



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2007-0799

TO: Mayor and City Council Members
FROM: Scott Cope, Director of Building/Ordinance Compliance
DATE: November 26, 2007
SUBJECT: Kleen Kut Blanket Purchase Order

REQUEST:

City Council is requested to authorize an increase of \$11,000.00 to blanket purchase order to Kleen Kut Inc. of Gilbertsville, Kentucky, for weed mowing services for vacant lots in the amount not to exceed \$46,000.00 through 12/31/07.

REASON FOR PURCHASE:

City Ordinance Chapter 106 requires the owners of vacant land to maintain their property free of grass and weeds taller than 8 inches. In the event the property owner fails to maintain the property and heed warnings from the Ordinance Compliance staff, the City is allowed to enter upon the property to cut grass and weeds in excess of 8 inches.

The costs for cutting these properties exceeded our original estimates for the year, requiring an increase in the blanket purchase order.

PROCESS:

Vendor Name and Address:

Kleen Kut
3035 Little Bear Hwy
Gilbertsville, KY 42044

Reason for Selection:

Responsive, responsible bid

Method of Purchase:

Blanket Purchase Order

BUDGET:

The total budget approved for weed cutting services was \$50,000.00. This amount was split between two contractors, \$15,000.00 for Universal Lawn Care Inc., cutting residential occupied lots and \$35,000.00 for Kleen Kut Inc., cutting vacant lots.

The current estimate for the Universal Lawn Care Inc. blanket has decreased \$5,000.00, allowing the blanket to be reduced to \$10,000.00. The current estimate for the Kleen Kut Inc. blanket has increased \$11,000.00, requiring the blanket to be increased to \$46,000.00.

Combining the two blanket purchase orders results in a total estimated weed cutting budget of \$56,000.00.

The fourth quarter budget amendment will propose a \$6,000.00 increase.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Weed Control	535.801001	Professional Services	50,000.00	56,000.00	(6,000.00)

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize an increase to the existing blanket purchase order to Kleen Kut, Inc. of Gilbertville, KY, for the purpose of cutting vacant lots in the amount of \$11,000.00, for a not to exceed total of \$46,000.00.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		