



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

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**Legislative File No: 2005-0678**

**TO:** Mayor and City Council Members

**FROM:** Joe Snyder, Senior Financial Analyst / (248) 841-2534

**DATE:** October 11, 2005

**SUBJECT:** Community Development Block Grant (C.D.B.G.) Reprogramming

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**REQUEST:**

I recommend City Council adopt the proposed Community Development Block Grant (C.D.B.G.) reprogramming allocation amounts for the 2003-04 and 2004-05 Program Years.

**REASON FOR PURCHASE:**

At the November 2, 2005 City Council meeting, the Rochester Hills City Council resolved to waive the recapture of Program Year 2003-04 funding of \$2,177.36 originally allocated towards Public Services – Avondale Youth Assistance. In recent discussions with the Avondale Youth Assistance, they acknowledged this older balance and have authorized the City to reprogram it to an area where it will be expended more timely. It is my recommendation to reprogram the remaining balance towards the Home Chore Program, where these funds will be used to cover approximately 1-2 snow plowing runs during this winter season. By choosing this option, it is ensured that the funds will be expended in a timely manner and not risk recapture. The Avondale Youth Assistance still has balances in the 2004-05 and 2005-06 Program Years totaling \$10,000.00 that are able to be used to provide assistance to low-income families to offset the costs of summer camps or tutoring.

It is recommended to reprogram \$24,594.00 of Program Year 2004-05 funds allocated for Removal Architectural Barriers to the Minor Home Repair Program. These funds were originally allocated to cover the costs associated with the Pathway and Vault Toilet Installation projects at Veteran's Memorial Pointe, Bloomer Park, Yates Park and Borden Park. These projects have been completed and these remaining funds should be reprogrammed to a program where they will be used in a timely manner. Due to allocation constraints, these funds cannot be used for Public Service type programs, since the service programs are already at their 50% maximum allocation for Program Year 2004-05.

It is finally recommended to change the description for the Program Year 2004-05 Planning Services to also include in the description to allow for services relating to Thoroughfare and Park Master Planning as well as Historic District Surveys. The current description only allows for environmental site assessments, by updating the program description, this will ensure that funds are expended in a timely manner and can be used to supplement City funding burdens.

**BUDGET:**

As long as all expenditures qualify and all C.D.B.G. guidelines are followed, all expenditures are completely reimbursed through the program.

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
General Fund	C.D.B.G.	Contractual Services	\$2,177.36	\$2,177.36	\$0.00
General Fund	C.D.B.G.	Prof. Services – MHR	\$24,594.00	\$24,594.00	\$0.00
General Fund	C.D.B.G.	Professional Services	\$35,313.00	\$35,313.00	\$0.00
		<b>TOTAL</b>	<b>\$59,084.36</b>	<b>\$59,084.36</b>	<b>\$0.00</b>

**RECOMMENDATION:**

I recommend City Council adopt the proposed Community Development Block Grant (C.D.B.G.) reprogramming allocation amounts for the 2003–04 and 2004-05 Program Years.

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**RESOLUTION**

**NEXT AGENDA ITEM**

**RETURN TO AGENDA**

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Budget Content: Finance Director</b>		
<b>Purchasing Process: Supervisor of Procurement</b>		
<b>Mayor</b>		
<b>City Council Liaison</b>		