

City Council Agenda Summary Sheet (Purchases)

Agenda No:

Date: January 30, 2004

Prepared For: **Roger Moore, Professional Surveyor/DPS**
Bud Leafdale, General Superintendent/DPS

City File No:

Meeting Date: **February 18, 2004**

PURPOSE:

The Department of Public Service recommends exercising the option to renew for an additional year as set forth in the contract between the City of Rochester Hills and Man-Con Michigan, Inc. of Shelby Township, Michigan for the Public Underground Utility Repairs and/or Related Work Services in the not-to-exceed amount of \$ \$145,000.00 and to authorize the Mayor and clerk to execute the extended contract agreement on behalf of the City.

DISCUSSION:

In January 2002, the Department of Public Service made a recommendation to City Council to accept a proposal and award a contract for Public Underground Utility Repairs and/or Related Work Services to Man-Con Michigan, Inc. as the lowest responsive, responsible bidder for a period of one (1) year with the option to renew for an additional two (2) years, which City Council Approved. On February 5, 2003, City Council approved the first year of the option to renew and extended the Man-Con Michigan, Inc. Contract agreement on behalf of the City.

During the two years, Man-Con has provided the personnel, equipment, materials and expertise to assist the City of Rochester Hills with repairs on sanitary sewer, water main, and storm drainage systems, including detention/retention basins, ponds, and other related work. The services provided were projects that City employees were unable to perform due to timeframes, safety factors, and the resources of appropriate equipment.

Man-Con has exhibited their commitment to quality service, as well as their reputation of timely project completions. Therefore, the Department of Public Service would like to continue this excellent working relationship and the open communication between the City and Man-Con for an additional year.

Man-Con has agreed that the 2002 prices for both labor and equipment will remain firm for an additional year.

FISCAL INFORMATION:

Costs associated with the Public Underground Utility Repairs and/or Related Work Services were identified in the 2004 annual operating budget funds for Drains, Water & Sewer.

Fund Name	Fund Account #	Description	Budget Amount	Cost	Remaining Budget
Drains	244.807000	Contractual Services	\$80,000.00	\$80,000.00	
Sewer	510.807000	Contractual Services	\$50,000.00	\$50,000.00	
Water	530.807000	Contractual Services	\$40,000.00	\$15,000.00	

Vendor Name and Address:

Man-Con Michigan, Inc.
5225 22 Mile Road
Shelby Township, MI 48317

Reason for Selection:

Lowest Responsive, Responsible Bidder

Method of Purchase:

Purchase Order
Contract

RECOMMENDATION:

It is recommended that City Council authorize a Blanket Purchase Order exercising the option to renew for an additional year as set forth in the contract between the City of Rochester Hills and Man-Con Michigan, Inc. of Shelby Township, Michigan for the Public Underground Utility Repairs and/or Related Work Services in the not-to-exceed amount of \$145,000.00 and to authorize the Mayor and clerk to execute the extended contract agreement on behalf of the City.

ATTACHMENTS:

Purchase Authorization
Resolution

Department Authorization: Roger Rouse, Department of Public Service Director

Reviewed by:

Fiscal: *Jean Farris*

Clerks: *Susan Koliba-Galeczka*

Approved by: *Pat Somerville*

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA