



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2010-0511

TO: Mayor and City Council Members
FROM: Ron Crowell, Fire Chief, 248-841-2706
DATE: November 17, 2010
SUBJECT: Approval of Blanket Purchase Order for AccuMed Billing, Inc

REQUEST:

City Council approval to issue a blanket purchase order to AccuMed Billing, Inc. for medical billing services in the amount not-to-exceed \$87,000.00 through December 31, 2011.

REASON FOR PURCHASE:

Proposals were solicited and a contract awarded to AccuMed Billing in December, 2007. The City is currently at the beginning of the fourth year of a five-year contract. The request is for a blanket purchase order for 2011 medical billing services.

Since the Fire Department is a licensed transporting agency, the department is able to seek reimbursement for equipment and supplies used during medical incidents and patient transfer services. As one of AccuMed Billing, Inc's larger clients using a combination of Electronic Patient Care Reporting and billing services, better results in the billing process has been accomplished. AccuMed Billing, Inc. has reduced their billing fee from 7.25% to 6.50% through the term of the contract.

PROCESS:

Vendor Name and Address:

AccuMed Billing, Inc.
P.O. Box 2122
Riverview, MI 48192

Reason for Selection:

Best Value/Most Qualified

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

No impact on staff or services

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
206	344.801000	Professional Services	\$95,900.00	\$87,000.00	\$8,900.00

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order to AccuMed Billing, Inc. in the amount not-to-exceed \$87,000.00 through December 31, 2011.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		