



Rochester Hills Minutes

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Administration and Information Services Committee

John L. Dalton, April Feng, Bob Grace, Melinda Hill, Barbara Holder, Bev Jasinski, Stephen Kirksey, Pam Lee, Jennifer Stein, Gerard Verschueren

Tuesday, October 5, 2004

5:30 pm

1000 Rochester Hills Drive

Draft

CALL TO ORDER

Chairperson Hill called the Administration & Information Services Committee meeting to order at 5:35 p.m.

ROLL CALL

Present: Melinda Hill, Barbara Holder, John Dalton and Stephen Kirksey

Absent: Gerard Verschueren

Non-Voting Members Present: Bev Jasinski, Pam Lee, April Feng and Jennifer Stein

Non-Voting Members Absent: Bob Grace

Others Present:

Jane Leslie, Deputy Clerk

APPROVAL OF MINUTES

2004-0717 Regular Meeting - July 13, 2004

Attachments: Draft Minutes.pdf; Resolution.pdf

A motion was made by Holder, seconded by Dalton, that this matter be Approved.

Resolved that the Administration and Information Services Committee hereby approves the Minutes of the Regular Meeting of July 13, 2004 as presented.

The motion carried by the following vote:

Aye: Hill, Holder, Dalton and Kirksey

Absent: Verschueren

COMMUNICATIONS

Welcome Youth Representatives

Committee members welcomed the new Youth Representatives, Ms. April Feng and Ms. Jennifer Stein, and all members introduced themselves.

Updated Committee Bylaws were distributed to all members reflecting the new Agenda Heading "YOUTH COMMENTS"

Ms. Hill noted that updated Committee bylaws were distributed to each Committee member.

UNFINISHED BUSINESS

2004-0435 Meeting Time Change to Accommodate the School Schedules of Student Representatives

Attachments: Memo Strate.pdf; Minutes 050404.pdf; Minutes 071304.pdf; Email Kenzie 040604.pdf

A consensus was reached among Committee members to change the regular meeting day and time from 4:30 p.m. on the first Tuesday of each month to 4:30 p.m. on the first Monday of each month. However, as the next meeting date would be the day before the General Election, it was decided that the next Administration & Information Services Committee meeting would be held at 4:30 p.m. on Monday, November 8, 2004.

Discussed

2004-0604 Class C Liquor License - Papa Joe's

Attachments: Memo Strate.pdf; 071304 Agenda Summary.pdf; Minutes 071304.pdf; PapaJoesAIS1005Mtg.pdf; PapaJoesAIS1005.pdf

Appearing on behalf of the applicants were Eric Eggan, an attorney with Honigman, Miller, Schwartz and Cohn, LLP of Lansing; Architect Roman Bonislawski of Petoskey; and Anthony Curtis, Anthony Curtis, Jr. and Joe Curtis of Papa Joe's Gourmet Market.

The applicants described in detail the concept of their planned development at Rochester and Tienken Roads. The shopping center will be anchored by the Papa Joe's Gourmet Market with two (2) other planned restaurants: An upscale fish and steak restaurant and Moe's Southwest Grill & Mama Foods.

The Papa Joe's portion of the development will provide the opportunity for patrons to move throughout the market choosing gourmet meal items ready-to-eat and prepared in an open display format to be eaten cafeteria style. It is anticipated that wine will be served in this capacity along with spirits offered in the planned reception/banquet facility. Thus, a liquor license is required to facilitate this concept. It was noted that the Michigan Liquor Control Commission's (LCC) Deputy Director of Licensing gave them "definite approval on the concept."

The applicants stressed that liquor licenses issued for the two (2) other restaurant concepts will remain the property of the developers and would remain with the development were either restaurant to leave.

Committee members expressed their support for the concept of the development, however, it was noted that the City has only six (6) remaining liquor licenses to be issued for the remainder of the decade. It was stressed that there is other development taking place in the City that may result in additional liquor license requests.

The consensus of the Committee was to recommend approval of one (1) liquor license for the Papa Joe's Gourmet Market concept and to encourage the applicants to seek existing liquor licenses for purchase to bring into the City. It was determined that the Committee's recommendation to City Council be held for one (1) more month to allow City Attorney John Staran time to examine the proposed concept of the development and address any "foreseeable problems" and to contact Julie Wendt of the Michigan LCC for more information on this particular type of development concept.

Discussed

NEW BUSINESS

2004-0851

Class C License Transfer - Brinker Michigan, Inc. (Chili's)

Attachments: Agenda Summary.pdf; ChilisAISMtg.pdf; ChilisAIS1005.pdf; 0851 Resolution.pdf

Ms. Jane Leslie, Deputy Clerk, explained that the request before the Committee was simply a requirement by the Liquor Control Commission (LCC) for local approval of a transfer of liquor license due to a transfer of stock by Brinker Michigan, Inc. The LCC had given approval and waived all of their usual inspections, as this is primarily a matter of paperwork and there was no actual change of ownership.

A motion was made by Dalton, seconded by Holder, that this matter be Recommended for Approval to the City Council.

Resolved that the Administration and Information Services Committee recommends that the Rochester Hills City Council approve the request from Brinker Michigan, Inc. to transfer ownership of 2004 Class C licensed business, located at 2735 S. Rochester, Rochester Hills, MI 48307, in Oakland County from Brinker Restaurant Corporation.

