



Rochester Hills Minutes City Council Budget Work Session

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*John L. Dalton, Bryan K. Barnett, Jim Duistermars, Melinda Hill,
Barbara L. Holder, Linda Raschke, Gerald Robbins*

Wednesday, September 15, 2004

8:00 PM

1000 Rochester Hills Drive

DRAFT

In accordance with the provisions of Act 267 of the Public Acts of 1976, as amended, the Open Meetings Act, notice was given that a Special Rochester Hills City Council Budget Work Session would commence at 8:00 p.m. on Wednesday, September 1, 2004 for City Council to continue discussing the proposed 2005 Budget.

CALL TO ORDER

President Dalton called the Special Rochester Hills City Council Budget Work Session to order at 8:38 p.m. Michigan Time.

ROLL CALL

Present: John Dalton, Bryan Barnett, Jim Duistermars, Melinda Hill, Barbara Holder, Linda Raschke and Gerald Robbins

Others Present:

*Pat Somerville, Mayor
Bev Jasinski, City Clerk
Ed Anzek, Director of Planning/Development
Ron Crowell, Assistant Fire Chief
Paul Davis, City Engineer
Kurt Dawson, Director of Assessing/Treasurer
Bruce Halliday, Fleet Supervisor
Mike Hartner, Director of Parks & Forestry
John Hines, Deputy Director of Building/Ordinance Enforcement
Julie Jenuwine, Interim Finance Director
Raymond Leafdale, General Superintendent
Pam Lee, Director of Human Resources
Kim Murphey, Administrative Coordinator - DPS
Roger Rousse, Director of DPS/Engineering
Robert Smith, Captain, Oakland County Sheriff's Department
Bob Srogi, Facilities Operations Manager
Greg Walterhouse, Fire Chief*

PUBLIC COMMENTS

None.

ADMINISTRATION

Ms. Julie Jenuwine, Interim Finance Director, distributed a memo addressing issues of concern raised during the September 1st budget meeting and reviewed the issues with Council members and staff:

- 1. The current City ordinance regarding leaf burning does not require that informational literature be provided regarding leaf burning and composting.*
- 2. Dispatch Services to Oakland Township:*

- a. Will be increased from \$28,000 to \$38,000
- b. Discounted rate will expire after 2005
- c. Projected revenue for 2006 is approximately \$50,000 to \$60,000

3. Community Alert System - other communities:

	Age	Start Up	Maint.
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Riverview	14 months	\$20,000	\$1,200
Southfield	6 months	\$21,000	\$0
Sterling Hts.	3 months	\$16,500	\$0
Westland	5 years	\$18,000	\$100

- * One-time FCC license fee of \$495.
- * Repair service - \$95 per hour plus materials.
- * Four (4) day battery backup.

4. Fire Chief Walterhouse provided the following National Maximum Averages for 2002 regarding EMT and Paramedic wages in other communities:

State	Basic EMT	Paramedic
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Illinois	N/A	\$24,000
Indiana	\$22,000	\$40,000
Kentucky	\$22,000	\$29,000
Minnesota	\$30,000	\$47,000
Wisconsin	\$25,000	\$30,000
Average	\$24,750	\$34,000

Rochester Hills

Firefighter/Paramedic	Basic EMT	Paramedic
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\$98,000-\$117,000*	\$45,000-\$55,000	\$55,000-\$65,000

*Varies depending on benefits plan selected by Rochester Hills Fire Fighters.

5. The total for all Legal Expenditures budgeted for 2005 is \$569,000.

6. Special Police Fund - Contractual Police Services (207.807001)

There is a signed agreement for the Police Liaison Program for this year; changes can be negotiated for the next contract, including the possible elimination of one of the Rochester officers from the program at City Council's request.

7. Local Road Fund - Rental-Equipment (203.940000)

Will be reduced to mirror personnel costs.

8. Public Improvement - Drains-Tuition Refund (244.724000)

Increased by \$1,000 per City Council request.

