

CITY OF ROCHESTER HILLS



Susan Galeczka

DATE: November 21, 2003

TO: City Council Members

RE: Election/Appointments

There has been some confusion and inconsistencies in the past regarding nominations and appointments of City Council Members. I have researched Roberts Rules of Order and found the following procedures to be correct:

President Opens the Floor for nominations	
Council Members Nominate	
President Closes the Floor for nominations <i>No Resolution is needed to close nominations</i>	
If there are more nominations than positions	If there is exactly the number of nominees that are needed to fill position
President Asks for Roll Call Vote	President announces the nominee(s) have been unanimously appointed
Council Members vote	
Majority Votes are elected	If no majority vote, nominee with fewest number of votes dropped and voting continues until majority received
Council President announces the winner	