



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2008-0609

TO: Mayor and City Council Members
FROM: Julie Jenuwine, Finance Director 248.841.2535
DATE: November 26, 2008
SUBJECT: Authorization for Blanket Purchase Order for City Attorney Services

REQUEST:

To request City Councils authorization for a blanket purchase order to Hafeli Staran Hallahan Christ & Dudek, P.C. for city attorney fees for the 2009 fiscal year in the amount not-to-exceed \$300,000.

REASON FOR PURCHASE:

City Council appointed Hafeli Staran Hallahan Christ & Dudek, P.C. as the City's attorney pursuant to Section 8.7 of the City Charter. The City Attorney provides general legal services to the City, including representation on certain lawsuits, consultation, contract review, legal opinions and prosecution.

Past years' legal expenditures for City Attorney (*general*):

2008 - \$300,000 *projected*
2007 - \$278,000
2006 - \$351,000
2005 - \$365,000
2004 - \$389,000
2003 - \$377,000

For 2009, hourly rates for legal services by Hafeli Staran Hallahan Christ & Dudek are as follows:

- partner rate for legal work performed by John Staran = \$120 per hour
- hourly rates performed by other attorneys with the firm = \$105 per hour

A 2% administrative/overhead charge along with an incidental charge (shipping, copy costs) are called out in the contract.

The contract (indefinite term) is attached.

PROCESS:

Vendor Name and Address:

Hafeli Staran Hallahan Christ & Dudek, P.C.
4190 Telegraph Road
Suite 3000
Bloomfield Hills, MI 48302-2082

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Fund Name	Department Account No	Account No. Description	2009 Budget	'09 Blanket Request	Remaining Budget
General Fund	210.805001	Legal Fees-City Attorney	\$300,000	\$300,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order to Hafeli Staran Hallahan Christ & Dudek, P.C. for city attorney fees for fiscal year 2009 in the amount not-to-exceed \$300,000.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		