

City Council Agenda Summary Sheet (Purchases)

Agenda No: 2004-1155
Date: 11/19/2004
Prepared By: Roger Rouse, Department of Public Service, 841-2497
City File No:

Meeting Date: December 8, 2004

PURPOSE:

City Council is requested to authorize the issuance of a blanket purchase order to Tri-City Aggregates of Holly, Michigan for 22A Gravel in the not-to-exceed amount of \$64,000.00 through December 31, 2006.

DISCUSSION:

The Department of Public Services purchases 22A Gravel on an as needed basis for routine road and ditching/shoulder repair and maintenance.

Sealed bids were solicited and lowest responsive, responsible bidder was Tri-City Aggregates, which the Department of Public Service selected as a primary vendor. Edward C. Levy Company was the second lowest bidder and selected as a secondary vendor.

In previous years, the Department of Public Service has found that one vendor is unable to keep up with the demands for gravel during the construction season. Both vendors will be utilized, based on their ability to supply the product and meet the delivery times required by the department.

FISCAL INFORMATION:

Funds for 22A Gravel are budgeted in various funds depending on the usage. *Various other materials, not purchased on this blanket are also budgeted in these line items. Funds are included in the 2005 budget and will be proposed for 2006.

Fund Name	Fund Account #	Description	Budget Amount	Cost	Remaining Budget
Water	530.781000	Materials	\$ 20,000.00*	\$ 4,000.00	\$ 16,000.00
Sewer	510.781000	Materials	\$ 20,000.00*	\$ 4,000.00	\$ 16,000.00
Local Roads	464.781000	Material –Rd Maint	\$165,000.00*	\$50,000.00	\$115,000.00
Major Roads	462.781000	Material –Rd Maint	\$ 25,000.00*	\$ 6,000.00	\$ 19,000.00

Vendor Name and Address:

Primary: Tri-City Aggregates 14300 Shields Road Holly, MI 48442	Secondary: Edward C. Levy Company 8800 Dix Ave Detroit, MI 48209
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Reason for Selection:

Lowest responsive, responsible bidder

Method of Purchase:

Blanket Purchase Order

RECOMMENDATION:

It is recommended that City Council authorize the issuance of a blanket purchase order to Tri-City Aggregates of Holly, Michigan for Asphalt Paving materials in the not-to-exceed amount of \$64,000.00 through December 31, 2006.

ATTACHMENTS:

Bid Tabulation

Department Authorization: Roger Rouse

Reviewed by:

Fiscal: *Jean Farris*

Clerks: *Susan Koliba-Galeczka*

Approved by: *Pat Somerville*

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA