



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.  
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[www.rochesterhills.org](http://www.rochesterhills.org)**

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**Legislative File No: 2007-0863**

**TO:** Mayor and City Council Members  
**FROM:** Roger Rousse, Director of Public Service  
**DATE:** December 7, 2007  
**SUBJECT:** Ready Mix Concrete Materials

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**REQUEST:**

City Council is requested to authorize the issuance of a blanket purchase order to Utica Transit Mix, Sterling Heights, Michigan as primary vendor and Arlington Transit Mix & Masonry Supply, Shelby Township, Michigan, as secondary vendor, for Ready Mix Concrete Materials in the amount not-to-exceed \$106,000.00 through December 31, 2008.

**REASON FOR PURCHASE:**

The Department of Public Service purchases ready mix concrete materials on an as-needed basis to use for local and major road repairs. Concrete is also utilized in water main and sewer breaks when it becomes necessary to dig into roads and driveways. The concrete materials are delivered as-needed for department operations.

Sealed bids were solicited using the MITN website for 2007 with an option to renew for 2008. Award is recommended, exercising the option to renew for 2008, to Utica Transit Mix as the primary vendor and the lowest responsive, responsible bidder meeting the specifications of the bid. Arlington Transit Mix & Masonry Supply was the second lowest bidder and selected as a secondary vendor. Utica Transit Mix and Arlington Transit Mix & Masonry Supply have been previous vendors with the City and provided quality product and services.

In past years the Department of Public Service has found that one vendor is unable to keep up with the overwhelming demand for ready mix concrete materials during the construction season. Both vendors will be utilized, based on their ability to supply the concrete materials to meet the delivery times required by the department for daily operations.

**PROCESS:**

**Vendor Name and Address:**

Primary Vendor: Utica Transit Mix  
42380 Yearego Drive  
Sterling Heights, MI 48314

Secondary Vendor: Arlington Transit Mix &  
Masonry Supply  
7500 23 Mile Road  
Shelby Township, MI 48316-4422

**Reason for Selection:**

Lowest responsive, responsible bid

**Method of Purchase:**  
Blanket Purchase Order

**BUDGET:**

Funds for ready mix concrete materials are budgeted in various cost centers depending on the usage, along with other materials. Funds are included in the 2008 budget.

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Major Roads	462.781000	Material-Rd Maint	(1) \$25,000	\$10,000	\$15,000
Local Roads	464.781000	Material-Rd Maint	(2) \$150,000	\$90,000	\$60,000
Sewer	510.781000	Materials	(3) \$10,000	\$1,000	\$9,000
Water	530.781000	Materials	(4) \$20,000	\$5,000	\$15,000

- (1) 2008 Major Road Budget for Materials is \$25,000 - \$10,000 (concrete) = \$15,000.
- (2) 2008 Local road Budget for Paved Road Materials is \$150,000 - \$90,000 (concrete) = \$60,000.
- (3) 2008 Sewer Budget for Materials is \$10,000 - \$1,000 (concrete) = \$9,000.
- (4) 2008 Water Budget for Materials is \$20,000 - \$5,000 (concrete) = \$15,000.

**RECOMMENDATION:**

It is recommended that City Council authorize the issuance of a blanket purchase order to Utica Transit Mix, Sterling Heights, Michigan, as the primary vendor and Arlington Transit Mix & Masonry Supply, Shelby Township, Michigan, as secondary vendor, for Ready Mix Concrete Materials in the amount not-to-exceed \$106,000.00 through December 31, 2008.

**RESOLUTION**

**NEXT AGENDA ITEM**

**RETURN TO AGENDA**

<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Budget Content: Finance Director</b>		
<b>Purchasing Process: Supervisor of Procurement</b>		
<b>Mayor</b>		
<b>City Council Liaison</b>		