



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)**

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**Legislative File No:** 2010-0527

**TO:** Mayor and City Council Members  
**FROM:** Scott Cope, Director of Building Department  
**DATE:** November 24, 2010  
**SUBJECT:** Door Replacement/Maintenance

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**REQUEST:**

City Council is requested to increase the existing blanket purchase order for door replacement/maintenance to Pioneer Door Company, Oxford, Michigan in the amount of \$33,000.00 for a not-to-exceed amount of \$54,260.00 through August 15, 2011.

**REASON FOR PURCHASE:**

Request for Proposals were solicited in July, 2009. Proposals were received and evaluated with award to Pioneer Door Company. A contract was awarded in the amount of \$21,260.00 through August 15, 2011.

The amount of the blanket purchase order for door replacement/maintenance is based on the normal requirements for these services. Due to the need to replace overhead and metal man doors at Borden Park, Spencer Park and Fire Stations #1, #3, #4 and #5 in the estimated amount of \$17,274.00, in addition to several repair and maintenance items on other door on City buildings, the blanket purchase order is deficient. It is estimated that an additional \$33,000.00 is required through August 15, 2011. Door replacement is required due to damages as well as normal wear and tear.

**Vendor Name and Address:**

Pioneer Door Company  
1100 S. Lapeer Road  
Oxford, MI 48371

**Method of Purchase:**

Blanket Purchase Order/Contract

**BUDGET:**

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>2010 Budget Amount</b>	<b>2010 Cost</b>	<b>Remaining Budget</b>
Facilities	631.929000	Repairs & Maintenance	\$272,230.00	\$28,685.55	\$243,544.45

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council authorize an increase to the existing blanket purchase order for door replacement/maintenance to Pioneer Door Company, Oxford, Michigan in the amount of \$33,000.00 for a not-to-exceed amount of \$54,260.00 through August 15, 2011.

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Budget Content: Finance Director</b>		
<b>Purchasing Process: Supervisor of Procurement</b>		
<b>Mayor</b>		
<b>City Council Liaison</b>		