



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)**

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**Legislative File No: 2005-0380**

**TO:** Mayor and City Council Members  
**FROM:** Roger Rousse, Director, Department of Public Service  
**DATE:** May 25, 2005  
**SUBJECT:** John R Road Widening & E. Ferry Drain Improvements Project, City File #E05-004  
Preliminary Engineering Service

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**REQUEST:**

The Department of Public Service recommends approval of the proposal between Hubbell, Roth & Clark, Inc. and the City of Rochester Hills for Preliminary Engineering Services for the John R Road Widening & East Ferry Drain Improvements in the amount not-to-exceed \$230,800.00 and to authorize the Mayor and Clerk to execute a contract on behalf of the City.

**REASON FOR PURCHASE:**

A quality-based selection process was used to determine which Engineering Firm was best suited to provide Preliminary Engineering Services for the John R Road Widening & East Ferry Drain Improvements Project. The selection process involved factors such as sensitivity and knowledge of the local conditions, and a clearly defined scope of work.

Hubbell, Roth & Clark, Inc. was selected for their knowledge of the City of Rochester Hills local conditions, commitment of resources and a proposal that clearly defined the scope of services for the John R Road Widening & East Ferry Drain Improvements, including an estimate of time and cost for the project.

In 1996, Hubbell, Roth & Clark, Inc. completed a study identifying potential future improvements of the City of Rochester Hills storm drainage. The East Ferry Drain was included in that study.

The engineering staff will work with the consultant to oversee the direction of the project through written and oral correspondence.

**PROCESS:**

**Vendor Name and Address:**

Hubbell, Roth & Clark, Inc.  
2001 Centerpoint Parkway, Suite 109  
Pontiac, Michigan 48341

**Reason for Selection:**

Quality-Based Selection

**Method of Purchase:**

Blanket Purchase Order

Continuing Service Agreement

**BUDGET:**

Drain Portion of the Project is referenced as the O’Malley Drain in the budget with the CIP #SW-06. The City had named the drain East Ferry Drain before any involvement of the OCDC . Once OCDC became involved, they named it the O’Malley Drain. However, previous City records and study were done using the East Ferry Drain name. Drains will use 49% of the costs associated with the project.

Major Road Portion of the Project is referenced to as the John R Reconstruction (Auburn – South Blvd.) CIP #MR-31. Major Roads will use 51% of the costs associated with the project.

| <b>Fund Name</b> | <b>Department Account No</b> | <b>Account No. Description</b> | <b>Budget Amount</b> | <b>Cost</b> | <b>Remaining Budget</b> |
|------------------|------------------------------|--------------------------------|----------------------|-------------|-------------------------|
| Drains           | 244.974000                   | Land Improvements              | 250,000.00           | 113,092.00  | \$136,908               |
| Major Roads      | 452.970000                   | Construction & Improvements    | 275,000.00           | 117,708.00  | \$157,292               |

**RECOMMENDATION:**

It is recommended that City Council award the Preliminary Engineering Service agreement between Hubbell, Roth & Clark, Inc. and the City of Rochester Hills for the John R Road Widening & East Ferry Drain Improvements Project in the amount not-to-exceed \$230,800.00 and authorize the Mayor and Clerk to execute a contract on behalf of the City.

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**RESOLUTION**

**NEXT AGENDA ITEM**

**RETURN TO AGENDA**

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| <b>APPROVALS:</b>                                        | <b>SIGNATURE</b> | <b>DATE</b> |
|----------------------------------------------------------|------------------|-------------|
| <b>Department Review</b>                                 |                  |             |
| <b>Department Director</b>                               |                  |             |
| <b>Budget Content:<br/>Finance Director</b>              |                  |             |
| <b>Purchasing Process:<br/>Supervisor of Procurement</b> |                  |             |
| <b>Mayor</b>                                             |                  |             |
| <b>City Council Liaison</b>                              |                  |             |