

City Council Agenda Summary Sheet (Purchases)

Agenda No: 2004-0666
Date: November 12, 2004
Prepared By: Barbara Key, Contract Specialist
City File No: N/A

Meeting Date: December 8, 2004

PURPOSE:

City Council is requested to increase the existing blanket purchase order for the 2004 Annual Pavement Marking Program with P.K. Contracting, Inc. of Troy, Michigan by \$911.28 for a new total amount not-to-exceed \$26,334.98.

DISCUSSION:

City Council awarded a contract to P.K. Contracting, Inc. on August 18, 2004 for the paint and application of sprayable thermoplastic pavement markings on roads under the jurisdiction of the City of Rochester Hills.

The original blanket amount was based on an *estimated* overall linear foot usage, which was calculated by using the *estimated* length of the roads and the *approximate* measurements of the yellow and white paint needed for the markings.

The project is now complete, P. K. Contracting has submitted an invoice indicating the *actual* linear foot usage and the Department of Public Service has verified the measurements. The *actual* measurements for this project reflected an overall increase of 17,306 linear feet and \$911.28 over the original estimated amount. The Department of Public Service requests a blanket increase, so the P.K Contracting invoice can be paid in its entirety.

FISCAL INFORMATION:

Fund Name	Fund Account #	Description	Budget Amount	Cost	Remaining Budget
Major Road Traffic Services	472.807000	Contractual Services	\$25,425	\$26,334.98	(\$909.98)

\$911.28 additional is needed for the P.K. Contracting, Inc. blanket purchase order. \$1845 additional is needed for the budget, which includes \$930 for microfilming services. The 2004

original budget was \$17,000. The budget was amended earlier this year when this contract went to City Council in August, to cover the contract amount. A fourth quarter budget amendment will be requested to cover additional P.K. Contracting services along with microfilming costs.

Vendor Name and Address:

P.K. Contracting, Inc.
1965 Barrett Road
Troy, Michigan 48084

Reason for Selection:

Lowest Responsible, Responsive Bidder

Method of Purchase:

Purchase Order

RECOMMENDATION:

It is recommended that City Council increase the existing blanket purchase order for the 2004 Annual Pavement Marking Program with P.K. Contracting, Inc. of Troy, Michigan by \$911.28 for a new total amount not-to-exceed \$26,334.98.

ATTACHMENTS:

Invoice from P.K. Contracting, Inc.

Department Authorization: Roger Rouse, Director, Department of Public Service

Reviewed by:

Fiscal: *Julie Jenuwine*

Purchasing: *Jean Farris*

Clerks: *Susan Koliba-Galeczka*

Approved by: *Pat Somerville*

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA