



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

1000 Rochester Hills Dr.  
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**Legislative File No: 2005-0227**

**TO:** Mayor and City Council Members  
**FROM:** Gerald Lee, Forestry Division, 841-2551  
**DATE:** 3/23/2005  
**SUBJECT:** 2005/2006 Stump Grinding Services

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**REQUEST:**

City Council is requested to authorize a blanket purchase order for the 2005/2006 Stump Grinding Services contract to OGW Tree Service of Southfield, Michigan, in the amount of \$69,000.

**REASON FOR PURCHASE:**

Since its detection in 2002, the Emerald Ash Borer (EAB) has multiplied rapidly in Rochester Hills, infesting and destroying thousands of ash trees throughout the city. The Forestry Division estimates that there are over 750 stumps that currently need to be removed from city road right-of-ways, and approximately 1100 additional ash trees that will need to be removed in the near future (these numbers do not include trees and stumps on city properties). The Forestry Division's current priority for tree maintenance is to remove dead and dying ash trees that are or will become hazardous. It is estimated that removals will continue for 2-3 more years until all ash trees are removed from the right-of-ways. Due to the large number of ash removals, the lag time between removal of the tree and grinding of the stump has steadily increased. Residents can now expect to wait up to a year or longer for the stump to be removed. In order to catch up on the backlog of stumps, and to keep pace with the large number of new stumps to be generated by ongoing removals, bids were solicited for Stump Grinding Services under a multi-year contract. Sealed bids for Stump Grinding Services were solicited using the MITN site with OGW Tree Service being the lowest responsible, responsive bidder. References were checked and an interview with OGW was conducted. Based on the interview it was determined that OGW would be able to perform the stump grinding duties as specified.

**PROCESS:**

**Vendor Name and Address:**

OGW Tree Service  
30145 Fairfax  
Southfield, MI 48076

**Reason for Selection:**

Lowest responsible and responsive bidder

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

In light of the recent crisis in the Local Road situation (historically the source of maintenance dollars for this type of work in the road right-of-ways), funds for this service will be taken from the City's Tree Fund on a temporary basis until a long-term Local Road funding source can be secured.

The 2006 proposed budget will request the balance of the funds.

| <b>Fund Name</b> | <b>Department Account No</b> | <b>Account No. Description</b> | <b>Budget Amount</b> | <b>Cost</b> | <b>Remaining Budget</b> |
|------------------|------------------------------|--------------------------------|----------------------|-------------|-------------------------|
| Tree Fund        | 232.807000                   | Services                       | \$50,000.00          | \$69,000    | N/A                     |
|                  |                              |                                |                      |             |                         |
|                  |                              |                                |                      |             |                         |

**RECOMMENDATION:**

It is recommended that City Council authorize a Blanket Purchase Order for the 2005/2006 Stump Grinding Services Contract to OGW Tree Service of Southfield, Michigan, in the amount of \$69,000.

**RESOLUTION**

**NEXT AGENDA ITEM**

**RETURN TO AGENDA**

| <b>APPROVALS:</b>  | <b>SIGNATURE</b> | <b>DATE</b> |
|--|------------------|-------------|
| <b>Department Review</b>                                 |                  |             |
| <b>Department Director</b>                               |                  |             |
| <b>Budget Content:<br/>Finance Director</b>              |                  |             |
| <b>Purchasing Process:<br/>Supervisor of Procurement</b> |                  |             |
| <b>Mayor</b>   |                  |             |
| <b>City Council Liaison</b>                              |                  |             |