



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.  
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**Legislative File No: 2007-0879**

**TO:** Mayor and City Council Members  
**FROM:** Scott Cope, 248.841.2445  
**DATE:** December 7, 2007  
**SUBJECT:** Fire Suppression and Fire Alarm Plan Review and Inspection Services

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**REQUEST:**

City Council is requested to authorize a blanket purchase order to Fire Safety Consultants, Inc., as the Primary Vendor, and TVA Fire & Life Safety Inc., as the Secondary Vendor, for Fire Suppression and Fire Alarm Plan Review & Inspection Services in the not-to-exceed total of \$90,000, for term to expire on December 31, 2009.

**REASON FOR PURCHASE:**

The City of Rochester Hills solicited proposals from qualified and experienced firms to assist the Building Department with fire suppression & fire alarm plan review and inspection services for commercial and industrial projects in accordance with the State of Michigan Construction Codes. The plan review and inspection fees are reimbursed to the City by commercial and industrial developers. The City requires a contract with one or more qualified firms due to workload in order to provide the necessary services and meet departmental demands. It is the intent to provide these services with City staff when workload permits.

**Purchasing:** Request for Proposals (RFPs) were prepared and solicited, an Evaluation Team consisting of Scott Cope, Dick Young and Ron Walker of the Building Department reviewed the proposals. Fire Safety Consultants, Inc. was selected as the Primary Vendor and TVA Fire & Life Safety was selected as the Secondary Vendor for a term to expire on December 31, 2009.

**PROCESS:**

**Vendor Name and Address:**

Fire Safety Consultants, Inc., 2420 Alft Lane, B100, Elgin, IL 60124  
and

TVA Fire & Life Safety Inc., 45550 Commerce Center Drive, Plymouth, MI 48170

**Reason for Selection:**

Best value and lowest cost.

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

The blanket purchase term is 24-months over two (2) fiscal years (2008 and 2009).

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
101-General Fund	371-Building Department	801000 – Professional Services	\$45,000 Year 2008	*\$45,000	-0-
101-General Fund	371-Building Department	801000 – Professional Services	\$45,000 Year Proposed 2009	*\$45,000	-0-

\*Average annual cost

**RECOMMENDATION:**

It is recommended that the City Council authorize a blanket purchase order to Fire Safety Consultants, Inc., and TVA Fire & Life Safety, Inc., as Primary and Secondary Vendors respectively, for Fire Suppression and Fire Alarm Plan Review and Inspection Services in the not-to-exceed total of \$90,000 for term to expire on December 31, 2009.

**RESOLUTION**

**NEXT AGENDA ITEM**

**RETURN TO AGENDA**

<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Budget Content: Finance Director</b>		
<b>Purchasing Process: Supervisor of Procurement</b>		
<b>Mayor</b>		
<b>City Council Liaison</b>		