9. Sewer Department - Tuition Refund (510.724000)

Increased by \$1,000 per City Council request.

10. Sewer Department - Interfund Charges-Dispatch (510.802206)

Fire Department Dispatch Services for DPS Include the Following:

- * Monitor SCADA system
- * Answer Phones and Dispatch after-hours for DPS business
- * Monitor radio traffic for DPS
- * After-hours answer point for MISS DIG
- * Monitor weather conditions for DPS
- * After-hours contact for sewer backups, watermain breaks, storm water issues, etc.

11. Sewer Department - Equipment-Capitalized (510.977000)
Water Department - Equipment-Capitalized (530.977000)

Radio Read System (WM-30) included in the budget at \$693,355 split (50/50) between both departments with bonding as the source of funding.

- *Council members questioned the plan to bond for this project, as that option of funding had not been discussed previously in conjunction with the Radio Read System.*
- *Ms. Jenuwine and Mr. Anzek stressed that a City Council Work Session to be held in November would include extensive discussion regarding funding options for several upcoming projects including the Radio Read System, as well as the water reservoir project and the new DPS Facility.*
- *President Dalton and Ms. Hill insisted that the \$693,355 already budgeted for this project remain in the Mayor's proposed budget for this project.*

12. Water Department - Equipment-Mains & Services (530.972000)

Water Storage (WM-22) included in the budget for \$8,000,000 with bonding as the source of funding per City Council request.

13. Facilities Division - Transfer In-Capital Improvement Fund (Revenue 631.699420)
Facilities Division - Land Improvements (Expenses 631.974000)

The following projects were removed from the budget per City Council's request:

- * *PK-05F Borden Park Soccer Field #4 Renovations*
- * *PK-18 Outdoor ADA Site Compliance*
- * *FA-01C City Hall Erosion Control*

14. MIS Fund - Operating Equipment (636.748000)

Eliminated two (2) laptops for City Council per City Council's request.

15. MIS Fund - Office Equipment & Furniture

Eliminated IS-10D Microsoft Office per City Council's request.

16. RARA - Contribution-City of Rochester Hills (808.589000)

- * *Revenue changed to \$516,870*

- 17. RARA - Contribution-City of Rochester (808.590000)
* Number rounded.
- 18. RARA - Salaries & Wages (808.703000)
* Expense changed to \$317,170
- 19. OPC - Contribution-City of Rochester Hills (820.589000)
* Revenue changed to \$790,880
- 20. OPC - Operating Supplies (820.740000)
* Revenue changed to \$125,830

Outstanding Issues:

- * Transfer from the Major Road fund to the Local Road Fund
- * Fire Funds Staffing
- * Fire Funds Millage
- * Fire Funds - Community Alert System

New Information:

- * Request to withdraw the elimination of the full-time Computer Publishing Specialist position from the MIS Department and reestablish it in the Mayor's Department - General Fund.

Ms. Jenuwine presented a review of the following funds of the Proposed Year 2005 Budget and addressed questions posed by Council:

2004-0710

Adoption of General Fund 2005 Budget (100's)

Attachments: Approval Summary.pdf; Memo J Jenuwine distributed at 9204 WS.pdf; Memo J Jenuwine re Mayor's org chart.pdf; Budget Agenda Summary.pdf; 2005 Budget Answers 1.pdf; 2005 Budget Answers 2.pdf; Minutes CC 022504 Budget WS.pdf; Minutes CC 050304 WS.pdf; Minute

Ms. Hill suggested that the General Fund Millage rate be reduced as a means of sending a message of fiscal responsibility to the residents in the hopes that it would encourage a positive vote for the upcoming millage requests in November.

The consensus of Council was that the relatively minor tax savings to the average City resident would not be worth the millage reduction.

101 - GENERAL FUND / 000 - REVENUES

LICENSE & PERMITS - BUILDING

452011 Garbage

101 - GENERAL FUND / 171 - MAYOR'S DEPARTMENT

PERSONNEL SERVICES

The request to eliminate the full-time Computer Publishing Specialist position from the MIS Department was withdrawn and it was suggested that the position be moved to the Mayor's Department, thus increasing that budget by \$31,721.

