

**City of Rochester Hills
Administration & Information Services Committee**

BYLAWS AND RULES OF PROCEDURE

ARTICLE I: TITLE

Section 1.

The title of the Committee shall be The City of Rochester Hills City Council Administration & Information Services Committee.

ARTICLE II: MEMBERSHIP

Section 1.

The Committee shall consist of three (3) members of City Council, appointed by Council, two (2) Citizen Representatives, appointed by Council, a maximum of three (3) Youth Representatives appointed by the Administration & Information Services Committee, and members of the City Administration, to be appointed by the Mayor.

Section 2.

- a. Each member appointed from City Council shall serve for a term of one (1) year, expiring on December 31 of the appropriate year. In the event of a vacant Council seat, City Council shall appoint a new Council member to serve the remainder of the term. Council appointments shall be in accordance with Council's Rules and Procedures for appointments to Council Committees.
- b. Each citizen member to the Committee shall be appointed by Council and shall serve for a ~~three (3)~~ **one (1)** year term expiring on December 31 of the appropriate year.; ~~except that, of the first two appointments to the Committee, one (1) member shall be appointed for a two (2) year term and one (1) member shall be appointed to a three (3) year term to provide for staggered terms.~~ In the event of a vacant Citizen member seat, City Council shall appoint a new Citizen member to serve the remainder of the term.
- c. The youth representatives to the Committee shall be appointed by the Committee and shall serve for a one (1) year term coinciding with the school calendar year beginning on September 1 and expiring on August 31 of the appropriate year.
 - i. The youth representatives must be a resident of the City of Rochester Hills.
 - ii. Each year, the School Districts that have Rochester Hills residents attending will be notified of the opportunity for Rochester Hills youth to