The motion carried by the following vote:

Aye: Hill, Holder, Dalton and Kirksey

Absent: Verschueren

Enactment No: RES0361-2004

2004-0853

Class C License Transfer - LaRocca & Williams, LLC (Tapper's Pub)

Attachments: Agenda Summary.pdf; TappersAISMtg.pdf; TappersAIS1005.pdf; 0853 Resolution.pdf

Ms. Jane Leslie, Deputy Clerk, explained that this request was for a hardship transfer of liquor license, as the current owner is in poor health and unable to continue the operation of the business.

The applicants, Mr. Shane La Rocca and Mr. Tim Williams of La Rocca & Williams, LLC, indicated the following:

** The signed pre-purchase agreement is contingent on the successful transfer of the liquor license.*

** Under the Management Agreement, the original owner agreed to assist the new owners in "learning the business."*

** All current employees will remain.*

** Both new owners have engineering degrees and Mr. Williams has a master's degree in marketing from Oakland University.*

** The new owners will retain their current "day jobs" as project managers for the time being with an experienced day manager running the business during weekdays.*

** Both new owners have received their food certifications.*

** Plans are to move the atmosphere of the establishment toward a neighborhood sports bar theme.*

A motion was made by Holder, seconded by Dalton, that this matter be Recommended for Approval to the City Council.

Resolved that the Administration and Information Services Committee recommends that the Rochester Hills City Council approve the request from LaRocca & Williams, LLC to transfer ownership of 2004 Class C licensed business, located at 877 E. Auburn Rd., Rochester Hills, MI 48307, Oakland County, Michigan from Kott, Inc.

The motion carried by the following vote:

Aye: Hill, Holder, Dalton and Kirksey

Absent: Verschueren

Enactment No: RES0362-2004

2004-0852

Class C License-Additional Information

Attachments: AISInfor1005-memo.pdf; AISInfo1005.pdf

TRADER JOE'S

Ms. Jane Leslie, Deputy Clerk, explained that in July Trader Joe's cancelled their original request for an SDM license to sell wine and beer and were now reapplying for that same license. She indicated that the Michigan Liquor Control Commission (LCC) does not require City Council approval for this type of license, but rather requires verification from the City that the applicant meets all zoning and building codes. The project is currently in progress, and cannot be evaluated by the Building Department, Fire Department and Sheriff's Department until it is completed.

SHERIFF'S DEPARTMENT LIQUOR INSPECTIONS

Ms. Leslie noted that the Oakland County Sheriff's Department has completed their liquor inspection of establishments in the City that service alcohol. Only Cosi had received a violation for serving alcohol to an under-age "decoy."

BUILDING DEPARTMENT LIQUOR INSPECTIONS

Ms. Leslie referenced a letter sent by the City's Building Department notifying local businesses that liquor license inspections will begin the week of November 1, 2004. She noted that the Administration & Information Services Committee should have the final reports by January 2005.

Discussed

2004-0882

Liquor License - Oakland County Sheriff's Department Review

Ms. Leslie provided an update regarding a liquor license originally approved for HR Restaurants LLC, noting that the request was denied by the Oakland County Sheriff's Department (OCSD) following their review.

Mr. Dalton suggested that, in the future, the Committee receive the review of the OCSD prior to making their decision regarding such licenses.

The Committee passed a resolution requiring that the OCSD perform their required review prior to the Committee considering the disposition of a liquor license.

A motion was made by Dalton, seconded by Dalton, that this matter be Adopted.

Resolved that the Administration & Information Services Committee directs the Oakland County Sheriff's Department to perform all reviews, inspections and investigations required by the State of Michigan and the City of Rochester Hills with regard to the approval of a requested liquor license be performed prior to consideration for recommendation by the Administration & Information Services Committee.

The motion carried by the following vote:

Aye: Hill, Holder, Dalton and Kirksey

Absent: Verschueren

2004-0667

Discussion Regarding Creation of a Proposed Committee to Promote Communication with Local Businesses

Attachments: Referral Notice.pdf; Min CC Draft 080404.pdf

Committee members discussed the creation of a committee to facilitate communication between the City and area businesses to bring forward and address any difficulties local businesses may be experiencing prior to the need for intervention by such bodies as the Zoning Board of Appeals or the Sign Board of Appeals.

The consensus of the Committee was to invite the Director of the Chamber of Commerce to the November meeting of the Administration & Information Services Committee to discuss the creation of a committee that would meet on a quarterly basis and consist of three (3) department directors and three (3) Council members. While the Chamber would have no official affiliation with the new committee, their contacts with the local business community would be utilized to facilitate the dissemination of information about the new committee and encourage participation by the business community.

Discussed

YOUTH COMMENTS

Ms. Jennifer Stein, Youth Representative, indicated that she liked the Papa Joe's concept, noting that they are "a big part of the community."

ANY OTHER BUSINESS

None.

NEXT MEETING DATE

Regular Meeting - November 8, 2004 at 4:30 p.m.

ADJOURNMENT

There being no further business to discuss, Chairperson Hill adjourned the meeting at 7:00 p.m.

Minutes prepared by Margaret Strate.