



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
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Legislative File No: 2005-0647

TO: Mayor and City Council Members
FROM: Gerald Lee, Forestry Division, 841-2551
DATE: 9/30/2005
SUBJECT: Tree Maintenance contract

REQUEST:

City Council is requested to authorize a Blanket Purchase Order for Tree Maintenance Services to J.H. Hart Urban Forestry of Sterling Heights, Michigan, in the total amount of \$79,200.00 through October 31, 2006.

DISCUSSION:

Department:

In September of 2003, requests for proposals for street tree maintenance were solicited. The J.H. Hart proposal provided the lowest hourly rate to provide the services requested and was approved by City Council on 10/15/2003. The proposal called for a mutually agreed upon option to renew after the initial two year period. J.H. Hart agreed to extend the contract for one additional year with a small price increase.

Purchasing:

When proposals were received in 2003 J.H. Hart was, on average for all services, fifty percent lower than all the other bidders. When J.H. Hart was approached to extend the contract prices were increased. J.H. Hart remains, on average for all services rendered, forty percent lower than the other previous bidders. In light of the current Ash Borer epidemic and the demand for this type of service, retaining a qualified, responsive firm is in the City's best interest.

Vendor Name and Address:

J.H. Hart Urban Forestry
6365 Millet Avenue
Sterling Heights, MI 48312

Reason for Selection:

J.H. Hart is performing well and is responsive to our tree maintenance needs. It is unlikely that a lower cost, responsive, responsible proposal could be found at this time.

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funds budgeted in the 2006 budget. A budget amendment will be done for the major roads, pathways and forestry department funds if necessary.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Tree Fund	232.807000	Contractual Service	\$52,000.00	\$43,600.00	\$8,400.00
Major Roads	462.807000	Contractual – Tree	\$16,000.00	\$18,200.00	(\$2,200.00)
Pathways	214.807000	Contractual – Tree	\$5,900.00	\$6,300.00	(\$400.00)
Forestry – GF	774.807000	Contractual – Tree	\$10,000.00	\$11,100.00	(\$1,100.00)

RECOMMENDATION:

Be it resolved, recognizing the cost savings of remaining with our current vendor, it is recommended that City Council authorize a Blanket Purchase Order for Tree Maintenance services to J.H. Hart Urban Forestry of Sterling Heights, Michigan, in the total amount of \$79,200.00 through 10/31/06.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		