PROFESSIONAL SERVICES

850000 Membership & Dues
* Nat. Assoc. of TV Officers
- Eliminated.

880000 Community Promotions
* Chair Rental / Other Misc.
- Description changed to eliminate "Chair Rental."

101 - GENERAL FUND / 900 - TRANSFER OUT

TRANSFER OUT

999226 Solid Waste
- Investigate whether the City can contract with SOCRRA to provide services for twenty (20) weeks between the hours of 8:00 a.m. and 12:00 p.m.
999420 Capital Improvement Fund
* Proposed CIP Expenditures 2005
- PK-05F Borden Park Soccer Field #4 Renovations
- PK-18 Outdoor ADA Site Compliance
- FA-01C City Hall Erosion Control

Discussed

Enactment No: RES0347-2004

2004-0727

Adoption of Special Revenue Funds 2005 Budget (200's)

Attachments: 0727 Resolution.pdf

202 - MAJOR ROAD FUND - EXPENSES

PERSONNEL SERVICES

724000 Tuition Refund
- Increased by \$500 per City Council's request.

CAPITAL OUTLAY

970001 Construction - Streets
* MR-51 - Rochester Hills Drive - Rehabilitation Preliminary Engineering (100% City Share) Construction (100% City Share)
- Removed per City Council's request.
999203 Transfer Out
* 25% of Act 51 Revenues
- Removed; if local roads millage fails, will be addressed via a budget amendment per City Council's request.

203 - LOCAL ROAD FUND - REVENUES

TRANSFER IN

- 699202 Major Roads
 - * 25% of Act 51 Revenues
 - Removed; if local roads millage fails, will be addressed via a budget amendment per City Council request.

OTHER EXPENSES

- 940000 Rental Equipment
 - Fifty percent (50%) reduction due to reduced staffing levels.

206 - FIRE DEPARTMENT - REVENUES

CHARGES FOR SERVICE - OTHER

- 608003 Fire Protection
 - * Oakland Township Dispatch Agreement
 - Increase to \$38,000 from Mayor's budget of \$28,000.

206 - FIRE DEPARTMENT - ADMINISTRATION

TRANSFER OUT

- 999631 Facilities
 - * Replacement entry steps Station 1
 - Reclassify to Fire Capital Fund.

207 - SPECIAL POLICE FUND - EXPENSES

PROFESSIONAL SERVICES

- 807001 Contractual Police Services
 - * 2 @ 10 Months - School Liaison
 - Negotiate next contract to eliminate one Rochester officer from program per City Council's request.

226 - SOLID WASTE MANAGEMENT FUND - EXPENSES

PROFESSIONAL SERVICES

- 801000 Professional Services
 - * SOCRRA
 - Negotiate reduction in hours and number of days of service per City Council's request.

244 - PUBLIC IMPROVEMENT - DRAINS

PERSONNEL SERVICES

724000 Tuition Refund
- Increased by \$1,000 per City Council's request.

Discussed

Enactment No: RES0348-2004

2004-0729

Adoption of Capital Funds 2005 Budget (400's)

Attachments: 0729 Resolution.pdf

402 - FIRE CAPITAL EQUIPMENT FUND

Ms. Jenuwine indicated that the Fiscal Team intended to change the 206 - Fire Department - Administration line item 999631 - Transfer Out - Facilities (Replace entry steps Station 1) to the Fire Capital Fund.

The consensus of Council was that this item remain "as is" under Fire Department - Administration, as this project is not considered appropriate as part of the Fire Capital Fund (previously identified as the Fire Apparatus Fund).

(Recess 9:45 p.m. - 9:57 p.m.)

The Council discussed in detail the recommendation of the Public Safety Committee to hire two (2) full-time firefighter/paramedics and two (2) full-time EMTs, in contrast to Fire Chief Walterhouse's request for only two (2) EMTs.

