



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
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Legislative File No: 2005-0448

TO: Mayor and City Council Members
FROM: Roger Rouse, DPS/Engineering, 248.841.2497
DATE: June 23, 2005
SUBJECT: Snow Removal Services (2005-2006) at the OCSD Substation & 52/3rd District Court

REQUEST:

City Council is requested to authorize the issuance of a blanket purchase order to Advanced Services Landscape, Sterling Heights, Michigan, for snow removal services for the 2005-2006 winter season at the OCSD Substation & 52/3rd District Court in the amount not-to-exceed Forty One Thousand Five (\$41,005) Dollars, by exercising an option to renew for the period of one (1) year to expire on October 15, 2006.

REASON FOR PURCHASE:

It is important to the City to provide a safe environment for persons accessing City buildings during the winter months. Competitive sealed bids for Snow Removal Services at the OCSD Substation and 52/3rd District Court were solicited and opened on September 24, 2003. Advanced Services Landscape, was selected as the lowest responsive, responsible bidder based on a comparison of costs per bidder. The bid contained an option for the City to renew for the 2005-2006 winter season. Last year, Advanced Services Landscape performed snow removal services satisfactorily; therefore, it is the City's desire to exercise its option to renew for an additional 1-year period.

Snow removal services for City Hall, Precinct #5; and 1700 & 1600 Hamlin West will be presented to Council separately. Snow removal at remaining City facilities will be completed by City personnel.

PROCESS:

Vendor Name and Address:

Advanced Services Landscape
35405 Beattie
Sterling Heights MI 48312

Reason for Selection:

Best value and lowest cost.

Method of Purchase:

1-year blanket purchase order by the City exercising its option to renew for an additional 1-year period.

BUDGET:

Funding for Snow Removal Services will be taken from the Facilities Division for multiple years. A Budget Amendment may become necessary, depending upon the severity of the winter weather.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
631 Facilities Fund	631.807000	Contractual Services	05 Budget 06 Budget	\$4,445 \$36,560	
			Total:	\$41,005	

RECOMMENDATION:

It is recommended that the Rochester Hills City Council award the contract for Snow Removal Services at the OCSD Substation & 52/3rd District Court for the 2005-2006 winter seasons by authorizing the City to exercise its option to renew for an additional 1-year period to Advanced Services Landscape, Sterling Heights, Michigan, as the lowest, responsive, responsible bidder, in the amount not-to-exceed Forty One Thousand Five (\$41,005) Dollars through October 15, 2006.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		