

**DEPARTMENT OF
PUBLIC SERVICE**

Roger H. Rouse
Director

Telephone
248.656.4685
FAX
248.656.4758

Billing / Account
Information
248.656.4688

Engineering Services
248.656.4640

Pathways
248.656.4640

Roads
248.656.4685

Water / Sewer
248.656.4685

January 30, 2004

Mr. Michael Mancini
Man-Con Michigan, Inc.
5225 Twenty-Two Mile Rd.
Shelby Township, MI 48317

Re: **Contract for Public Underground Utility Repairs
and/or Related Services - Man-Con Michigan**

Dear Mr. Mancini:

Your current contract and blanket Purchase Order #400593 expires on February 14, 2004. The City of Rochester Hills is pleased with your job performance and response time. Man-Con and the City have established a good working and verbal relationship. Therefore, we would like to extend Man-Con's current contract for an additional year, with the following clarifications:

1. Equipment and labor costs will remain firm for the additional year.
2. Materials/miscellaneous items will be paid at supplier price plus 15%.
3. Only rental equipment shall be compensated at supplier price plus 15%.
4. Mobilization fees will be incurred only on rental equipment, and the supplier's invoice must indicate this charge separately. The plus percentage will not be added to this fee.
5. Complete accurate daily records of costs must accompany contractor's payment requests.

Under the current contract, Man-Con obtained the required insurance coverage requested by the City of Rochester Hills, and that coverage expired on January 1, 2004. Before City Council approval and a new blanket purchase order can be processed, Man-Con will need to provide the City with new insurance certificates and an authorized signature below indicating acceptance of the above referenced contract clarifications.

The City of Rochester Hills is looking forward to the continuance of the quality of service Man Con has provided under this contract.

City Hall
General Information
248.656.4600

Pat Somerville
Mayor
248.656.4664

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M. Mancini, Man-Con of Michigan
1/30/04

Please return this letter to my attention with the authorized signature and required insurance certificate.

Yours truly,

Barbara Key
Contract Specialist
Department of Public Service

Accepted and Approved by:

Man-Con Michigan, Inc.:

Michael Mancini

Date

Witness

During the course of this contract approval, Man-Con Michigan, Inc. can be reached at the following phone numbers:

Daytime Office No: _____

Cell Phone No: _____

Nighttime Emergency No: _____

City of Rochester Hills:

Pat Somerville, Mayor

Date

Witness

Beverly Jasinski, Clerk

Date

Witness