



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2011-0520

**TO:** Mayor and City Council Members  
**FROM:** Allan E. Schneck, Director, Department of Public Services  
**DATE:** December 5, 2011  
**SUBJECT:** Grant Pump Station Replacement Project  
City File #E11-013

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**REQUEST:**

The Department of Public Services recommends that the Rochester Hills City Council approves the attached proposal for Engineering Design Services for the Grant Pump Station Replacement Project from Hubbell, Roth & Clark, Inc. in the not-to-exceed amount of \$74,990.00 and authorizes the Mayor to execute a contract on behalf of the City.

**REASON FOR PURCHASE:**

The Grant pump station is the City's largest sanitary sewage pumping station and was constructed in the mid-1970's. The station is located at Grant Street and Alsdorf Avenue in Section 32 (see attached map) and the pumps and all of the electrical control equipment is severely outdated. In lieu of replacing small portions at a time, it is recommended that the 35 year old pump station facility be replaced with a modern submersible pump station that requires less energy and maintenance.

The HRC scope of services will complete the necessary design plans and specifications to allow the City to request contractor bids for a new pumping station.

City staff will present a PowerPoint slide presentation to Council to provide additional explanation and supporting information.

Hubbell, Roth & Clark was selected as one of three engineering firms as the result of a Request for Proposals process solicited in 2011. HRC is best qualified to provide design services for the Grant Pump Station based on prior experience in designing the Michelson Station.

**PROCESS:**

**Vendor Name and Address:**

Hubbell, Roth & Clark, Inc.  
555 Hulet Drive  
Bloomfield Hills, MI 48303

**Reason for Selection:**

Quality Based Selection  
Best Value

**Method of Purchase:**  
Blanket Purchase Order

**BUDGET:**

The project was included in the 2012 CIP as SS-22B and was approved in the 2012 – 2014 adopted budget. The engineering design services will utilize previously budgeted monies that were set aside for the pump replacement project.

Fund Name	Department Account No	Account No. Description	Remaining Budget Amount *	Cost	Remaining Budget
W&S: Capital Fund	593.972000	Equipment: Mains & Services	\$125,000.00	\$74,990.00	\$50,010.00

\* \$125,000 Remaining budget = \$140,000 less \$15,000 for Early Preliminary Engineering (EPE) services

**RECOMMENDATION:**

The Department of Public Services recommends that the Rochester Hills City Council approves the proposal for Engineering Design Services for the Grant Pump Station Replacement Project from Hubbell, Roth & Clark, Inc. in the not-to-exceed amount of \$74,990.00 and authorizes the Mayor to execute a contract on behalf of the City.

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Attachments: Proposal for Engineering Design Services dated November 2, 2011  
Location Map

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		