



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2007-0454, version 2

TO: Mayor and City Council Members
FROM: Roger Rouse, Director, Department of Public Service, 248.656.4640
DATE: July 12, 2010
SUBJECT: South Boulevard Pathway Improvements – City File E07-012
Construction Layout Services

REQUEST:

The Department of Public Service is requesting that City Council approve the Amended Professional Service Agreement between Hubbell, Roth & Clark, Inc. and the City of Rochester Hills to provide construction layout services for the South Boulevard Pathway Improvements Project in the amount of \$9,047.50 for a new total not to exceed amount of \$65,827.50 and authorize the Mayor to execute the Contract on behalf of the City.

REASON FOR PURCHASE:

Hubbell, Roth & Clark (HRC) was selected through the quality base selection process as one (1) of the four (4) firms to provide engineering services to the City of Rochester Hills. HRC submitted a proposal for services to provide preliminary engineering, final design, and assist in contract document & specification procurement for the South Boulevard Pathway Improvements. The project totals approximately 3,600 feet in length at various locations between Adams and Crooks Roads. The City entered into a contract with HRC for design of the pathway on August 8, 2007 in the amount of \$56,780.00. The final design meets the specified City of Rochester Hills Pathway Design and Americans with Disabilities Act (ADA) Standards.

This phase of the project includes construction layout staking of work as indicated on the As-Bid Plans in the amount of \$9,047.50.

PROCESS:

Hubbell, Roth & Clark, Inc.
555 Hulet Drive
P. O. Box 824
Pontiac, Michigan 48303-0824

Reason for Selection:

QBS
Best Value

Method of Purchase:

Purchase Order
Contract

BUDGET:

The design costs associated with the South Boulevard Pathway Improvements were identified in the Capital Improvement Plan as PW-10. In the first quarter budget amendment for 2010 a carryover in the amount of \$82,500 was brought forward and approved. To date, \$11,500.00 for right-of-way acquisition has been spent for the project.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Pathway (PW-10)	403.974000	Land Improvement	\$71,000.00	\$65,827.50	\$5,172.50

RECOMMENDATION:

That City Council approves the Amended Professional Service Agreement between Hubbell, Roth & Clark, Inc. and the City of Rochester Hills to provide construction layout services for the South Boulevard Pathway Improvements Project in the amount of \$9,047.50 for a new total not to exceed amount of \$65,827.50 and authorize the Mayor to execute the Contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		