It was noted repeatedly by Mr. Barnett that it is uncharacteristic of the Council to go against the opinion of a department director with regard to such hiring practices. He stressed that the Fire Department currently meets all response time benchmarks set by Council and, until there is documentation indicating otherwise, he could not support the increase to the Fire Department staff recommended by the Public Safety Committee.

The consensus of the Council was to maintain the proposed budget as presented reflecting Chief Walterhouse's request for two (2) EMTs.

(Mr. Robbins Exited at 10:28 p.m.)

Ms. Hill requested that the Fire Department Fund Balance millage be reduced, as the fund exceeds the 20% minimum. Consensus of Council was to maintain the millage rate "as is."

420 - CAPITAL IMPROVEMENT FUND - EXPENSES

TRANSFER OUT

- 999631 Facilities
 - * PK-05F - Borden Park/Soccer Field #4 Renovation
- Eliminated per City Council request.
 - * PK-18 - Outdoor ADA Site Compliance
- Eliminated per City Council request.
 - * FA-01C - City Hall/Erosion Control
- Eliminated per City Council request.

Discussed

Enactment No: RES0350-2004

2004-0711 Adoption of Water and Sewer 2005 Budget (500's)

Attachments: 0711 Resolution.pdf

510 - SEWER DEPARTMENT - EXPENSES

PERSONNEL SERVICES

724000 Tuition Refund
- Increase by \$1,000 per City Council's request.

PROFESSIONAL SERVICES

802206 Interfund Charges - Dispatch
- Maintain at proposed level.

CAPITAL OUTLAY

977000 Equipment - Capitalized
* WS-30 Radio Read System
- Fifty percent (50%) of Radio Read System budget reinstated in the proposed budget per City Council's request.

530 - WATER DEPARTMENT - REVENUES

MISCELLANEOUS REVENUE

698001 Bond Proceeds
- Reservoir project reinstated in proposed budget per City Council's request.

530 - WATER DEPARTMENT - EXPENSES

PERSONNEL SERVICES

724000 Tuition Refund
- Increased by \$1,000 per City Council's request.

CAPITAL OUTLAY

972000 Equipment - Mains & Services
- Reservoir project reinstated in proposed budget per City Council's Request.
977000 Equipment - Capitalized
- Fifty percent (50%) of Radio Read System budget reinstated in the proposed budget per City Council request.

Discussed

Enactment No: RES0351-2004

2004-0712 Adoption of Internal Service Funds 2005 Budget (600's)

Attachments: 0712 Resolution.pdf
631 - FACILITIES DIVISION - EXPENSES

CAPITAL OUTLAY

- 974000 Land Improvements
 - * PK-05F - Borden Park/Soccer Field #4
 - Removed per City Council.
 - * PK-18 - Outdoor ADA Site Compliance
 - Removed per City Council.
 - * FA-01C - City Hall/Erosion Control
 - Removed per City Council.

636 - MIS FUND - EXPENSES

OPERATING SUPPLIES

- 748000 Operating Equipment
 - * Laptops (7) [Council (3), Pool (2), Facilities (1) Building Dept. (1)]
 - Reduce number of Council laptops by two (2) per City Council's request.

CAPITAL OUTLAY

- 980000 Office Equipment & Furniture
 - * IS-10D - Microsoft Office Upgrade
 - Removed from proposed budget per City Council's request.

Discussed
Enactment No: RES0352-2004

ANY OTHER BUSINESS

None.

NEXT MEETING DATE

Regular Meeting - September 22, 2004 at 7:30 p.m.

ADJOURNMENT

There being no further business before Council, President Dalton adjourned the meeting at 10:50 p.m.

JOHN L. DALTON, President
Rochester Hills City Council

*BEVERLY A. JASINSKI, Clerk
City of Rochester Hills*

*MARGARET A. STRATE
Administrative Secretary
City Clerk's Office*

Approved as presented at the (insert date, or dates) Regular City Council Meeting.

Complete proceedings recorded in the Official Minutes Book on file in the office of the City Clerk and by this reference is made a part hereof.