



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
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Legislative File No: 2008-0364

TO: Mayor and City Council Members
FROM: Roger Rouse, Director of Public Services
DATE: July 3, 2008
SUBJECT: Masonry Repairs at City Offices

REQUEST:

City Council is requested to authorize the issuance of a blanket purchase order to Poe Restoration & Waterproofing, Oak Park, Michigan for masonry repairs at the City Offices in the amount not-to-exceed \$12,000.

REASON FOR PURCHASE:

During a recent Indoor Air Quality Inventory performed at the City Office, it was noticed that ceiling tiles were stained. Further investigation identified that water leakage is occurring through the mortar on the brick work on the old portion of the building. The City's tuckpointing and masonry repair contractor examined and evaluated the existing masonry conditions. It was determined that the leakage and repair work is not located in consolidated areas, but is comprised of many areas requiring repair brick replacement and tuckpointing. As the full extent of the work is not totally ascertainable, a not-to-exceed amount of \$12,000.00 is requested.

In February, 2008, the City solicited Request for Proposals for tuckpointing and masonry repairs with Poe Restoration & Waterproofing selected as the most qualified and best value for the City.

PROCESS:

Vendor Name and Address:

Poe Restoration & Waterproofing
13401 Cloverdale
Oak Park, Michigan 48237

Reason for Selection:

Most qualified; best value

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities Fund - 631	631.929000	Repairs and Maintenance	0	\$12,000	(\$12,000)

A third quarter budget amendment is required.

RECOMMENDATION:

It is recommended that City Council authorize the issuance of a blanket purchase order to Poe Restoration & Waterproofing, Oak Park, Michigan for masonry repair at the City Offices in the amount not-to-exceed \$12,000.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		