IF NO, SUPERCEDES PREVIOUS POLICY DATED:**

**Use of Electronic Communication Devices During City Council Meetings**

A City Council Policy to set acceptable use standards for the City of Rochester Hills City Council members during City Council meeting for the following devices:

- Cell phones
- Pagers
- Electronic mail (email) systems
  - o Internal (Intranet)
  - o External (Internet)
- Internet Services
  - o Accessed via a City-provided Internet connection
- Other electronic communication devices

**When official meetings/workshops of Council are in session, the use of cell phones and pages are prohibited.**

**Email, Internet and Other Electronic Communication Systems/Devices**

**Access**

During official meetings of Council, City Council members have access to all of the above communication system/devices

**Use**

During official meetings of Council are in session, City Council members will refrain from using all of the above communication systems/devices with the following exceptions:

- o Access, of the City of Rochester Hills web site via Internet - for use of "Rochester Hills City Council Intranet - City Council Links" items (excluding City Intranet)
  
- o Request Information Search - Council members, at any time during a meeting, may request of the President a break in order to perform Internet research pertaining to an agenda item

**Conduct for Use of Electronic Communication Devices**

Council will proscribe to and be subject to adhering to all administrative policies of the City of Rochester Hills, as well as its own policy regarding the use of electronic communication devices.